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Procurement Opportunities

Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 11968436
Procuring Entity DEPARTMENT OF EDUCATION - REGION VIII
Title PROCUREMENT FOR FY 2025 GENERAL SUPPLIES FOR DEPED REGIONAL OFFICE VIII
Area of Delivery

Solicitation Number:	PB-AD-2025-01-006	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Equipment Supplies and Consumables	Date Published	15/04/2025
Approved Budget for the Contract:	PHP 2,441,939.90	Last Updated / Time	15/04/2025 00:00 AM
Delivery Period:	60 Day/s	Closing Date / Time	06/05/2025 10:00 AM
Client Agency:			
Contact Person:	Mikko S Duero Computer Programmer II DepEd Regional Office VIII Government Center Barangay Candahug Palo Leyte Philippines 6501 63-53-8889349 63-53-8322997 bac.region8@deped.gov.ph		

Description

PROCUREMENT FOR FY 2025 GENERAL SUPPLIES FOR DEPED REGIONAL OFFICE VIII

No. Item & Specifications Unit of Measure Total QTY

- 1 ALCOHOL ETHYL 70% SCENTED 500ML BOTTLE 249
- 2 BATTERY DRY CELL AA 2 PIECES PER BLISTER PACK PACK 111
- 3 BATTERY DRY CELL AAA 2 PIECES PER BLISTER PACK PACK 83
- 4 DETERGENT POWDER, ALL PURPOSE 1kg PER POUCH POUCH 110
- 5 DISHWASHING LIQUID 500ml BOTTLE 299
- 6 FABRIC CONDITIONER GALLON GALS 54
- 7 HANDWASHING LIQUID SOAP 500ml BOTTLE 215
- 8 HAND SANITIZER 500ml BOTTLE 28
- 9 SPONGE PIECE 55
- 10 SCENTED FACIAL TISSUE 2PLY 130 PULLS BOX 88
- 11 ELECTRICAL TAPE ROLL 5
- 12 BROOM SOFT TAMBO WEIGHT 200g MIN TIGER GRASS piece 33
- 13 BROOM STICK (TINGTING) piece 32
- 14 CAR FRESHENER 1.05 OUNCE CAN 24
- 15 CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml CAP BOTTLE 245
- 16 CLEANER, AUTOMATIC TOILET BOWL BLUE SOAP 50g x 6 TABS PACK 53
- 17 DISINFECTANT SPRAY, AEROSOL TYPE 400-500 GRAMS CAN 18
- 18 DUSTER COTTON PIECE 4
- 19 FURNITURE CLEANER, AEROSOL TYPE 300ml MIN PER CAN CAN 22
- 20 FLOOR MAT/ RAG COTTON piece 51
- 21 GLASS CLEANER, SPRAY BIG BOTTLE 38
- 22 INSECTICIDE AEROSOL TYPE 600ml MIN CONTENT CAN 64
- 23 RAGS, ALL COTTON, 32 PIECES PER KILO/ BUNDLE BUNDLE 12
- 24 TOILET BRUSH W HANDLE piece 18
- 25 TOILET DEDORANT, CAKE SMALL piece 121
- 26 TRASH BIN PLASTIC WITH COVER -GREEN 13 GALS piece 9
- 27 SODIUM HYPOCHLORITE LIQUID BLEACH 1ltr LITER 108
- 28 BATHROOM SOAP, FAMILY SIZE PIECE 3
- 29 TRASH BAG PLASTIC GUSSETED TYPE, TRANSPARENT 10PCS PER ROLL/PACK ROLL 223
- 30 LAMINATING MACHINE A3 HEAVY DUTY UNIT 1
- 31 WATER DISPENSER, Hot and Cold Function UNIT 2
- 32 BALL POINT PEN BLACK piece 169
- 33 BALL POINT PEN BLUE piece 1206
- 34 BINDER CLIP 18MM BLK 12s/BOX BOX 126
- 35 BINDER CLIP 25MM BLK 12s/BOX BOX 106
- 36 BINDER CLIP 32MM BLK 12s/BOX BOX 54
- 37 BINDER CLIP 41MM BLK 12s/BOX BOX 52
- 38 BINDER CLIP 2" BLK 12s/BOX BOX 91
- 39 CLEARBOOK A4 SIZE piece 27

40 CLEARBOOK LEGAL SIZE PIECE 12
41 CLIP BACKFOLD 19MM 12s/BOX BOX 6
42 CLIP BACKFOLD 25MM 12s/BOX BOX 12
43 CLIP BACKFOLD 33MM 12s/BOX BOX 8
44 CLIP BACKFOLD 50MM 12s/BOX BOX 28
45 CORRECTION TAPE, 1PC IN INDIVIDUAL PLASTIC, 5MM x 8METERS PIECE 537
46 CUTTER KNIFE, HEAVY DUTY PIECE 6
47 DATA FILE BOX MADE OF CHIPBOARD W/ CLOSE ENDS - GREEN COLOR PIECE 112
48 DATA ORGANIZER W RING 2 HOLES PIECE 6
49 ENVELOPE EXPANDING LAMINATED GREEN 100s/BOX BOX 23
50 ENVELOPE MAILING 500 PIECES PER BOX, LONG BOX 16
51 PAPER FASTENER PLASTIC/ VINYL COATED BOX 113
52 FOLDER FILE A4 SIZE pt 14 PIECE 271
53 FOLDER FILE LEGAL SIZE pt14 PIECE 575
54 FOLDER L-TYPE A4 SIZE 50PCS PER PACK PACK 54
55 DOCUMENT CARD CASE HOLDER SHORT CC LETTER TRANSPARENT PIECE 100
56 FOLDER PRESSBAORD SIZE:240MM x 370MM (-5MM) 100s/BOX BOX 3
57 FOLDER EXPANDING LONG GREEN PIECE 2030
58 GLUE ALL PURPOSE GROSS WEIGHT 200g MIN JARS 72
59 INDEX TAB, 5 SETS PER BOX BOX 8
60 LAMINATING FILM LEGAL SIZE 200 MICRON ROLL 4
61 MARKER FLOURESCENT 3 COLORS PER SET SET 51
62 MARKER PERMANENT BULLET TYPE BLK PIECE 133
63 MARKER PERMANENT BULLET TYPE BLUE PIECE 95
64 MARKER PERMANENT BULLET TYPE RED PIECE 6
65 MARKER PERMANENT BROAD BLK FELT TIP PIECE 61
66 MARKER WHITEBOARD BLACK PIECE 21
67 MARKER WHITEBOARD BLUE PIECE 43
68 MARKER WHITEBOARD RED PIECE 31
69 NOTEPAD STICK-ON, 2x3 100 SHEETS PER PAD PAD 134
70 NOTEPAD STICK-ON 3x3 100 SHEETS PER PAD PAD 126
71 NOTEPAD STICK-ON 3x4 100 SHEETS PER PAD PAD 185
72 PAPERCLIP 33MM, 100PCS PER BOX OR 52g MIN NET OF THE BOX BOX 54
73 PAPER CLIP 50MM, 100PCS PER BOX OR 120g MIN NET PER BOX BOX 38
74 PAPER SHORT (8 1/2" x 11) 80GSM REAM 5
75 PAPER MULTIPURPOSE 70gsm SIZE 210mm x 297mm A4 REAM 524
76 PAPER MULTI PURPOSE 70gsm SIZE 216mm x 330 mm LEGAL REAM 23
77 PAPER, SPECIALTY LONG COLOR WHITE BOX 4
78 PAPER, SPECIALTY SHORT COLOR BEIGE BOX 19
79 PAPER CONSTRUCTION A4 YELLOW GREEN PACK 9
80 PENCIL LEAD WITH ERASER, 12 DOZEN PER BOX BOX 25
81 PHOTO PAPER GLOSSY A4 PACK 119
82 RING BINDER BLACK "1" PIECE 10
83 RING BINDER BLACK "1/2" PIECE 10
84 RUBBER BAND, 70mm MIN LAY FLAT LENGTH (#18) BOX 17
85 RULER ALUMINUM "12" PIECE 8
86 SCISSORS HEAVY DUTY BIG PAIR 52
87 SIGN PEN BLACK LIQUID/GEL INK 0.5mm NEDDLE TIP PIECE 146
88 SIGN PEN REFILL, PILOT BLUE (V7) PIECE 25
89 PARCHMENT PAPER 80gsm SHORT SIZE 8.5x11 INCHES LETTER PACK 50
90 SIGN PEN BLUE LIQUID/GEL INK 0.5mm NEEDLE TIP PIECE 829
91 SIGN PEN BLUE V5 PIECE 49
92 SIGN PEN BLUE V7 PIECE 70
93 SIGN PEN RED LIQUID/ GEL INK 0.5mm NEEDLE TIP PIECE 40
94 SIGN PEN GREEN LIQUID/ GEL INK 0.5mm NEEDLE TIP PIECE 46
95 STAMP PAD INK PURPLE OR VIOLET 50ml MIN BOTTLE 17
96 STAMP PAD FELT, BED DIMENSIONS 60mm x 100mm PIECE 2
97 STAPLE REMOVER PLIER TYPE PIECE 15
98 STAPLE WIRE STANDARD BOX 153
99 STAPLER STANDARD TYPE LOAD CAP 200 STAPLES MIN, 1 PC PER BOX PIECE 63
100 STICKER PAPER LONG PACK 38
101 STORAGE BOX W/ COVER 9.5x10x15 MADE OF CHIPBOARD PIECE 52
102 TAPE MASKING 24mm ROLL 77
103 TAPE MASKING 48mm ROLL 42
104 TAPE PACKAGING 48mm ROLL 48
105 TAPE TRANSPARENT 24mm ROLL 133
106 TAPE TRANSPARENT 48mm ROLL 90
107 TAPE DOUBLE ADHESIVE "2" ROLL 105
108 LONG ARM STAPLER 12 INCHES PIECE 3
109 VOUCHER FILER w/bolts, 4" (Green) PIECE 462
110 Sticky-Note "Sign Here" message flags, 1/2"x3/4" (asstd colors) PAD 171
111 Sticky-Note "Sign Here" message flags, 1" (asstd colors) PAD 122
112 Self-Inking Dater Stamp BOTTLE 3
113 Ink for Self-Inking Stamp (RED) BOTTLE 2
114 Certificate Folder, A4 size (Jacket type) PIECE 740
115 Gun Tacker/Gun Stapler, heavy duty PIECE 1
116 Gun Tacker Staple Wire, refill BOX 3
117 PVC BLACK CERTIFICATE FRAME (LETTER SIZE) PIECE 35
118 BINDER NOTEBOOK FILER 6x8.5 (5 PCS PER PACK) PACK 70
119 LONG ARM STAPLER, HEAVY DUTY PIECE 5
120 GLUE GUN HEAVY DUTY UNIT 1
121 GLUE STICK PIECE 31
122 SIGN PEN (V10 GRIP 1.0MM BROAD) PIECE 100
123 PAPER, SPECIALTY, SHORT color (LIGHT GREEN) BOX 14
124 PAPER, SPECIALTY, SHORT color (BLUE) BOX 13
125 PAPER, SPECIALTY, SHORT color (WHITE) BOX 8
126 PAPER, SPECIALTY, LONG color (LIGHT GREEN) BOX 2
127 STOCKCARD 8 1/2 x 11 MADE OF TAPBOARD WITH BACK-TO-BACK PRINTING PIECE 300
128 SEMI EXPENDABLE PROPERTY CARD MADE OF TAPBOARD 8 1/2 x 11 BACK-TO-BACK PRINTING PIECE 300
129 MOROCO FOLDER, LIGHT BLUE COLOR, SHORT PIECE 50
130 ID HOLDER piece 6
131 HEAVY DUTY TAPE DISPENSER PIECE 2
132 HEAVY DUTY DESKTOP HAND-HELD PENCIL SHARPENER PIECE 25
133 LAMINATING FILM POUCHES A4 SIZE 125 MICRONS 100 SHEETS PER BOX BOX 4
134 SIGN PEN REFILL, PILOT BLUE (V5) PIECE 18
135 PAPER, SPECIALTY, A4 color (BLUE) BOX 4
136 PAPER, SPECIALTY, A4 color (PINK) BOX 4

137 PAPER, SPECIALTY, A4 color (LIGHT GREEN) BOX 4
 138 PAPER, SPECIALTY, A4 color (BIEGE) BOX 4
 139 FOLDER L-TYPE LEGAL SIZE 50PCS PER PACK PACK 1
 140 PVC PLASTIC COVER, SHORT (100pcs. /Pack) PIECE 50
 141 STAMP PAD INK RED, 50ml, with Applicator BOTTLE 3
 142 STORAGE BOX, PLASTIC, 60 LITERS BOX 1
 143 FOLDER, White Ordinary, A4 size PIECE 200
 144 PAPER, SPECIALTY LONG COLOR YELLOW BOX 6
 145 EXTENSION WIRE, (5 METERS) (4 GANG) PIECE 18
 146 Computer Table (Mahogany Color) PIECE 7
 147 EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0, 1 unit in individual box UNIT 18
 148 FLASH DRIVE, 64 GB PIECE 52
 149 FLASH DRIVE, 32 GB capacity, 1 piece in individual blister pack PIECE 3
 150 MOUSE, OPTICAL, PS/2 PIECE 3
 151 MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in individual box PIECE 2
 152 MOUSE, WIRELESS (for LAPTOP) PIECE 14
 153 MOUSE PAD PIECE 5
 154 PRESENTER, LASER, WIRELESS PIECE 5
 155 UNINTERRUPTIBLE POWER SUPPLY (UPS), 650VA UNIT 18
 156 Printer, CONTINUOUS INK SUPPLY, ALL IN ONE (PRINT, SCAN, COPY) UNIT 14
 157 COMPUTER MONITOR 22" UNIT 4
 158 WIFI WIRELESS ADAPTER UNIT 33
 159 HEADSET WITH NOISE CANCELLATION UNIT 4
 160 DOCUMENT SCANNER AUTO DOCUMENT TYPE, HEAVY DUTY UNIT 2
 161 LED Linear Tube, 18 watts, FRO Series PIECE 4
 162 Hand Towel (for Refrigerator) PIECE 15
 163 SANDO BAG, PLASTIC, Extra Large (100's/pack) PACK 3
 164 TWINE, PLASTIC, 1 kl ROLL 8
 165 INK CART, BROTHER, DCP-J105-LC539XL, Black CART 8
 166 INK CART, BROTHER, DCP-J105-LC535XL, Cyan CART 4
 167 INK CART, BROTHER, DCP-J105-LC535XL, Magenta CART 4
 168 INK CART, BROTHER, DCP-J105-LC535XL, YELLOW CART 4
 169 INK CART, BROTHER, BTD60, Black CART 37
 170 INK CART, BROTHER, BTD5000, Cyan CART 43
 171 INK CART, BROTHER, BTD5000, Magenta CART 37
 172 INK CART, BROTHER, BTD5000, Yellow CART 37
 173 INK CART, EPSON C13T664100 (T6641), Black CART 19
 174 INK CART, EPSON C13T664200 (T6642), Cyan CART 8
 175 INK CART, EPSON C13T664300 (T6643), Magenta CART 8
 176 INK CART, EPSON C13T664400 (T6644), Yellow CART 11
 177 INK CART, EPSON L3110 (003, Black CART 228
 178 INK CART, EPSON L3110 (003), Cyan CART 59
 179 INK CART, EPSON L3110 (003) Magenta CART 65
 180 INK CART, EPSON L3110 (003) Yellow CART 67
 181 INK CART, EPSON L3156 (103), Black CART 17
 182 INK CART, EPSON L3156 (103), Cyan CART 12
 183 INK CART, EPSON L3156 (103), Magenta CART 10
 184 INK CART, EPSON L3156 (103), Yellow CART 10
 185 INK CART, HP (HP 680), BLACK CART 6
 186 INK CART, HP (HP 680), COLOR CART 2
 187 TONER CART, HP (HP 85A), Black (for HP Laserjet P1102) TONER 10
 188 INK, Bottle, HP GT-51, Black PIECE 24
 189 INK, Bottle, HP GT-51, Cyan PIECE 7
 190 INK, Bottle, HP GT-51, Magenta PIECE 8
 191 Digital Facsimile/Stamp ("Certified True Copy") PIECE 3
 192 Digital Facsimile/Stamp ("RELEASED") PIECE 3
 193 Digital Facsimile/Stamp ("RECEIVED") PIECE 5
 194 Photocopier Toner, Docucentre, S2011 TONER 4
 195 FUJIFILM APEOS C2560 TONER CARTIDGE BLACK CART 2
 196 FUJIFILM APEOS C2560 TONER CARTIDGE MAGENTA CART 1
 197 FUJIFILM APEOS C2560 TONER CARTIDGE YELLOW CART 2
 198 FUJIFILM APEOS C2560 TONER CARTIDGE CYAN CART 1
 199 INK, Bottle, HP GT-51, Yellow PIECE 8

Winning Bidder must coordinate, one (1) day after issuance of Notice of Award (NOA), with the Asset Management Section (AMS), Administrative Division (Proponent), to discuss guidelines of the program, delivery schedule(s), and the expectation/s between both parties, Contact No. (053) 832-4625, E-mail address: asset.region8@deped.gov.ph.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	FY 2025 General Supplies	PROCUREMENT FOR FY 2025 GENERAL SUPPLIES FOR DEPED REGIONAL OFFICE VIII	1	Lot	2,441,939.90

Pre-bid Conference

Date	Time	Venue
23/04/2025	10:00:00 AM	DepEd Regional Office VIII, Candahug, Palo, Leyte

Created by Mikko S Duero

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