



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

February 26, 2025

OFFICE MEMORANDUM

HRDD-2025 - 101

WORKSHOP ON UPDATING/REVISING THE HRDD'S OPERATIONS MANUAL

To: HRDD Personnel

1. The Human Resource Development Division (HRDD) shall conduct a Workshop on Updating/Revising the HRDD's Operations Manual on October 3, 2025, at the HRDD's office.
2. The activity is designed to update or revise the Operations Manual based on the latest issuances and results of internal and/or external audits.
3. Expenses incurred relative to the conduct of the activity, such as one lunch and two snacks, and other incidental expenses, shall be charged against Local Funds, subject to the existing accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director

HRDD-DSS

