



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

February 28, 2025

REGIONAL MEMORANDUM

No. **220** s. 2025

**CONDUCT OF FACE-TO-FACE SUPERVISORY DEVELOPMENT PROGRAM
MODULES 1 AND 2 BY THE CIVIL SERVICE COMMISSION
REGIONAL OFFICE VIII**

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

1. Attached is a letter from Atty. Marilyn E. Taldo, Director IV, Civil Service Commission (CSC) Regional Office VIII, announcing the conduct of the face-to-face Supervisory Development Program (SDP) Modules 1 and 2 on March 10-13, 2025 at the Human Resource Center, CSC RO VIII, Palo, Leyte.
2. For inquiries or concerns, contact Dr. Harvie D. Villamor, Chief of HRDD, through **hrdd.region8@deped.gov.ph**.
3. Immediate dissemination of this Memorandum is desired.


EVELYN R. FETALVERO, CESO III
Regional Director

Enclosure: As stated
Reference: As stated

To be indicated in the Perpetual Index under the following

CIVIL SERVICE COMMISSION
HUMAN RESOURCE MANAGEMENT
SUPERVISORY DEVELOPMENT PROGRAM



HRDD-DSS



Civil Service Commission Regional Office VIII

14 January 2025

EVELYN R. FETALVERO, CESO III

Regional Director

DepEd Regional Office VIII



Dear RD Fetalvero:



The Civil Service Commission Regional Office VIII will conduct the face-to-face **"Supervisory Development Program (SDP) Modules 1 & 2"** on **10-13 March 2025** at the **Human Resource Center, CSC RO VIII, Palo, Leyte**. This Learning and Development (L&D) program aims to elevate the supervisors' and/or managers' level of understanding, skills, approaches, and practices on Leadership and Human Resource Management (HRM); thereby making them competent, successful, innovative and effective leaders.

The four-day program is for all Line Managers/Supervisors, Human Resource Management Officers, as well as, Human Resource Management Practitioners (HRMPs) with staff under them of NGAs, SUCs, LGUs, and GOCCs.

A Certificate of Completion for **thirty-two (32) Leadership and Management Training Hours** will be issued to participants who completed the four-day session and accomplished the Session Journal and Level 1 Evaluation requirements.

A Registration fee of **P8,000.00** shall be charged per participant for the whole four-day program. Please register using the link: <https://cscro8.online/otrs/> which is also posted on the Official CSC RO VIII website. A maximum of **50 participants** will be accommodated in the program on a **"first-to-pay, first-served basis"**.

Registered participants shall be charged the amount equivalent to 80% of the registration fee if they fail to attend the training and/or fail to cancel their registration within seven (7) days before the conduct of the said training.

For inquiries, please call the **CSC RO VIII-HRD** at (053) 888-1811 or any of the CSC Field Offices.

Thank you.

Very truly yours,

ATTY. MARILYN E. TALDO

Director IV

Bawat Kawani, Lingkod Bayani



Civil Service Commission Regional Office VIII

14 January 2025

EVELYN R. FETALVERO, CESO III

Regional Director

DepEd Regional Office VIII

Dear RD Fetalvero :

The Civil Service Commission Regional Office VIII will conduct the face-to-face **"Supervisory Development Program (SDP) Modules 3 & 4"** on **21-24 April 2025** at the **Human Resource Center, CSC RO VIII, Palo, Leyte**. The four-day program aims to elevate the supervisors' and/or managers' level of understanding, skills, approaches, and practices on Leadership and Human Resource Management (HRM), thereby making them competent, successful, innovative, and effective leaders.

The program is for all Line Managers/Supervisors, Human Resource Management Officers, as well as, Human Resource Management Practitioners (HRMPs) with staff under them of NGAs, SUCs, LGUs, and GOCCs.

A Certificate of Completion for **thirty-two (32) Leadership and Management Training Hours** will be issued to participants who completed the four-day session and accomplished the Session Journal and Level 1 Evaluation requirements.

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Registered participants shall be charged the amount equivalent to 80% of the registration fee if they fail to attend the training and/or fail to cancel their registration within seven (7) days before the conduct of the said training.

For inquiries, please call the **CSC RO VIII-HRD** at (053) 888-1811 or any of the CSC Field Offices.

Thank you.

Very truly yours,

ATTY. MARILYN E. TALDO

Director IV

Bawat Kawani, Lingkod Bayani