



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

February 19, 2025

REGIONAL MEMORANDUM

No. **173** s. 2025

CONDUCT OF THE INTERNAL AUDIT TRAINING ON ISO 9001:2015

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

- Concerning DepEd Order No. 009, s. 2021, "Institutionalization of a Quality Management System in the Department of Education," and the results of the Learning and Development Needs Assessment (LDNA) administered by the Training and Advocacy Team, this Office, through the Human Resource Development Division (HRDD), announces the conduct of the Internal Audit Training on ISO 9001:2015 on July 1-4, 2025 (Batch 1), July 8-11, 2025 (Batch 2), and July 15-18, 2025 (Batch 3) via hybrid/virtual modality.
- This activity aims to equip the participants with knowledge on performing internal QMS audits through interactive discussions and audit exercises.
- The participants in this activity and training modality are shown below.

Office/Participants	Number of Participants	Training Modality
Regional Office		
Internal Quality Audit Team	22	Hybrid, at RELC-NEAP, Training Hall 2
Program Management Team	3	
Schools Division Office (SDO)		
Baybay City	5	Virtual
Biliran	5	
Borongan City	5	
Calbayog City	5	
Catbalogan City	5	
Eastern Samar	5	
Leyte	5	
Maasin City	5	
Northern Samar	5	
Ormoc City	5	
Samar	5	
Southern Leyte	5	
Tacloban City	5	
Total	90	

4. Participants from the SDO's Internal Quality Audit Team (IQAT) shall register through the link **<https://bit.ly/register-IQA-training>** not later than March 3, 2025.
5. Details on the batch assignment shall be provided in a separate issuance.
6. Expenses incurred relative to the conduct of the activity, such as payment of training services, meals and venue rental for RO participants, and other incidental expenses shall be charged against Local Funds, subject to the existing accounting and auditing rules and regulations.
7. For inquiries or concerns, contact Dr. Harvie D. Villamor, Chief of HRDD, through **hrdd.region8@deped.gov.ph**.
8. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director 

Enclosures: None
References: As stated

To be indicated in the Perpetual Index under the following subjects:

INTERNAL AUDIT

QMS

TRAINING

HRDD-DSS

