



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 30, 2025

REGIONAL MEMORANDUM
CLMD-2025- 490

**DOWNLOADING OF FUNDS TO SUPPORT THE CONDUCT OF VARIOUS
SPECIAL EDUCATION ACTIVITIES FOR TEACHERS AND
SCHOOL LEADERS IN THE DIVISIONS OF
CATBALOGAN CITY AND
TACLOBAN CITY**

To: Schools Division Superintendents } Division of Catbalogan City
Division SNED Supervisors } Division of Tacloban City
All Others Concerned

1. As part of the intensified partnership and collaboration among key program implementers, this Office, through the Curriculum and Learning Management Division (CLMD) and Finance Division, shall download program support funds to the Divisions of Catbalogan City and Tacloban City which shall host and spearhead various special needs education activities for teachers and school leaders.

2. A total amount of **Four Million One Hundred Forty-Three Thousand Eight Hundred Fifty-Six Pesos (Php 4,143,856.00)** charged against the 2025 SNED Program Support Fund under SARO No. OSEC-8-25-00671 dated March 14, 2025 shall be downloaded to the said divisions based on following allocation:

Division	Activity	Amount
Catbalogan City	Training and Orientation of Teachers and School Leaders on the Multi-factored Assessment Tool (MFAT), Filipino Sign Language, SPED Content and Pedagogy, and Inclusive Education	2,056,928.00
Tacloban City		2,086,928.00
Total Amount		4,143,856.00

4. The recipient divisions are also tasked to submit a financial report detailing the utilization of the downloaded fund to clmd.region8@deped.gov.ph not later than December 19, 2025.

5. Immediate dissemination of and compliance with this Memorandum are desired.



Evelyn R. Fetalvero
EVELYN R. FETALVERO, CESO III
Regional Director



By: *[Signature]* Date: *5/2/25*
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Website: region8.deped.gov.ph



Enclosures: None

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

DOWNLOADING OF FUNDS

INCLUSIVE EDUCATION

SNED

CLMD-DME



Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office


SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2025

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA343 310300100005000 - Continuing Appropriations Special Needs Education Program		REFERENCE: FY 2024 GAAAO dated 01/02/2024	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-25-00671
FUND CODE: 01102101		LEGAL BASIS: FY 2024 GAA R.A. No. 11975 (Continuing Appropriations)	DATE: 14-Mar-25
ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2025	
PURPOSE: Transfer of Program Support Fund for Special Needs Education Program to Implementing DepEd Regional Offices.			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region: 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	4,143,856.00
AMOUNT IN WORDS: *** Four Million One Hundred Forty Three Thousand Eight Hundred Fifty Six Pesos Only ***			Total: <u>4,143,856.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certification of Availability of Allotment:


MARIA-BELEN D. DEMONTEVERDI
Supervising Administrative Officer
OIC, Finance Service-Budget Division

Approval for Transfer/Downloading of Funds:


ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
OIC, Office of the Undersecretary for Finance