



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

March 3, 2025

**OFFICE MEMORANDUM**

No. **125** s. 2025

**COMMITTEE IN-CHARGE TO REVIEW ALL OUT-GOING DOCUMENTS  
PRIOR TO SIGNATURE OF THE CHIEF OF THE  
QUALITY ASSURANCE DIVISION**

To: Quality Assurance Division Personnel  
All Others Concerned


1. In reference to DepEd Order No. 009, s. 2021 "Institutionalization of a Quality Management System in the Department of Education," and for the improvement of the different processes implemented at the Quality Assurance Division, this Office announces the Committee in-charge to review all out-going documents prior to seeking signature of the Chief of the Quality Assurance Division.

2. The following is the committee that will take charge in the review of the prepared documents prior to seeking signature of the Chief of the Quality Assurance Division, to wit:

Chair: Marlou D. Camposano  
Members: Sonny S. Tayum  
Melvin Chito M. Solis  
Jimmy G. Gula

3. All drafts of the out-going documents shall be submitted to the above-mentioned Education Program Supervisors for review.

4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO III**  
Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

MANAGEMENTN

PROCESS

QAD-GLA



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