



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

March 7, 2025

**OFFICE MEMORANDUM**

CLMD-2025 **132**

**AUTHORITY TO RENDER OVERTIME**

To: MARGELYN R. COLANA  
JULIET G. SABINO  
JAYMARIE C. SANITA  
SULPICIO M. GERNALE

1. You are hereby authorized to render overtime with pay on March 9, 2025 to work on the following tasks:

1.1 To assist in the venue checking, rooming of participants & other preparations for the **Regional Alternative Learning System (ALS) Summit-cum-Launching of the ALS Senior High School (SHS) Program in Jails and Functional Education Literacy Program (FELP)** on March 10-12, 2025 at the Milka Hotel, Tacloban City.

2. An accomplishment report is required for approval of the immediate head and shall be attached to the Daily Time Record upon payment of salary.

3. For information and compliance.

**EVELYN R. FETALVERO, CESO III**  
Regional Director

