



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 13, 2025

REGIONAL MEMORANDUM

No. **546** 2025

**PARTICIPANTS IN THE BOOKKEEPING AND EVENT MANAGEMENT
NATIONAL CERTIFICATION LEVEL III (NC III)
TRAINING AND ASSESSMENT**

To: Schools Division Superintendents
All Others Concerned

1. In preparation for the Pilot Implementation of the Strengthened Senior High School (SHS) Program at selected schools in the region, this Office, through the Curriculum and Learning Management Division (CLMD) in collaboration with Ghrace Jhoy Technical and Vocational School, Inc. and SOS Children's Village Calbayog City, Inc., shall conduct the Bookkeeping and Event Management National Certification Level III (NC III) Training and Assessment, simultaneously on May 19 – June 8, 2025 in Southern Leyte and Calbayog City.
2. This activity is part of the CLMD initiative called Project National Certification for Educators (Project NC4E). The goal of this project is to develop and implement a national teacher certification project that equips and recognizes educators who integrate Technical-Vocational Education and Training (TVET) into academic instruction. It aims to enhance teaching quality, promote curriculum relevance, and prepare learners for both higher education and workforce readiness in the 21st century.
3. The participants include teachers from the Business and Entrepreneurship cluster, specifically those teaching Basic Accounting and Introduction to Organization and Management electives, as well as teachers who have the potential to integrate bookkeeping and event management. These teachers will be responsible for producing graduates with NC III certification. The list of participants, training and assessment schedule, and the members of the Technical Working Group (TWG) are enclosed in this memorandum.
4. As existing Joint Delivery Voucher Program (JDVP) Partner Institutions, Ghrace Jhoy Technical and Vocational School, Inc. and SOS Children's Village Calbayog City, Inc. will provide free training for the teachers. While the assessment cost, accommodation, travel, and other incidental expenses of the participants and the members of the TWG shall be charged to their respective Local Funds / School MOOE subject to the usual government accounting and auditing rules and regulations.
5. The participants and the TWG are entitled to service credits based on DepEd Order No. 67, s. 1988 and CSC Memorandum Circular No. 9, s. 1988 stipulating that those who travel or render services on days that fall on holidays, weekends, and

summer breaks shall also be entitled to avail of service credits or compensatory time-off (CTO) equivalent to eight (8) hours of service per day, whichever is available.

6. To facilitate the conduct of the activity, this Regional Memorandum shall serve as the Travel Order.

7. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director

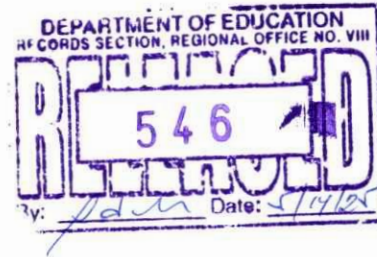
Enclosure: As stated

Reference: Approved Project Proposal: Project National Certification for Educators (NC4E)

To be indicated in the Perpetual Index under the following subjects:

BOOKKEEPING
EVENT MANAGEMENT
PROJECT NC4E

CLMD-ESF



Enclosure 1 of RM **546**, s. 2025**A. PARTICIPANTS TO THE BOOKKEEPING NC III TRAINING AND ASSESSMENT**

Training Provider : **Ghrace Jhoy Technical and Vocational School, Inc.**
Venue : **Sogod, Southern Leyte**
Dates : **May 19 – June 1, 2025**

No.	Name	School	Division
1	Irine D. Tagines	Makinhas NHS	Baybay City
2	Ruby Ana M. Carton	Bitanhuan NHS	Baybay City
3	Mirasol Y. Cormaness	Caridad NHS	Baybay City
4	Estanislao D. Culibra	Caibiran NHS	Biliran
5	Marilyn C. Isaac	Giporlos NTS	Eastern Samar
6	Magno T. Guarino Jr	Gen. MacArthur NAS	Eastern Samar
7	Nilda B. Villegas	Tanauan SCHI	Leyte
8	Rechille C. Nebrao	Pambujan NHS	Northern Samar
9	Cristy Paguntalan	Pambujan NHS	Northern Samar
10	Dexter M. Sumaljag	Ipil NHS	Ormoc City
11	Cynthia A. Aboganda	Calbiga NHS	Samar
12	Jackie Lou B. Jabonete	Calbiga NHS	Samar
13	Lorilee A. Marte	Villa Jacinta NVHS	Southern Leyte
14	Riza E. Carbonilla	Maasin City NHS	Maasin City
15	Jessica E. Laran	Maasin City NHS	Maasin City
16	Teomedic S. Bersamin Jr.	Hilongos NVS	Leyte
17	Rebecca F. Camay	Hilongos NVS	Leyte
18	Jayson M. Magalong	Baybay City SHS	Baybay City
19	Glycel Ann G. Paciño	Baybay City SHS	Baybay City
20	Leah V. Mundala	Baybay City SHS	Baybay City
21	Petchie A. Raga	Burauen CNHS	Leyte
22	Mildred T. Dapa	Hinunangan NHS	Southern Leyte
23	Amelyn Lluz	Bobon SPC	Northern Samar

B. PARTICIPANTS TO THE EVENT MANAGEMENT NC III TRAINING AND ASSESSMENT

Training Provider : **Ghrace Jhoy Technical and Vocational School, Inc.**
Venue : **Sogod, Southern Leyte**
Dates : **May 19 – June 1, 2025**

No.	Name	School	Division
1	Lendel M. Munez	Bitanhuan NHS	Baybay City
2	Marifi S. Yting	Caridad NHS	Baybay City
3	Susan G. Pono	Ciabu NHS	Baybay City
4	Michelle A. Gee	Caibiran NHS	Biliran
5	Noel R. Jaromay	Can-avid NHS	Eastern Samar
6	Sheryl B. Arias	Giporlos NTS	Eastern Samar
7	Dieldan B. Casilan	Tanauan SCHI	Leyte
8	Analou T. Dalogdog	Ipil NHS	Ormoc City
9	Maria Teresa P. Bagahansol	Ipil NHS	Ormoc City
10	Annalyn O. Yap	Ormoc City SHS	Ormoc City

11	Melody Joie B. Matugas	Ormoc City SHS	Ormoc City
12	Aldin P. Dave	Leyte NHS	Tacloban City
13	Jaydawn Christian Diola	Leyte NHS	Tacloban City
14	Abegail Duran Pagad	Divine Child Academy of Lawaan Eastern Samar Inc.	Eastern Samar
15	Joseph D. Canoy Jr.	Divine Child Academy of Lawaan Eastern Samar Inc.	Eastern Samar
16	Gene B. Flores	Maasin City NHS	Maasin City
17	Leslie Ann C. Tenio	Maasin City NHS	Maasin City
18	Ronald H. Nacion	Hilongos NVS	Leyte
19	Rosendo C. Resuelo	Hilongos NVS	Leyte
20	Trinidad O. Lachica	Naval School of Fisheries	Biliran
21	Berlyn Grace U. Badilla	Palo NHS	Leyte
22	Belinda B. Clavecillas	Palo NHS	Leyte
23	Leo Robert Cartel	Palo NHS	Leyte
24	Rubelyn A. Revez	Valencia NHS	Ormoc City
25	Noel N. Golle	Hinunangan NHS	Southern Leyte
26	Abelyn Mae A. Acayen	Naval SOF	Biliran
27	Bregida A. Paredes	Bobon SPC	Northern Samar

C. PARTICIPANTS TO THE EVENT MANAGEMENT NC III TRAINING AND ASSESSMENT

Training Provider : SOS Children's Village Calbayog City, Inc.
Venue : Calbayog City
Dates : May 19 – June 8, 2025

No.	Name	School	Division
1	Mary Grace Baldoza	San Policarpo NHS	Calbayog City
2	Rosemarie H. Busa	Tabawan IS	Calbayog City
3	Nenita L. Porlares	Trinidad NHS	Calbayog City
4	Argie R. Serrato	Rafael Lentejas MSOF	Calbayog City
5	Rhea T. Obsenares	Cabatuan NHS	Calbayog City
6	Sheila M. Marmito	Bagacay IS	Calbayog City
7	Jiezel B. Gutierrez	Rafael Lentejas MSOF	Calbayog City
8	Lolita G. Grapeza	Rafael Lentejas MSOF	Calbayog City
9	Rhoda J. Maranguez	Rafael Lentejas MSOF	Calbayog City
10	Sheila P. Catalan	SPNHS	Calbayog City
11	Leah M. Luzong	Calbayog City NHS	Calbayog City
12	Ma. Sol G. Danduan	Oquendo NHS	Calbayog City
13	Estephine Joy E. Basilga	Eastern Samar NCHS	Borongan City
14	Joemar Morillo	Pambujan NHS	Northern Samar
15	Lanylyn D. Ygrubay	Trinidad NHS	Calbayog City
16	Oress M. Bohol	Calbayog City NHS	Calbayog City
17	Rogelio Gonzales Jr.	Rafael Lentejas MSOF	Calbayog City
18	Josefina B. Aliman	Tabawan IS	Calbayog City
19	Rowena H. Julaton	Oquendo NHS	Calbayog City
20	Maria Jearna A. Son	Rafael Lentejas MSOF	Calbayog City
21	Jonas Vergel P. Catorce	Carayman NHS	Calbayog City
22	Rowena Q. Marquez	Malaga NHS	Calbayog City
23	Jocelyn Abello	Malaga NHS	Calbayog City
24	Richard Sapinit	Pena NHS	Calbayog City
25	Mark Icawat	Tarabucan NHS	Calbayog City
26	John Vincent Rota	Mag-ubay NHS	Calbayog City
27	Omar T. Giolagon	Pena NHS	Calbayog City

D. MEMBERS OF THE TECHNICAL WORKING GROUP:

1	Ernani S. Fernandez Jr.	Regional Office - CLMD		
2	Dandy G. Acuin	Regional Office – CLMD		
3	Rasheil L. Noveda	Regional Office – NEAP		
4	Arnold Jaraba	SDO Calbayog City		
5	Victor Dumaguít	SDO Southern Leyte		
6	Rachel D. Penalosa	TESDA Accredited Assessors	San Jose NHS	Tacloban City
7	Armie Joy Fumar		Scandinavian NHS	Tacloban City
8	Juliet Rama		Cirilo Roy Montejó NHS	Tacloban City
9	Arcie Y. Cagomoc	Certified TM 1 Holders	Calbayog City NHS	Calbayog City
10	Maria Cecilia N. Cuevas		San Policarpo NHS	Calbayog City
11	Wilson Borja		San Joaquin NHS	Calbayog City

E. Ghrace Jhoy Technical and Vocational School, Inc.
Bookkeeping NC III and Event Management NC III
Training and Assessment Matrix

Date	Activities
May 18, 2025	Arrival and Opening Program
May 19-28, 2025	Crash Course Intensive Training: Bookkeeping NC III / Event Management NC III
May 29, 2025	Institutional Assessment (morning)
	Closing Program (afternoon)
May 30 – June 1, 2025	National Certification Competency Assessment

**F. SOS Children's Village Calbayog Inc. Herman Gmeiner Technical-
Vocational Training Center**
Event Management NC III
Training and Assessment Matrix

Date	Activities
May 18, 2025	Arrival and Opening Program
May 19-23, 2025	Face-to-Face Crash Course Intensive Training
May 24-27, 2025	Asynchronous Training (Preparation for Presentation and Event)
May 28 – 31, 2025	Actual Event Management (not just presentation)
June 1-2, 2025	Free Day
June 3-5, 2025	Institutional Assessment (10 candidates per day)
June 6-8, 2025	National Certification Competency Assessment (10 candidates per day)

Requirements for Assessment:

Application Form (from the training provider)
PSA/NSO/Live Birth/Marriage Contract
Passport size ID with nametag (2 pcs)

For Bookkeeping Training, bring the following: scissor, stapler, pencil, ruler, correction tape, calculator

For Event Management Training, bring laptop, extension wire, net device