



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

February 4, 2025

REGIONAL MEMORANDUM

No. **115** s. 2025

**SCHOOL-BASED FEEDING PROGRAM NUTRITIOUS FOOD PRODUCTS AND
MILK SUPPLIER'S EXPO AND MAPPING FY 2025**

To: Schools Division Superintendents
Division SBFP Coordinators
All Others Concerned

1. Attached is a DepEd Memorandum OM-OUOPS-2025-08-00520 dated January 23, 2025, from Malcolm S. Garma, Assistant Secretary, Officer-In-Charge, Office of the Undersecretary for Operations announcing the conduct of School-Based Feeding Program Nutritious Food Products and Milk Supplier's Expo and Mapping FY 2025 on February 10-14, 2025 in DepEd Ecotech, Cebu City.

2. In view of this activity, the following personnel have been identified as the official participants of the Region for the activity:

Office	Name	Designation
Regional Office	Adara Lourdes S. Luaton	Nutritionist-Dietitian II
	Georgie S. De la Cruz	Technical Assistant I
Baybay	Jeanne T. Araneta	Nurse II
	Carlu Dacera	Nurse II
Biliran	Apple Joy Q. Ngoho	Nurse II
	Ma. Annabelle G. Labong	Nurse II
Borongan	Ma. Theresa V. Amidar	Nurse II
	Roland G. Baldos	Technical Assistant I
Calbayog City	Nikki Ivy Dollado	Nurse II
	Shevan Claire S. Aliñabon	Nurse II
Catbalogan City	Sandra C. Galitan	Nurse II
	Patricia Kay S. Bugaoisan	Nurse II
Eastern Samar	Linalyn A. Almo	Nurse II
	Jirah B. Cinco	Technical Assistant I
Leyte	Riza A. Suyom	Nurse II
	Maria Nelia C. Emberso	Nurse II
Maasin City	Jane C. Bersabal	Nurse II
	Ethel Navarrosa	Nurse II
Northern Samar	Kier B. Taldo	Nurse II
	Maria Elena D. Taldo	Nurse II
Ormoc City	Karen A. Denaya	Nurse II
	Melissa L. Cortez	Nurse II
Samar	Ivy Yalung	Nurse II
	Ma. Antonia B. Letaba	Nurse II

Southern Leyte	Maricon Fatima M. Egido	Nurse II
	Amabelle Mae Bullecer	Nurse II
Tacloban City	Janielyn C. Refuerzo	Nurse II
	Jaia Glaiza N. Arandia	Nurse II

3. The confirmed participants are requested to register online through this link: <https://forms.office.com/r/qNYSRykEbt>. The online registration is imperative to obtain a Certificate of Appearance and Certificate of Participation, as required by the Office.

4. Attendees shall bring their **own laptops, extension cords, and internet back-up.**

5. The SBFP focal persons are requested to bring the following reports/data during activity. The templates can be accessed through this link <https://tinyurl.com/FY2025ExpoMappingTemplates>.

- Draft Cycle Menu for FY 2025
- Milk Recommendations for FY 2025
- Regular and Milk Component Requirements for FY 2025

6. The registration of participants at the venue shall start at 1:30 PM on the date of arrival, and lunch will be served. All participants are expected to arrive before the Opening Program.

7. The Schools Division Superintendent shall prepare/issue the Travel Authority of the attendees in accordance with DepEd Order No. 022, s. 2019 and RM No. 532, s. 2019.

8. Travel and other incidental expenses of the participants shall be charged against the SBFP Program Support Fund. It is also requested that the SDO augments any fund shortages that may occur subject to the usual government accounting and auditing rules and regulations.

9. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: DepEd Memorandum

References: As stated

To be indicated in the Perpetual Index under the following subjects:

EXPO SBFP SUPPLY MAPPING

ESSD-SHNU-ALSL

