



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 24, 2025

REGIONAL MEMORANDUM

No. **465** s. 2025

LEARNER RIGHTS AND PROTECTION (LRP) DESK IN THE 2025 NATIONAL SCHOOLS PRESS CONFERENCE (NSPC), NATIONAL FESTIVAL OF TALENTS (NFOT) AND PALARONG PAMBANSA

To: Schools Division Superintendents
All Others Concerned

1. In compliance with DepEd Order No. 66, s. 2017 (Implementing Guidelines on the Conduct of Off-Campus Activities) and DM-OUOPS-2024-05-07998 (Supplemental Guidelines for the Implementation of DepEd Order No. 40, s. 2012 – DepEd Child Protection Policy), this Office, through the Education Support Services Division (ESSD), shall establish Learner Rights and Protection Desks in the billeting quarters of the Regional Delegations during the 2025 National Schools Press Conference (NSPC), National Festival of Talents (NFOT), and Palarong Pambansa.

2. The Regional LRP Desk Committee shall undertake the following responsibilities:

- a. Draft and orient stakeholders on safeguarding protocols (e.g., Technical Officials, Coaches, Chaperones, Learners).
- b. Verify submission of all parental consent forms and necessary documentation.
- c. Establish and maintain functional LRP Desks in all billeting quarters.
- d. Facilitate immediate response mechanisms: incident recognition, recording, reporting, referral.
- e. Provide on-site Psychological First Aid (PFA) and crisis counseling.
- f. Conduct regular “Kamustahan” wellness check-ins.
- g. Organize recreational and wellness activities.
- h. Liaise with Local Government Units (LGUs) and other concerned agencies for appropriate referral and support services.

3. The LRP Desk Committee Members are identified as follows, with their respective assignments and travel dates:

Name	Designation	Office	Assignment	Inclusive Travel Dates
EDEN A. DADAP	Project Development Officer IV	Regional Office	Chairperson	May 15 – June 1, 2025
HANNAH ROSE M. CUADERNO	Project Development Officer II, LRP Program	Regional Office	Vice-chairperson	May 15 – June 1, 2025
KRISTEL JANE MARIE COTEJAR	Technical Assistant II (Psychometrician), Mental Health Program	Regional Office	Member for Palarong Pambansa	May 20-June 2, 2025

SHARON DY-BALZA	Education Program Specialist II	SDO Calbayog City	Member for Palarong Pambansa	May 20-June 2, 2025
MARNA T. LOPEZ	Guidance Counselor-Designate	SDO Leyte	Member for Palarong Pambansa	May 20-June 2, 2025
CLAIRE JANE KINTANAR	Guidance Counselor	SDO Maasin City	Member for Palarong Pambansa	May 20-June 2, 2025
ALEXANDER A. GALLEG0	Guidance Counselor II	SDO Baybay City	Member for NFOT	May 17-24, 2025
MA. LOURDES O. VARRON	Guidance Counselor II Designate	SDO Baybay City	Member for NFOT	May 17-24, 2025
JULITA T. HERMOSO	Division LRP Focal Person	SDO Eastern Samar	Member for NSPC	May 17-24, 2025
LEA LINDA R. TABOY	Division LRP Focal Person	SDO Leyte	Member for NSPC	May 17-24, 2025

4. The Office shall release Program Support Funds to cover the travel-related expenses of the four LRP Desk Committee Members assigned to NSPC and NFOT, amounting to a total of Php156,400.00 from the FY 2025 GAAAO-ANNEX A1, allocating Php39,100.00 per member as follows:

Expense Category	Rate/Computation	Amount (Php)
Travel Fund	Lump sum	30,000.00
Incidental Expenses (20%)	Php300/day × 8 days	2,400.00
Meals (30%)	Php450/day × 8 days	3,600.00
Travel Tax, Luggage, Other Miscellaneous	Fixed amount	3,100.00
Total Per Member		39,100.00

4. All queries regarding this Memorandum shall be directed to the Regional Learner Rights and Protection Focal Person, Hannah Rose M. Cuaderno, at **hannahrose.cuaderno@deped.gov.ph** or Messenger Account **<https://tinyurl.com/MessengerLRPHannah>**.

5. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
 Regional Director

Enclosures: As stated

References: None

To be indicated in the Perpetual Index under the following subject:

LRP DESK
 NFOT
 NSPC
 PALARONG PAMBANSA



ESSD-SPPS-HRMC