



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 16, 2025

REGIONAL MEMORANDUM

No. **447** s.2025

**FINAL SCHEDULE FOR THE SCREENING FOR THE NATIONAL EDUCATORS'
ACADEMY OF THE PHILIPPINES (NEAP)- REGION VIII
POOL OF LEARNING FACILITATORS**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Human Resource Development Division – National Educators Academy of the Philippines – Region VIII, announces the final schedule for the conduct of the Screening of the NEAP Region VIII Pool of Learning Facilitators (LFs), as follows:

Office	Schedule
SDO Leyte	April 21-23
SDO Baybay City	April 28-29
SDO Ormoc City	April 28-30
Regional Office	May 16, 22, and 23, 2025
Other SDOs who will conduct another screening of LFs	Before May 23, 2025

2. Schools Division Offices who need to conduct another screening for the NEAP-RVIII pool of LFs shall notify first the NEAP-RVIII focal person beforehand. This is to identify members of the RO screening committee who will be part of the process.

3. The regional office shall also conduct a screening of NEAP-RVIII Pool of LFs to all qualified RO personnel and SDO education leaders (CES, PSDS, EPS, SEPS, EPS II). They will also undergo the same process as stipulated in Regional Memoranda Nos.171 and 287, s. 2025.

4. For LF applicants at the regional office, NEAP-RVIII shall pre-screen their documents and facilitate the conduct of Phase 1 of the screening process. The Regional Office Personnel Development Committee (RO-PDC) shall screen the LF applicants during the Phases 2 and 3 of the screening process.

5. Screening of LFs at the regional office shall be conducted in a hybrid modality. Phase 1 will be conducted online via MS Teams on May 18, 2025, while Phases 2 and 3 of the screening process will be conducted face-to-face at the RNEAP Hall, DepEd Regional Office VIII Compound, Palo, Leyte.

6. Incurred expenses during the conduct of this activity, such as meal provision, accommodation and travel expenses of the participants and the screening committee, shall be charged against HRD Funds or other available local funds, subject to usual accounting and auditing rules and regulations.
7. Immediate dissemination of and strict compliance with this Memorandum are desired.



EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: None

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:
LEARNING FACILITATOR SCREENING

HRDD-NEAPR-CDPA