



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 10, 2025

REGIONAL MEMORANDUM
No. **401** s. 2025

**QUALITY MANAGEMENT SYSTEM (QMS) TRAINING COURSES ON
ISO 9001:2015 AND ISO 19001:2018**

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

1. Attached are printed online flyers from the Development Academy of the Philippines (DAP) announcing the upcoming QMS Training Courses and their schedules.

Training Course Title	Dates	Venue
Training Course on ISO 9001:2015 Quality Management System Requirements and Documentation	April 22-25, 2025	DAP Building, San Miguel Avenue, Ortigas Center, Pasig City
Training Course on ISO 19011:2018 Guidelines for Auditing Management Systems	May 13-16, 2025	

2. The QMS Teams of the Regional Office and Schools Division Offices are encouraged to attend these training courses.
3. Immediate dissemination of this Memorandum is desired.


EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: As stated
References: As stated

To be indicated in the Perpetual Index under the following subjects:

DAP ISO 9001:2015 ISO 19001:2018 TRAINING COURSES

HRDD-DSS



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TRAINING COURSE ON ISO 9001:2015 QUALITY MANAGEMENT SYSTEM REQUIREMENTS AND DOCUMENTATION (BATCH 1)



OFFICE OF THE DIRECTOR III
Date and Time Received: 8:20 APR 10 2025
Signature: *[Signature]*



22-25 APRIL 2025

ABOUT THE COURSE

This course aims to develop participants' skills in interpreting the requirements of ISO 9001:2015 standard, as well as the relevant statutory and regulatory requirements. Overall, the course shall provide details on how to establish, implement, maintain, and continually improve the QMS.

TRAINING OBJECTIVES

At the end of the course, the participants will be able to:

- ✓ **Explain** the ISO 9001:2015 QMS concepts, principles, and requirements;
- ✓ **Relate** the ISO 9001:2015 QMS requirements with established mechanisms in implementing the QMS;
- ✓ **Prepare** drafts of QMS documented information such as the process map, QMS scope statement, quality policy, and planning documents; and,
- ✓ **Recognize** the requirements and value of setting up a quality management system.

WHO SHOULD ATTEND

Quality Management Representatives, Quality Auditors,
Process Owners, Key Officers, and Staff

COURSE FEE

PHP 18,480.00 per participant

- Fees and training schedules are subject to change without prior notice.
- Fees are inclusive of 12% VAT, copies of course materials, course certificate, and meals
- In-house or customized programs available upon request



ON-SITE

DAP Building, San Miguel Avenue,
Ortigas Center, Pasig City

APR 10 2025



REGISTER NOW

For inquiries, contact **Ms. Rica Pilar T. Bustamante** at
bustamanter@dap.edu.ph, or 8631-0921 loc. 135.



Development Academy of the Philippines



dap.edu.ph

TRAINING COURSE ON ISO 19011:2018 GUIDELINES FOR AUDITING MANAGEMENT SYSTEMS BATCH 1

 **13-16 MAY 2025**

ABOUT THE COURSE

This course provides an opportunity for participants to demonstrate the skills in planning and conducting an effective internal quality audit, in accordance with ISO 19011:2018 Standard, with focus on auditing quality management systems. It will also provide participants with the learning experience in reporting audit findings.

TRAINING OBJECTIVES

At the end of the course, the participants will be able to:

- **Explain** the ISO 9001:2015 QMS Standard and Documentation Requirements;
- **Define** the activities and guidelines of ISO 19011:2018 Guidelines for Auditing Management Systems;
- **Demonstrate** skills in planning, performing, managing and monitoring an internal quality audit program; and,
- **Recognize** the roles and benefits of being an Internal Auditor in a quality management system.

WHO SHOULD ATTEND

Quality Management Representatives, Quality Auditors,
Process Owners, Key Officers and Staff

COURSE FEE

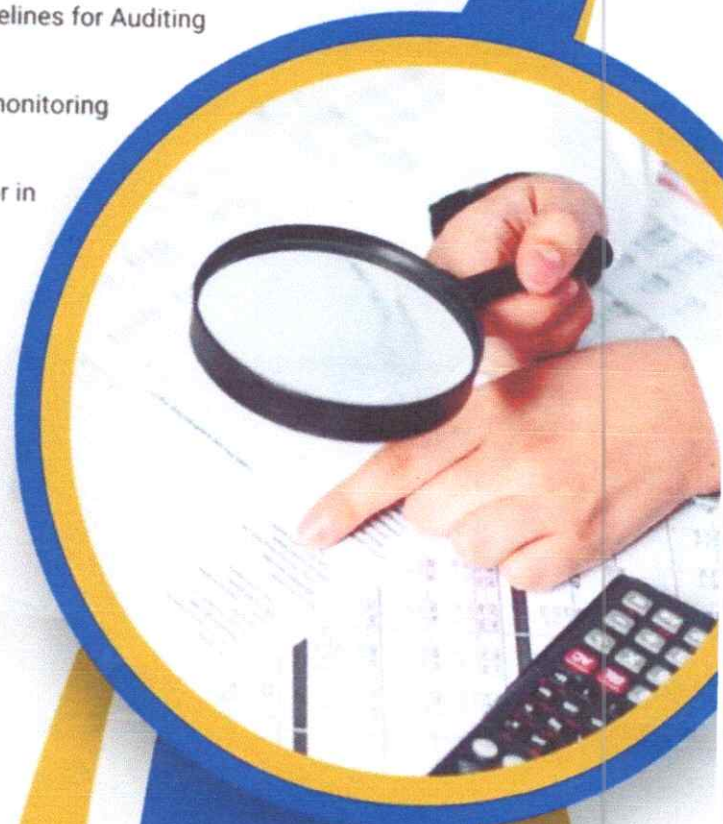
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