



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 22, 2025

REGIONAL MEMORANDUM

No. **071** s. 2025

**SUBMISSION OF SELF-RATED OFFICE PERFORMANCE, COMMITMENT, AND
REVIEW FORMS OF SCHOOLS DIVISION SUPERINTENDENTS**

To: Schools Division Superintendents
Regional Office Division Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

1. With reference to Regional Memorandum No. 002, series 2025, Validation of Office Performance and Commitment Review Form (OPCRF) of Schools Division Offices (SDO), this Office, through the Regional Performance Management Team, requires all Schools Division Offices to submit their Self-Rated Office Performance Commitment, and Review Forms on or before January 27, 2025.
2. In compliance with performance management process, all submitted Self-Rated OPCRFs shall undergo initial review and assessment by the designated Regional Performance Validation Team and evaluation of alignment of Objectives and their corresponding Means of Verifications (MOVs).
3. The Self-Rated OPCRF is not considered the final performance rating of the Schools Division Offices (SDOs). The final rating will be determined through on-site performance validation of reported accomplishments
4. All Schools Division Offices are reminded to:
 - a. ensure accuracy and completeness of all entries in the OPCRF;
 - b. prepare necessary supporting documents and evidence;
 - c. maintain proper documentation of all reported accomplishments; and
 - d. submit the self-rated form through pprd.region8@deped.gov.ph.
5. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects.

OPCRF RPMS VALIDATION
PPRD-RCB

