



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 02, 2025

OFFICE MEMORANDUM
PPRD-2025- **002**

**REMINDERS ON THE SUBMISSION OF OFFICE PERFORMANCE,
COMMITMENT AND REVIEW FORMS (OPCRF) OF
REGIONAL FUNCTIONAL DIVISIONS (RFDs)**

To: Director III
Functional Division Chiefs
All Others Concerned

1. In reference to Regional Memorandum 1408, s. 2024, *Fourth Quarter Meeting of the Regional Performance Management Team (RPMT)-Cum-2024 Year-End Performance Review and Evaluation of Office Performance Commitment and Review Forms*, this Office, through the Policy, Planning, and Research Division (PPRD) requires all Regional Functional Divisions to submit the Office Performance, Commitment and Review Forms (OPCRF) on or before January 20, 2025.

2. The submitted OPCRFs shall again undergo an inter-functional division validation process on January 22, 2025. The chiefs shall agree among themselves the actual time of the validation. The validators per RFD are as follows:

RFDs	Inter-Functional Division Validators
AD	Mercedes Sarmiento, Dr. Geraldine Mangaliman, Dr. Reynaldo Nayre
CLMD	Dr. Alejandra B. Lagumbay, Ms. Adara Lourdes Luaton, Dr. Elmer Albert Cuevas
ESSD	Mr. Cesar Verunque, Mr. Sonny Tayum, Mr. Gerardo Adtoon
FTAD	Dr. Rosemarie Guino, Ms. Elizabeth Caboboy, Ms. Eva Rosales
FD	Dr. Harvie Villamor, Dr. Dina Superable, Dr. Rodel Rosales
HRDD	Dr. Gertrudes Mabutin, Dr. Joy Bihag, Dr. Dandy Acuin
PPRD	Ms. Alma Suyom, Ms. Gladys Fabillo, Mr. Gary Calipayan
QAD	Dr. Rita Dimakiling, Dr. Rex C. Briones, Mr. Mark Lito Gallano

3. The submission of accomplished Individual Performance Commitment and Review Forms is on January 24, 2025.

4. Validation and finalization of Regional Director's OPCRF is scheduled on January 27, 2025, 9:00 a.m. at the Convergence Zone, DepEd Regional Office VIII, Candahug, Palo, Leyte. Means of Verification needed for RD's OPCRF shall be submitted to PPRD before the date of validation.

5. For reference, the OPCRF of RD may be accessed through this link:
<https://shorter.me/V-LTq>.



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6. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO, CESO III
Regional Director *rl*

PPRD-RCB

