

## Republic of the Philippines

## Department of Education

**REGION VIII - EASTERN VISAYAS** 

February 17, 2025

## REGIONAL MEMORANDUM

No.

163

s. 2025

## CALENDAR OF ACTIVITIES OF POLICY, PLANNING, AND RESEARCH DIVISION FOR FISCAL YEAR 2025

To: Schools Division Superintendents

Regional Office Division Chiefs

Public Elementary and Secondary School Heads

All Others Concerned

- 1. This Office, through the Policy, Planning, and Research Division, announces the planned activities for calendar year 2025.
- 2. The different activities to be conducted are as follows:

Activities	Schedule	Number of Participants	Remarks
Finalization of the Strategies for Mapping Out-of-School Children and Youth in Region VIII	February 25-26, 2025	30	30 Pax x 2,000 (board and lodging) X 2 Days = 120,000
Pre-Planning Workshop on the Development of 2026 WFPs of RO Divisions	March 4, 2025	45	45 Pax x 600 Food (Lunch, AM/PM Snacks) x 1 Day + 8,000 Venue Rental = 35,000
1st Quarter Internal Program Implementation Review (PIR) of PPRD-cum-Review of Operations Manual	March 21, 2025	8	8 Pax x 400 (lunch only) = 3,200
Annual Performance Review Conference for 2025-cum-1st Quarter Performance Management Team Meeting	March 24, 2025	15	15 Pax x 600 Food (Lunch, AM/PM Snacks) x 1 Day = 9,600
Workshop on the Annual Review of the REDP 2023-2028	March 29, 2025	45	45 Pax x 600 Food (Lunch, AM/PM





Address: Government Center, Candahug, Palo, Leyte

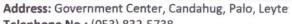
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			Snacks) x 1
			Day + 8,000 Venue Rental = 35,000
Workshop on the Review of National Policies and Regional Issuances/Guidelines	May 8-10, 2025	35	35 pax x 4500 (board and lodging) (3 days and 2 nights- First Meal AM Snacks Day 1; Last Meal Lunch Day 3)
2 <sup>nd</sup> Quarter Internal Program Implementation Review (PIR) of PPRD-cum-Review of Operations Manual	May 30, 2025	8	8 Pax x 400 (lunch only) = 3,200
Midyear Performance Review and Evaluation of OPCRFs- cum-2 <sup>nd</sup> Quarter Performance Management Team Meeting	June 30, 2025	15	15 Pax x 600 Food (Lunch, AM/PM Snacks) x 1 Day= 9,000
Midyear Planning and Research Programs Implementation Review	July 10-11	34	34 Pax x 2,600 (2D1N board and lodging) = 88,400
Post-Planning Workshop on the Development of 2026 WFPs of RO Divisions	March 4, 2025	45	45 Pax x 600 Food (Lunch, AM/PM Snacks) x 1 Day + 8,000 Venue Rental = 35,000
Presentation, Validation, and Triangulation of 2026 WFPs of RO Divisions	August 13, 2025	24	24 Pax x 600 Food (Lunch, AM/PM Snacks) x 1 Day + 8,000 Venue Rental = 22,400
Screening of Entries for the EVBERIF	August 27-28, 2025	30	30 Pax x 2,600 2D1N Board and Lodging = 78,000
3rd Quarter Internal Program Implementation Review (PIR) of	September 12, 2025	8	8 Pax x 400 (lunch only) = 3,200







PPRD-cum-Review of			
Operations Manual			
Eastern Visayas Basic Education Research and Innovation Forum (EVBERIF)	September 25- 26, 2025	123	123 Pax x 2 Days x 600 (Lunch and Snacks) + 20 Pax x 2600 2D1N Board and Lodging + 30,400 Honorarium + 20,000 Plaques = 250,000
3 <sup>rd</sup> Quarter Performance Management Team (PMT) Meeting	September 29, 2025	15	Food (Lunch, AM/PM Snacks) x 1 Day = 9,000
Screening of Research Papers for 2026 BERF Funding	October 16-17, 2025	30	30 Pax x 2,600 2D1N Board and Lodging = 78,000
4th Quarter Internal Program Implementation Review (PIR) of PPRD-cum-Review of Operations Manual	December 18, 2025	8	8 Pax x 400 (lunch only) = 3,200
Performance Review and Evaluation-cum-4 <sup>th</sup> Quarter Performance Management Team Meeting	December 29, 2025	15	15 Pax x 600 Food (Lunch, AM/PM Snacks) x 1 Day = 9,000

- Any changes to the schedule of activities, number of participants, or other specific details will be promptly communicated through an official memorandum.
- Expenses incurred relative to the conduct of these activities shall be charged against local fund, subject to the usual accounting and auditing rules and regulations.
- Immediate dissemination of and compliance with this Memorandum are desired.

EVELVN R. FETALVERO, CESO III Regional Director

Enclosures: Early Registration Monitoring Tool

References: As stated

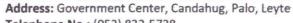
To be indicated in the Perpetual Index under the following subjec

CALENDAR OF ACTIVITIES

PPRD-RCB







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