



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 11863810
Procuring Entity DEPARTMENT OF EDUCATION - REGION VIII
Title PROCUREMENT OF FOOD AND ACCOMMODATION FOR THE CONDUCT OF THE QUARTERLY RMEA SYSTEM IMPLEMENTATION FOR CY 2025 (Q1, Q2, Q3, Q4)

Area of Delivery

Solicitation Number:	QAD-PB-2025-01-0060	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Hotel and Lodging and Meeting Facilities	Date Published	11/03/2025
Approved Budget for the Contract:	PHP 2,100,800.00	Last Updated / Time	11/03/2025 00:00 AM
Delivery Period:		Closing Date / Time	01/04/2025 10:00 AM
Client Agency:			
Contact Person:	Mikko S Duero Computer Programmer II DepEd Regional Office VIII Government Center Barangay Candahug Palo Leyte Philippines 6501 63-53-8889349 63-53-8322997 bac.region8@deped.gov.ph		

Description

PROCUREMENT OF FOOD AND ACCOMMODATION FOR THE CONDUCT OF THE QUARTERLY RMEA SYSTEM IMPLEMENTATION FOR CY 2025 (Q1, Q2, Q3, Q4)

DESCRIPTION ABC BID DOCS PRICE
Unit Item Description Qty

Procurement of Food & Accommodation for the conduct of the quarterly RMEA System Implementation for CY 2025 (Q1, Q2, Q3, Q4)
pax Q1 Completed Staff Work (CSW) April 1-2, 2025 (Live-in) 36
Food (4 Snacks, 2 Breakfast, 2 Lunch, and 2 Dinner) Breakfast of Day 1 - First meal, Last meal - Dinner of Day 2
pax Q1 Program Implementation Review for SDOs
April 14-15, 2025 (Live-in) 72
Food (4 Snacks, 2 Breakfast, 2 Lunch, and 2 Dinner) Breakfast of Day 1 - First meal, Last meal - Dinner of Day 2
pax Q1 Program Implementation Review for RO
April 22-23, 2025
RO Personnel (Live-Out)
Food (4 Snacks, 2 Lunch) Live-out First Meal - AM Snacks of Day 1 Last Meal - PM Snacks of Day 2 27
QAD Personnel (Live-In)
Food (4 Snacks, 2 Breakfast, 2 Lunch, 2-Dinner)
First Meal - Dinner of Day 0 (April 21, 2025)
Last Meal PM Snacks of Day 2 8
Q1 Post Program Implementation Review
April 24-25, 2025 (Live-in) 9
Food (4-Snacks, 2 Breakfast, 2 Lunch, 2 Dinner)
First meal - Dinner of Day 0 (April 23,2025), Last Meal-PM Snacks of Day 2
Q2 Completed Staff Work (CSW) July 1-2, 2025 (Live-in) 36
Food (4 Snacks, 2 Breakfast, 2 Lunch, and 2 Dinner) Breakfast of Day 1 - 1st meal, Last meal - Dinner of Day 2
Q2 Program Implementation Review for SDOs. July 15-16, 2025 72
Food (4 Snacks, 2 Breakfast, 2 Lunch, and 2 Dinner) Breakfast of Day 1 - 1st meal, Last meal - Dinner of Day 2
Q2 Program Implementation Review for RO. July 17-18, 2025
RO Personnel (Live-Out)
Food (4 Snacks, 2 Lunch) Live-out First Meal - AM Snacks of Day 1 Last Meal - PM Snacks of Day 2 27
QAD Personnel (Live-In)
Food (4 Snacks, 2-Breakfast, 2 Lunch, 2-Dinner)
First Meal - Breakfast of Day 1, Last Meal -PM Snack of Day 2 8
Q2 Post Program Implementation Review; July 21-22, 2025 Live-in 9
Food (4-Snacks, 2 Breakfast, 2 Lunch, 2-Dinner) First meal - Dinner of Day 0 , Last Meal-PM Snacks of Day 2
Q3 Completed Staff Work (CSW)
October 1-2, 2025 36
Food (4 Snacks, 2 Breakfast, 2 Lunch, and 2 Dinner) First Meal- Breakfast of Day 1 Last meal - Dinner of Day 2

Q3 Program Implementation Review for SDOs. October 14-15, 2025 72 Food (4-Snacks, 2-Breakfast, 2 Lunch, 2-Dinner) First Meal- Breakfast of Day 1, Last meal - Dinner of Day 2 Q3 Program Implementation for RO; October 16-17, 2025 RO Personnel (Live-Out) Food (4-Snacks, 2-Lunch) Live-out First Meal-AM Snacks of Day 1, Last Meal-PM Snacks of Day 2 27 QAD Personnel (Live-In) Food (4 snacks, 2 breakfast, 2 lunch, 2 dinner) First Meal - Breakfast of DAY 1 Last Meal - PM Snack of Day 2 8 Q3 Post Program Implementation Review; October 21-22, 2025, Live-in 9 Food (4-Snacks, 2 Breakfast, 2 Lunch, 2-Dinner) First meal - Dinner of Day 0, Last Meal - PM Snacks of Day 2 Q4 Completed Staff Work (CSW) December 4-5, 2025 36 Food (4 Snacks, 2 Breakfast, 2 Lunch, and 2 Dinner) Breakfast of Day 1 - 1st meal, Last meal - Dinner of Day 2 Q4 Program Implementation Review for SDOs Dec. 15-16, 2025 72 Food (4 Snacks, 2 Breakfast, 2 Lunch, and 2 Dinner) Breakfast of Day 1 - First Meal, Last meal- Dinner of Day 2 Q4 Program Implementation Review for RO Dec. 17-18, 2025 RO Personnel (Live-Out) Food (4 snacks, 2 lunch) Live-out First Meal-AM Snacks of Day 1 Last Meal - PM Snacks Day 2 27 QAD Personnel (Live-In) Food (4-Snacks, 2-Breakfast, 2 Lunch, 2-Dinner) QAD Personnel Live-in, First Meal- Breakfast of Day 1, Last Meal- PM Snack of Day 2 8 Q4 Post Program Implementation Review; Dec. 22-23, 2025 9 Food (4-Snacks, 2-Breakfast, 2 Lunch, 2-Dinner) First Meal - Dinner of Day 0 (Dec. 21, 2025), Last Meal- PM Snacks of Day 2 ₱2,100,800.00 ₱5,000.00					
Room Accommodation 1. A room designated for two individuals may contain two or more beds. 2. Clean and potable water for hygienic purposes. 3. Each participant must have the following items: mattress, blanket, towel, disposable toothbrush with toothpaste. 4. Daily housekeeping service 5. Fully functional bathrooms with hot and cold shower 6. Hotel soap and shampoo 7. Complimentary bottled water 8. No Bed sharing					
Conference Room Facilities 1. Large Plenary Hall with sufficient space to accommodate 64 pax & more 2. Well-lit and well-ventilated venue 3. Presidential table 4. Has the number of chairs with covers and can accommodate required participants 5. Projection screen 6. Reliable, superfast Wi-Fi connectivity with Higher Mbps 7. Good quality Audio Equipment; 3 microphones (2-wireless & one wired microphone with stand) 8. Clean comfort rooms 9. An on-hand in-house technician to help you get set up. 10. Adequate Parking Space 11. Tarpaulin Banner Signage, size 4' x 8' (hanged in the Plenary & main entrance)					
Important Note/s: Winning Bidder must coordinate, one (1) day after issuance of Notice of Award (NOA), with the Quality Assurance Division (QAD) (Proponent), to discuss guidelines of the program, delivery schedule(s), and the expectation/s between both parties, Contact No. (053) 832-4625, E-mail address: qad.region8@deped.gov.ph.					
Line Items					
Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Board and Lodging	PROCUREMENT OF FOOD AND ACCOMMODATION FOR THE CONDUCT OF THE QUARTERLY RMEA SYSTEM IMPLEMENTATION FOR CY 2025 (Q1, Q2, Q3, Q4)	1	Lot	2,100,800.00
Pre-bid Conference					
Date		Time	Venue		
19/03/2025		10:00:00 AM	DepEd Regional Office VIII, Candahug, Palo, Leyte		

Created by Mikko S Duero
Date Created 10/03/2025

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