



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

February 20, 2025

**OFFICE MEMORANDUM**  
ADMIN 2025 – **102**

**DEPED REGION VIII PARTICIPATION TO THE 2025  
SUPPLIERS' SUMMIT**


To: Director III  
Functional Division Chiefs  
All Others Concerned

1. Attached is Memorandum OUPRO No. 4680 s. 2025 titled "Invitation to the Suppliers' Summit" which invites DepEd Regional Office VIII to the Suppliers' Summit from March 19-21, 2025 at a venue within National Capital Region to be announce later (TBA).
2. The activity aims to foster collaboration and dialogue between the suppliers and the various project owners of the Department, ensuring that all key parties work together effectively towards achieving shared goals and successful outcomes.
3. Participants of DepEd Regional Office VIII are as follows:

Office	Name
Regional Director	Evelyn R. Fetalvero, CESO III
Asst. Regional Director	Ronelo Al K. Firmo
Regional EPA Monitoring Officer	Rachel R. Cuevas
Procurement Unit (Focal)	Franco A. Villamor

4. All expenses incurred relative to the region's participation in this activity shall be charged against local fund, subject to the usual accounting and auditing rules and regulations.
3. Immediate dissemination of and compliance with this Memorandum are desired.

AD-PU-FAV

  
**EVELYN R. FETALVERO, CESO III**  
Regional Director  
DEPARTMENT OF EDUCATION  
RECORDS SECTION, REGIONAL OFFICE NO. VIII  
**102**



Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR PROCUREMENT

**MEMORANDUM**

**OUPRO No. 460, s. 2025**

**FOR : ALL REGIONAL DIRECTORS  
ALL ASSISTANT REGIONAL DIRECTORS  
REGIONAL EPA MONITORING OFFICER/S  
PROCUREMENT UNIT FOCAL**

**FROM : *Gerard L. Chan*  
ATTY. GERARD L. CHAN, CESO I  
Undersecretary for Procurement**

**SUBJECT : INVITATION TO THE SUPPLIERS' SUMMIT (MARCH 19  
TO MARCH 21, 2025)**

**DATE : 12 February 2025**

In line with our commitment to transparent, competitive, streamlined and accountable procurement processes, the Office of the Undersecretary for Procurement of the Department of Education is pleased to announce that it will be hosting a Suppliers' Summit to provide participating suppliers with valuable information regarding the upcoming projects of DepEd this 2025. This Summit will foster collaboration and dialogue between the suppliers and the various project owners of the Department, ensuring that all key parties work together effectively towards achieving shared goals and successful outcomes. This Summit will also give us the opportunity to address the suppliers' and the procuring entity's concerns. Through identifying the issues faced by either parties and developing solutions that benefit both the procuring entity and the suppliers, the Department can explore innovative and best practices that upholds transparency and strengthen accountability, integrity and efficiency in the procurement processes.

The theme of this year's Suppliers' Summit is **"Bayanihan sa Edukasyon: Bida Bidders for Collaboration and Innovation"**. The primary objectives of the Suppliers' Summit are as follows:

1. **Increase and strengthen supplier engagement** – The summit provides a collaborative platform for suppliers and service providers to engage directly with the DepEd. Through open dialogues, workshops, and interactive sessions, the event



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fosters meaningful connections between stakeholders. By emphasizing inclusivity and recognizing suppliers as integral partners in achieving educational goals, the summit builds trust and encourages active participation from a diverse range of suppliers, regardless of their size or resources.

2. **Highlight market opportunities for the project owners and the suppliers and service providers** – By announcing DepEd's 2025 projects, the summit offers a comprehensive overview of upcoming initiatives and opportunities. This allows suppliers and service providers to identify areas where they can contribute and align their offerings with DepEd's priorities. Through detailed project presentations, participants can better understand the scope, requirements, and timelines of these initiatives, enabling them to prepare competitive proposals and strategies.
3. **Launch the Suppliers' Directory** – The introduction of the Suppliers' Directory enhances accessibility and organization in the procurement process. It provides a centralized resource where project owners can efficiently identify and connect with suppliers who meet their needs. The directory fosters collaboration, increases visibility for suppliers, and ensures that all stakeholders have equal access to market opportunities. This initiative simplifies the procurement process and promotes transparency in supplier selection.
4. **Enhance awareness of legal remedies in procurement processes** – The summit includes sessions that educate participants on legal frameworks, compliance requirements, and remedies available under procurement laws such as Republic Act No. 9184. By clarifying the rights and responsibilities of suppliers and service providers, the event empowers stakeholders to address procurement challenges effectively and ethically. These discussions also strengthen the understanding of accountability and dispute resolution mechanisms, building confidence in the procurement process.

In view of the foregoing, we are honored to extend a formal invitation to the **Regional Director, Assistant Regional Director, the Regional EPA Monitoring Officer, and one (1) Procurement Unit Focal** to the Suppliers' Summit. The event is scheduled to take place from **19 to 21 March 2025, exact venue TBA**. Attached for your reference is a copy of the Program Flow for the Summit.

Please feel free to contact us should you require additional information or additional assistance regarding the event. You may contact the Office of the Undersecretary for Procurement, Department of Education through its email address, [oupro@deped.gov.ph](mailto:oupro@deped.gov.ph), or telephone at (02) 8635-3761.

We look forward to your favorable response.

Thank you very much.

*Copy Furnished:*

1. Atty. Peter Irving C. Corvera  
Undersecretary, Office of the Secretary  
Head of Procuring Entity



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2. Atty. Rowena Candice M. Ruiz, LL.M., CESO I  
Undersecretary for Procurement and Finance Oversight



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