



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 22, 2025

REGIONAL MEMORANDUM

CLMD-2024- 455

**DOWNLOADING OF FUNDS AS SUBSIDY FOR THE TRAVEL EXPENSES
OF STUDENT-PARTICIPANTS IN THE 2025 NSPC**

To: Schools Division Superintendents

- } Division of Baybay City
- } Division of Biliran
- } Division of Borongan City
- } Division of Calbayog City
- } Division of Catbalogan City
- } Division of Eastern Samar
- } Division of Leyte
- } Division of Maasin City
- } Division of Northern Samar
- } Division of Ormoc City
- } Division of Southern Leyte
- } Division of Tacloban City

All Others Concerned

1. In accordance with the provisions of DepEd Memorandum DM-CT-2025-095 dated March 20, 2025, this Office, through the Curriculum and Learning Management Division (CLMD), shall download funds to the schools divisions as subsidy for travel expenses of students who will attend the 2024 National Schools Press Conference (NSPC) on May 19-23, 2025 (exclusive of travel time) in Vigan City, Ilocos Sur.

2. A total amount of **One Million Eight Hundred Fifty Thousand Two Hundred Forty Pesos (Php 1,850,240.00)** charged against the 2025 Development and Promotion of Campus Journalism (DPCJ) Program Support Fund under SARO No. OSEC-8-25-02127 dated April 7, 2025 will be downloaded to the following schools divisions with NSPC student-participants:

Schools Division	Number of Student-Participants	Amount
Baybay City	2	31,360.00
Biliran	2	31,360.00
Borongan City	8	125,440.00
Calbayog City	33	517,440.00
Catbalogan City	2	31,360.00
Eastern Samar	9	141,120.00
Leyte	21	329,280.00
Maasin City	1	15,680.00
Northern Samar	2	31,360.00

Ormoc City	1	15,680.00
Southern Leyte	4	62,720.00
Tacloban City	33	517,440.00
TOTAL	118	1,850,240.00

3. A financial report detailing the utilization of the downloaded funds for the subsidized travel expenses signed by the Schools Division Superintendent, shall be submitted to the CLMD thru clmd.region8@deped.gov.ph on or before June 27, 2025.

4. In the event that the downloaded funds are insufficient to cover the said travel expenses, local funds or other alternative sources of funding may be utilized following the usual government accounting and auditing rules and regulations.

5. Immediate dissemination of and compliance with this Memorandum are desired.



EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: As stated

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

CAMPUS JOURNALISM

DOWNLOADING OF FUNDS

NSPC SUBSIDY

CLMD-DME



Republic of the Philippines
DEPARTMENT OF EDUCATION
Central Office

SUB-ALLOTMENT RELEASE ORDER
Fiscal Year 2025

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA322 310100100005000 - Current Appropriations Development and Promotion of Campus Journalism		REFERENCE: FY 2025 GAAAO dated 01/01/2025	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-25-02127
		LEGAL BASIS: FY 2025 GAA R.A. No. 12116 (Current Appropriations)	DATE: 07-Apr-25
FUND CODE: 01101101	ORGANIZATION CODE: 070010100000	FISCAL YEAR: FY 2025	
PURPOSE: <i>Transfer of Program Support Fund to cover expenses in connection with the conduct of various activities related to National Schools Press Conference (NSPC).</i>			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	2,344,600.00
AMOUNT IN WORDS: *** Two Million Three Hundred Forty Four Thousand Six Hundred Pesos Only ***			Total: <u>2,344,600.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2026.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certification of Availability of Allotment:

[Signature]
CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

Approval for Transfer/Downloading of Funds:

[Signature]
ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
OIC, Office of the Undersecretary for Finance