



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 26, 2025

REGIONAL MEMORANDUM

No. **594** s. 2025

**APPROVAL OF THE CREATION OF NEW TEACHING ITEMS FROM
KINDERGARTEN TO GRADE 12 AND ALTERNATIVE
LEARNING SYSTEM (ALS) FOR THE SCHOOL
YEAR (SY) 2025-2026**

To: Schools Division Superintendents
Human Resource Merit Promotion and Selection Board
Human Resource Management Officers
All Others Concerned

1. Attached is Memorandum DM-OUHROD-2025-1275 with the subject: Approval of the Creation of New Teaching Items from Kindergarten to Grade 12 and Alternative Learning System (ALS) for the School Year (SY) 2025-2026.
2. The Schools Division Superintendents through the Human Resource Management Officers and Human Resource Merit Promotion and Selection Board are expected to have initiated preparatory activities, particularly the identification of school assignments for Elementary and Senior High School, to ensure no delays shall occur in the timely execution of the hiring and deployment processes. The deadline for submission of the deployment report is on or before **June 25, 2025** through the email address: **personnel.region8@deped.gov.ph** copy furnished: **eva.rosales002@deped.gov.ph** for consolidation and submission to DepEd Central Office.
3. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director

Enclosure: As stated

Reference: As stated

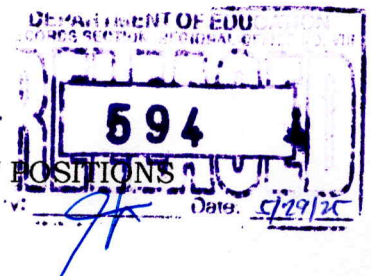
To be indicated in the Perpetual Index under the following subjects:

APPROVAL

CREATION

DEPLOYMENT

NEW POSITIONS



AD-PS-EDR



Address: Government Center, Candahug, Palo, Leyte
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Email Address: region8@deped.gov.ph
Website: region8.deped.gov.ph





Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

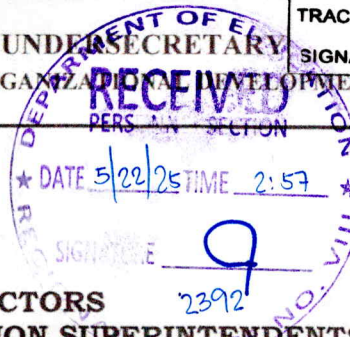
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

DEPARTMENT OF EDUCATION
RECEIVED
RECORDS SECTION REGIONAL OFFICE NO. VIII

DATE: 5/21/25

TRACKING #: 4989 TIME: 11:49

SIGNATURE: [Signature]



OFFICE OF THE UNDERSECRETARY
Date and Time Received: 5/21/25 3:40
Signature: [Signature]

MEMORANDUM
DM-OUHROD-2025-1275

TO : **ALL REGIONAL DIRECTORS**
ALL SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION : **CHIEFS, ADMINISTRATIVE DIVISION**
CHIEFS, SCHOOL GOVERNANCE AND OPERATIONS
DIVISION (SGOD)
ADMINISTRATIVE OFFICERS
PLANNING OFFICERS
ALL OTHERS CONCERNED

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

SUBJECT : **APPROVAL OF THE CREATION OF NEW TEACHING ITEMS**
FROM KINDERGARTEN TO GRADE 12 AND ALTERNATIVE
LEARNING SYSTEM (ALS) FOR THE SCHOOL YEAR (SY) 2025-
2026

DATE : 19 May 2025

This is to inform all concerned field offices that the Department of Budget and Management (DBM) has approved the creation of **SIXTEEN THOUSAND (16,000) new teaching items** (Batch 1) for Kindergarten to Grade 12 and Alternative Learning System (ALS) for SY 2025-2026 last 15 May 2025.

In this connection, the DBM Regional Offices (DBM-ROs) shall issue the Notice of Organization, Staffing, and Compensation Action (NOSCA) directly to **Schools Division Offices (SDOs)** for **Kindergarten/Elementary** and **Senior High School (SHS)** positions **including ALS**, and to **Implementing Units (IUs)** for **Junior High School (JHS)** based on the deployment report prepared by DepEd. For the deployment reports, kindly refer to the attachments in the DM-OUHROD-2025-1226 or Advance Information on the Creation and Deployment of New Teaching Items for School Year (SY) 2025-2026 dated 13 May 2025.

To effectively facilitate the filling-up of these new teaching items and to ensure that the lump sum appropriated for this purpose shall be fully utilized within the indicated fiscal year, the Bureau of Human Resource and Organizational

MAY 21 2025

Development (BHROD) would like to reiterate the following key processes articulated in the above-cited DM:

1. Prioritize deployment of items based on the most recent teacher needs analysis for Kindergarten/Elementary and SHS;
2. Expedite the recruitment and selection process; and
3. Coordinate with the beneficiaries under special hiring arrangements, specifically, those covered by the Department of Science and Technology (DOST) through Republic Act (RA) No. 10612 and RA No. 7687, collectively known as the Science and Technology Scholarship Acts, as well as those under the Department of Migrant Workers' "Sa Pinas, Ikaw ang Ma'am/Sir" (SPIMS) Program to inform them of the schedule of demonstration teaching, interview, and the documentary requirements needed to be submitted.

Similarly, it is expected that all SDOs have already prepared their respective Registry of Qualified Applicants (RQAs) to achieve a 100% filling-up rate by the end of September 2025.

Moreover, the accomplishment of the ROs/SDOs in terms of filling-up of these new teaching items shall be monitored through the **Program Management Information System (PMIS)**. Encoding of the report to the system by the SDO Administrative Officer shall begin on **16 June 2025**.

Lastly, pursuant to DBM's National Budget Circular No. 549 dated 21 October 2013, all field offices are also reminded to ensure **monthly updating of the Personal Services Itemization and Plantilla of Personnel (PSIPOP)**.

For further clarifications and other concerns, you may communicate with **Ms. Noverose B. Dadole** or **Mr. Christopher L. Devera** of BHROD-SED through landline no. **(02) 8633 - 5397** or email at bhrod.sed@deped.gov.ph copy furnish support.nspp@deped.gov.ph.

For your information, strict compliance, and appropriate action.

Copy furnished:

OFFICE OF THE SECRETARY
OFFICE OF THE UNDERSECRETARY FOR FIELD OPERATIONS



DEPARTMENT OF EDUCATION
RECEIVED
RECORDS SECTION REGIONAL OFFICE NO. VIII

DATE: 5/19/25

TRACKING #: 4908 TIME: 10:33

SIGNATURE: [Signature]

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Department of Education
OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

OFFICE OF THE DIRECTOR III
Date and Time Received: 1:58 MAY 19 2025
Signature: [Signature]

MEMORANDUM
DM-OUHROD-2025-1226

TO : ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

ATTENTION : CHIEFS, ADMINISTRATIVE DIVISION
CHIEFS, SCHOOL GOVERNANCE AND OPERATIONS
DIVISION (SGOD)
HUMAN RESOURCE MANAGEMENT OFFICERS (HRMOs)
PLANNING OFFICERS

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

SUBJECT : **ADVANCE INFORMATION ON THE CREATION AND
DEPLOYMENT OF NEW TEACHING ITEMS FOR SCHOOL YEAR
(SY) 2025-2026 AND CONDUCT OF ONLINE ORIENTATION**

DATE : 13 May 2025

This is to inform all concerned field offices that **SIXTEEN THOUSAND (16,000) new teaching items** for Kindergarten to Grade 12, including the Special Needs Education (SNED) and the Alternative Learning System (ALS), **have been allocated for SY 2025-2026**. The full lump sum for the creation of these items has already been requested from the Department of Budget and Management (DBM) last April 15, 2025, and is currently awaiting approval.

Subject to the existing hiring guidelines, all field offices are instructed to **perform the necessary activities to expedite the hiring process and ensure 100% filling-up rate of these newly-created positions** not later than **September 2025**. The full details of the allocation and deployment of the new **teaching positions** can be found in the attached **Enclosure**.

In light of this, **ALL Regional and Division HRMOs and Planning Officers are hereby enjoined and expected to attend the online orientation** dedicated for the purpose of this Memorandum. Kindly be guided accordingly by referring to the following details:

MAY 19 2025

Date: May 26, 2025; Monday

Time: 9:00 AM – 12:00 NN

Orientation Link: bit.ly/2025TeachingDeployment

To signify participation, the identified participants are also requested to accomplish the online registration form by visiting the link below:

Registration Link: bit.ly/Confirmation2025TeachingDeployment

For further clarifications and concerns, you may contact the Bureau of Human Resource and Organizational Development – School Effectiveness Division (BHROD-SED) through telephone number: (02) 8633-5397 or email at support.nspp@deped.gov.ph copy furnished bhrod.sed@deped.gov.ph.

For your information, immediate dissemination, strict compliance, and appropriate action.

Copy furnished:

Office of the Secretary

Office of the Undersecretary for Field Operations

[BHROD-SED/HRDD]

**Allocation and Deployment of New Teaching Items
for School Year (SY) 2025-2026**

I. Allocation of New Teaching Items

The following considerations were taken into account by the DepEd Central Office (CO) in the distribution of the **16,000** items as requested in the DBM:

- a. The newly established/legislated/integrated schools that do not have nationally funded teachers and the schools with acute shortage of teachers were given priority; and
- b. The beneficiaries of national programs were given allocation in accordance with the committed hiring arrangements with the Department of Science and Technology (DOST) under Republic Act (RA) No. 10612 and RA No. 7687 also known as the Science and Technology Scholarship Acts and the Department of Migrant Workers "Sa Pinas Ikaw ang Ma'am/Sir" (SPIMS), respectively.

II. Deployment Procedures

With the desire to effectively facilitate the filling-up of these 16,000 new teaching items and to ensure that the lumpsum budget appropriated for this purpose will be fully utilized within the indicated Fiscal Year (FY), the following steps shall be undertaken:

1. Conduct of preparatory activities at the different governance levels

The following activities shall be undertaken by the Central Office (CO), Regional Offices (ROs), and Schools Division Offices (SDOs) while waiting for the approval of the lump sum appropriation for the 16,000 new teaching positions.

- a. **DepEd CO - BHROD** shall provide all ROs with **electronic copies** of the following deployment report: by legislative district for Kindergarten/Elementary, by division for Senior High School (SHS), and by school for Junior High School (JHS).
- b. **RO - Administrative Division** shall immediately forward the said deployment report to the concerned SDO, attention to the **SDO - School Governance and Operations Division (SGOD)** and **SDO - Administrative Office** with corresponding instructions based on this Memorandum, particularly on the filling-up of items allocated for DOST scholar-graduates under RA Nos. 10612 and 7687 and for the DMW's employment program beneficiaries under SPIMS.
- c. **SDO - Administrative Office, through the Administrative Officer IV (HRMO), in coordination with the Office of the Assistant Schools Division Superintendent (OASDS) or the Assistant Schools Division Superintendent** shall commence with the recruitment and selection process based on the existing hiring guidelines to ensure the immediate filling-up of the newly-created positions.

2. Teacher requirement analysis

The SDO-SGOD through the **Division Planning Officers (DPOs)** shall compute the teacher requirements for each school based on the deployment parameters provided below, utilizing the attached **Teacher Requirement Analysis (TRA)** template.

Deployment Parameters

Level/Class	Standards	Remarks
Kindergarten	25 learners or maximum of 30 learners per session	1 teacher for 2 sessions
Multigrade Classes (MG)	maximum of 25 learners consisting of 2 consecutive grade levels (Grades 1&2, Grades 3&4, and Grades 5&6) except Kindergarten	1 teacher per class consisting of 2 consecutive grade levels or 3 teachers for every MG school except Kindergarten
SNED Non-Graded (Elem/JHS)	Max of 15 learners per class	1 teacher per class
Grades 1-2	30 learners per class, maximum of 35 learners	1 teacher per class
Grade 3	30 learners per class, maximum of 35 learners	5 teachers for every 4 classes or 5:4 as specialization factor
Grade 4-6	40 learners per class, maximum of 45 learners	5 teachers for every 4 classes or 5:4 as specialization factor
Grades 7-10	40 learners per class, maximum of 45 learners	5 teachers for every 4 classes or 5:4 as specialization factor
Grades 11-12	Maximum of 40 learners per class	9 teachers in every 6 classes (9:6) as specialization factor
ALS	40 learners	1 teacher per 40 learners

3. Preparation of Deployment Report

The **SDO-SGOD (Division Planning Officer)** shall prepare the deployment report by school based on the attached allocation by legislative district/ by division using the SY 2024-2025 LIS/BEIS data and the latest inventory of plantilla positions, ensuring inclusion of the items created in FY 2024.

- a. **Prioritization in the deployment of items** for Kindergarten/Elementary, SHS, and ALS shall be based on the following criteria:
 1. Newly established/legislated/integrated schools without existing nationally funded teachers (i.e., school with existing School ID number and have legal basis on its establishment or creation);
 2. Schools with acute shortage of teachers;
 3. Schools with the highest Teacher-Learner Ratio;

4. Schools in far-flung areas with teacher shortage;
 5. Multi-grade schools with less than three (3) teachers that covers Grades 1 to 6;
 6. Community Learning Centers for ALS with teacher shortage and
 7. Special Education Schools with SNED teacher shortage.
- b. The BHROD – School Effectiveness Division (BHROD-SED) and the SDO-SGOD shall prepare the deployment report by school of the following groups based on the above-mentioned prioritization (Section 3.a):

Items Provided	Kinder/Elem	JHS	SHS
SPIMS Beneficiaries	SDO-SGOD	BHROD-SED / SDO-SGOD	--
DOST Scholar-graduates under RA 7687	--	BHROD-SED / SDO-SGOD	--
DOST Scholar-graduates under RA 10612	--	--	SDO-SGOD
Regular Items (based on shortage)	SDO-SGOD	BHROD-SED	SDO-SGOD

NOTE: Kindly refer to the "Distribution of Items by Program/Level of Education" in the attached Deployment Report.

This Memorandum also includes files (pdf and excel) that shall be used in the preparation of deployment report by school, composed of **nine (9) sheets**:

1. Summary sheets, distribution of items by SDO and legislative district;
2. Deployment report by school for JHS; and
3. Various templates to be utilized by the SDO-SGOD and RO-Administrative Division for the actual deployment report by school to be submitted to BHROD-SED.

For the list of beneficiaries under SPIMS and DOST, please refer to **OUHROD Advisory dated March 31, 2025**, issued in connection with Memorandum DM-OUHROD-2025-0629 titled "Guidelines on the Hiring, Assessment, and Deployment of SPIMS and DOST Scholar Beneficiaries for SY 2025-2026 and Conduct of Online Orientation to Regional and Division HRMOs".

Additionally, any updates to the Advisory regarding the change in SDO assignments of SPIMS beneficiaries, as communicated to HRMOs, should be observed and followed accordingly.

4. Lodging of Plantilla Items

- a. **For JHS** - Since the creation of items for JHS is school-specific, deviation from the list of schools prepared by BHROD-SED shall not be allowed, i.e., **the schools indicated in the NOSCA issued by the DBM-RO shall remain "as is"** EXCEPT, for the main/mother school whose annex is in need of additional items. The school head is then instructed to share its allocation to the said annex school.
- b. **For ES and SHS** - All ES, Teacher I and Special Needs Education (SNED) Teacher I, and SHS, Teacher I and Special Science Teacher I, positions shall

be lodged at the SDO to provide flexibility in the deployment and transfer of an incumbent teacher from one school to another. The SDOs may redeploy, transfer and/or assign incumbent ES and SHS teachers to another school provided that such decisions are supported by teacher needs analysis and shall follow the procedural guidelines under *DO No. 22, s. 2013 (Revised Guidelines on the Transfer of Teachers from One Station to Another)*.

- c. **For ALS** - Teacher I items for ALS are dedicated to **ALS Senior High School (ALS SHS) Program** and lodged at SDOs to allow flexibility in meeting learner's profile and needs. Prioritization of deployment shall be given to ALS SHS pilot schools with identified teacher shortage based on the teacher requirement analysis conducted by SDOs.

5. Deployment Process under Special Hiring Arrangements

The beneficiaries of the DMW SPIMS Employment Program and the DOST RA 7687, as officially endorsed by DepEd CO, shall undergo assessment in accordance with the hiring guidelines set forth in DepEd Order No. 007, s. 2023 (*Guidelines on the Recruitment, Selection, and Appointment in the Department of Education*) and DepEd Order No. 021, s. 2024 (*Amendments to DepEd Order No. 007, s. 2023*). Additionally, DepEd Order No. 020, s. 2024 (*Guidelines on the Recruitment, Selection, and Appointment to Higher Teaching Positions*) shall apply specifically for DOST RA 10612.

It should be noted, however, that all SPIMS and DOST beneficiaries shall be included in the CAR-RQA regardless of their total score obtained from the assessment. As part of the commitment of DepEd to ensure employment and reintegration of OFW returnees and to provide return of service opportunities to DOST Scholar-graduates, **no cut-off score shall be applied both for SPIMS and DOST Scholar beneficiaries**. The assessment shall be conducted for purposes of identifying professional development needs.

For further details, you may refer to Memorandum DM-OUHROD-2025-0629 titled "*Guidelines on the Hiring, Assessment, and Deployment of SPIMS and DOST Scholar Beneficiaries for SY 2025-2026 and Conduct of Online Orientation to Regional and Division HRMOs*".

The SDO shall deploy the SPIMS and DOST beneficiaries with the following considerations:

- a. The school has an acute teacher shortage as evidenced by the teacher needs analysis conducted by SDO in reference to the most recent enrolment data;
- b. All beneficiaries can be deployed to schools with existing unfilled Teacher I items or SST-I items for RA 10612 (created FY 2024 and below);
- c. Subject specialization needs of the JHS; and
- d. The beneficiaries will be deployed within or in a nearby municipality where they reside.

For DMW SPIMS (Teacher I), the deployment shall be prepared by the SDO-SGOD based on the prevailing teacher shortage and shall be supported by other considerations such as specialization requirements (for JHS) and other pertinent criteria in the needs analysis for localities and municipalities where these beneficiaries reside.

For DOST RA 7687 (Teacher I), the school assignments in the deployment report shall be strictly observed. However, in cases of non-existence of teacher shortage and/or mismatch in the subject specialization needs, the DOST scholar graduates may be redeployed provided, that they shall be given school assignment first, before items allocated for them are filled-up with applicants from the CAR-RQA.

It should be noted further that redeployment of identified scholar-graduates for reasons that are not supported by the above-mentioned conditions, e.g., replacing the scholar-graduate in favor of other appointees or transferees, shall not be allowed.

For DOST RA 10612 (Special Science Teacher I), the deployment shall be prepared by the SDO-SGOD. The preparation of the deployment report should be pursuant to the provisions of RA 10612, stating that DOST scholars should be assigned to their home provinces, where the home address of the scholar graduate beneficiaries shall be considered. Kindly note that all Special Science Teacher (SST) I positions (SG-13) are allocated for RA No. 10612 DOST scholars only.

6. Issuance of NOSCA

The full lump sum for the creation of 16,000 teaching items has been requested from the Department of Budget and Management (DBM). The NOSCA that will be issued by DBM-RO includes all items including those allocated to the special groups (DOST scholar-graduates under RA No. 10612 and RA No. 7687 and SPIMS beneficiaries).

The SDO Administrative Officer **shall immediately communicate with the qualified applicants from the regular applicants and special hiring arrangements** to advise them on their school assignments and the documents required for submission once the NOSCA is issued. *Kindly note that DBM does not issue NOSCA with specific names of DOST scholar-graduates and SPIMS beneficiaries.* You may refer to the attached list of beneficiaries as mentioned in Section 3.b.3, Section 3.b.4 and Section 3.b.5.

In case of **discrepancies in the number of items in the NOSCA vis-à-vis deployment report from the CO** (specifically the JHS), the SDO-SGOD shall identify these schools and submit the list to RO-Administrative Division together with the legal bases on the establishment of the school. The RO-Administrative Division shall then submit the consolidated list of schools not included in the NOSCA, including its legal bases, to BHROD-SED for onward submission to DBM-RO. **It must be noted that most of the schools that were not issued with NOSCA in previous years were due to the non-existence of the schools in the GAA or absence of organizational code for the Unified Account Code Structure (UACS) of DBM.**

7. Hiring and Appointments

Appointments to vacant positions shall be in accordance with the relevant provisions of DepEd Order No. 007, s. 2023 (*Guidelines on the Recruitment, Selection, and Appointment in the Department of Education*) and DepEd Order No.

021, s. 2024 (*Amendments to DepEd Order No. 007, s. 2023*) for Teacher I and DepEd Order No. 020, s. 2024 (*Guidelines on the Recruitment, Selection, and Appointment to Higher Teaching Positions*) for SNED Teacher I and SST-I.

The selection of the candidates most qualified for appointment from among the applicants in the CAR-RQA shall be based on the: (a) principles of merit, fitness, and competence; (b) Localization Law; and (c) Other laws or provisions of the law, national policy, and/or agreements entered into by DepEd with other government and/or non-government institutions which grant priority in the appointment.

As indicated under "Remarks" column of the CAR-RQA, the following considerations may serve as additional guide for the appointing officers/authorities, in the exercise of sound discretion, in the selection of teacher applicants:

- a. Learning area specialization (Kindergarten or Early Childhood Education, Filipino, English, Math, Science, and other subject areas, SHS strand or specialization);
- b. Knowledge and qualifications in handling diverse types of learners such as ALS, SNEd, Madrasah, IPed;
- c. Ethnic group, if any;
- d. Language/s proficiency, including Filipino Sign Language (FSL) for deaf learners;
- e. Priority given to beneficiaries under SPIMS, 4Ps, and DOST scholar graduates.

To improve the absorptive capacity and efficiency in hiring of DepEd teachers, all SDOs are instructed to ensure that qualified applicants to the newly-created regular teacher items and those under the special hiring arrangements are **appointed on or before September 2025**.

The **SPIMS and DOST beneficiaries are given until 29 August 2025** to report to their respective SDOs for the submission of application requirements and the processing of appointment papers to ensure the timely filling-up of the items created under special hiring arrangements.

In cases of waiving of items due to disinterest, with existing job, extended contracts, failure to officially report to the SDO until 29 August 2025, and/or other reasons, which may result in non-utilization of allocated items by the end of the school year, the following replacement procedures shall be observed:

- a. Teacher I items allocated for RA No. 7687 scholar-graduates and SPIMS beneficiaries may be filled-up immediately with other qualified applicants from the CAR-RQA.
- b. Teacher incumbents (Teacher I) under RA No. 7687 may apply for vacant/waived SST-I items allocated for RA No. 10612 scholar-graduates subject to the existing and applicable hiring guidelines. If there are no RA 7687 teacher incumbent applicants, the SDOs shall request for SST-I replacements to the BHROD-SED. The endorsed RA 10612 scholar-graduates endorsed by the DOST-SEI shall then replace the vacant/waived SST-I items.

The SDOs shall officially submit the list of waived items for SPIMS, DOST RA 7687, and RA 10612 with official waiver or other applicable means of verification of the waiving of beneficiaries/DOST scholar-graduates, provided that the SDO HRMOs have exhausted efforts and means to communicate with the scholars and beneficiaries.

8. Submission of Actual Deployment Report

In the submission of the actual deployment report, the following process shall be undertaken:

- a. The **SDO-SGOD Chief** shall review the deployment report prepared by the Division Planning Officer, ensuring that it is vetted by the Schools Division Superintendent (SDS) before submission. The vetted report, including both a scanned copy and an Excel file version, must be submitted to the RO-Administrative Division for consolidation not later than 20 June 2025. In case where it is necessary to deploy the JHS Teacher I to the annex school based on the teacher needs analysis conducted by the SDO instead of its mother school as provided in the deployment report for JHS, indicate in the column "Remarks", the School ID of the said annex school.
- b. The **RO-Administrative Division** shall ensure the accuracy of the number of items provided for each legislative district and SDO by level of education and by program (Regular, SPIMS, DOST, ALS, SNED). The attached regional template in Excel file shall be used by the RO-Administrative Division to consolidate the reports submitted by all SDOs.

Once the report is vetted by the **Regional Director**, the **RO-Administrative Division** shall forward the consolidated Excel file and the signed copy of the deployment report to the BHRD-SED via email at support.nspp@deped.gov.ph, with a copy furnished to bhrod.sed@deped.gov.ph on or before 30 June 2025.

9. **Monitoring of Filling-up of New Teaching Items.** The FY 2025 accomplishment of the ROs/SDOs in terms of filling-up of items will be monitored through the Program Management Information System (PMIS). Hence, the Administrative Officer of the SDOs **shall immediately access and update the system** at pmis.deped.gov.ph once the SDS signs the appointment paper of the newly hired teacher.
10. **Updating of the Personal Services Itemization and Plantilla of Personnel (PSIPOP).** SDOs are also reminded of the **timely updating of the PSIPOP** based on issued appointments in accordance with the National Budget Circular (NBC) No. 549 dated 13 October 2013.
11. **Timeline of Filling-Up.** All SDOs shall ensure 100% filling-up rate of all newly-created teaching positions on or before September 2025.

To achieve the 100% filling-up rate, the following measures must be observed:

- a. The CAR-RQA must be ready awaiting the issuance of NOSCA;
- b. Upon availability of the CAR-RQA and issuance of NOSCA, the necessary

publication of positions, hiring, and appointment of newly created items should immediately begin. Further, the filling-up of existing unfilled items and resulting vacancies shall likewise be fast-tracked and facilitated.

- c. Appointment and filling-up of positions shall be in accordance with COMELEC Reso No. 10999¹ and DepEd Memorandum No. 029, s. 2025².
- d. Appointment and assumption to duty may be made prior to school opening to allow for the undertaking of new employee orientation and/or capacity building and participation in school activities.

¹ *Calendar of Activities and Periods of Certain Prohibited Acts in connection with the May 12, 2025 National and Local Elections (NLE), and BARMM Parliamentary Elections*

² *Grant of Continuing Authority from COMELEC to Appoint or Hire New Employees in the Department of Education during the Prohibited Period of the 2025 National and Local Elections*

**ALLOCATION OF TEACHING POSITIONS BY DIVISION AND BY LEVEL OF EDUCATION (BATCH 1)
FY 2025**


* see Annex 1 for the deployment of JHS items

Region/Division	Kinder/Elem		Junior High School		Senior High School		ALS-SHS	Grand Total
	Teacher I	SNED Teacher I	Teacher I	SNED Teacher I	Teacher I	Special Science Teacher I	Teacher I	
Region VIII	436	12	161	1	185	18	24	837
Baybay City	2	-	8	-	8	-	1	19
Biliran	8	5	11	-	5	-	-	29
Borongan City	3	-	1	-	3	-	3	10
Calbayog City	32	-	16	-	2	4	2	56
Catbalogan City	4	-	2	-	7	3	2	18
Eastern Samar	56	-	7	-	26	3	-	92
Leyte	174	4	42	-	68	1	7	296
Maasin City	10	-	4	-	-	2	-	16
Northern Samar	43	-	15	-	22	-	-	80
Ormoc City	9	-	21	-	4	-	5	39
Samar (Western Samar)	60	-	24	-	18	1	1	104
Southern Leyte	29	3	4	-	22	4	1	63
Tacloban City	6	-	6	1	-	-	2	15


Prepared by:


NOVEROSE B. DADOLE
Statistician III, BHROD-SED


Certified correct:


DEXTER N. PANTE
PDO V
concurrent Officer-In-Charge, Office of the Director
III, BHROD

Noted by:


MARIO M. BERMUDEZ
Director III
Officer-In-Charge, Office of the Director IV
Bureau of Human Resource and Organizational Development (BHROD)

Approved:


WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development
(HROD)

Deployment Request Form, School Year 2025-2026 (BATCH 1)
I and Special Needs Education Teacher I Positions for Junior High School (JHS)

Division/School Name	School ID	Organizational Code (UACS)	Legislative District	District/ Municipality	School Data, SY 2024-2025				DepEd Deployment Request (No. of Items)		
					Total Enrolment		Number of Nationally-Funded Teachers (including 2024 Allocation)		Teacher I	SNED Teacher I	Total
					Grades 7-10	SNED Non-graded (NG)	Regular Teachers	SNED Teachers			
REGION VIII									161	1	162
N : BAYBAY CITY									8	-	8
nhan National High School	305817	0908572	5th District	CITY OF BAYBAY	162	-	2	-	1	-	1
hao National High School	327501	0908516	5th District	CITY OF BAYBAY	267	-	4	-	4	-	4
nga-an Integrated School	500673	0908518	5th District	CITY OF BAYBAY	146	-	1	-	2	-	2
ap Integrated School	500746	0908526	5th District	CITY OF BAYBAY	106	-	2	-	1	-	1
N : BILIRAN									11	-	11
National High School	303330	0908014	Lone District	NAVAL (Capital)	1,325	-	42	-	1	-	1
nan National High School	303332	0908017	Lone District	ALMERIA	263	-	14	-	2	-	2
rm Biliran High School for the Arts and Culture	313201	0908020	Lone District	ALMERIA	259	-	13	-	2	-	2
igh School of Eastern Biliran	313203	0908009	Lone District	CAIBIRAN	276	-	18	-	2	-	2
Night High School	313204	0908015	Lone District	NAVAL (Capital)	47	-	8	-	1	-	1
i Integrated School	500410	0908556	Lone District	CAIBIRAN	183	-	10	-	1	-	1
yan Integrated School	500411	0908527	Lone District	KAWAYAN	104	-	2	-	1	-	1
uhagan Integrated School	501046	0908541	Lone District	CULABA	89	-	3	-	1	-	1
N : BORONGAN CITY									1	-	1
ig Integrated School	502290	0908642	Lone District	CITY OF BORONGAN (Capital)	104	-	1	-	1	-	1
N : CALBAYOG CITY									16	-	16
I National High School	313811	0908392	1st District	CALBAYOG CITY	337	-	6	-	2	-	2
ligues Integrated School	500749	0908489	1st District	CALBAYOG CITY	107	-	2	-	1	-	1
d Integrated School	501844	0908575	1st District	CALBAYOG CITY	91	-	2	-	1	-	1
/ Integrated School	501939	0908577	1st District	CALBAYOG CITY	119	-	3	-	1	-	1
lose Integrated School	502273	0908625	1st District	CALBAYOG CITY	34	-	2	-	1	-	1
ahan Integrated School	502274	0908628	1st District	CALBAYOG CITY	41	-	2	-	1	-	1
ayang Integrated School	502296	0908629	1st District	CALBAYOG CITY	58	-	2	-	1	-	1
urootan Integrated School	502298	0908626	1st District	CALBAYOG CITY	92	-	2	-	1	-	1
un Integrated School	502300	0908623	1st District	CALBAYOG CITY	36	-	2	-	1	-	1
ol Integrated School	502301	0908630	1st District	CALBAYOG CITY	47	-	2	-	1	-	1
pyoy Integrated School	502302	0908633	1st District	CALBAYOG CITY	33	-	2	-	1	-	1
imadac Integrated School	502305	0908631	1st District	CALBAYOG CITY	46	-	2	-	1	-	1
imadac Integrated School	502305	0908634	1st District	CALBAYOG CITY	81	-	2	-	1	-	1

Certified Correct:

DEXTER N. PANTE
 DO V
 concurrent OIC, Office of the Director III, BHROD

Noted:

MARIO M. BERMUDEZ
 Director III
 OIC, Office of the Director IV, BHROD

Approved:

WILFREDO E. CABRAL
 Undersecretary, HRD

Deployment Request Form, School Year 2025-2026 (BATCH 1)
I and Special Needs Education Teacher I Positions for Junior High School (JHS)

Division/School Name	School ID	Organizational Code (UACS)	Legislative District	District/ Municipality	School Data, SY 2024-2025				DepEd Deployment Request (No. of items)		
					Total Enrolment		Number of Nationally-Funded Teachers (including 2024 Allocation)		Teacher I	SNED Teacher I	Total
					Grades 7-10	SNED Non-graded (NG)	Regular Teachers	SNED Teachers			
landrog - Seven Hills Integrated School	502375	0908624	1st District	CALBAYOG CITY	56	-	1	-	2	-	2
N : CATBALOGAN CITY											
ulogan City Agro-Industrial School	303452	0908528	2nd District	CITY OF CATBALOGAN (Capital)	137	-	4	-	1	-	1
ate Integrated School	502322	0908641	2nd District	CITY OF CATBALOGAN (Capital)	65	-	4	-	1	-	1
N : EASTERN SAMAR											
ao National High School	303497	0908026	Lone District	LAWAAN	108	-	10	-	1	-	1
y National High School	305563	0908542	Lone District	GENERAL MACARTHUR	246	-	6	-	1	-	1
n Integrated School	500809	0908529	Lone District	ORAS	180	-	2	-	1	-	1
y Integrated School	501718	0908581	Lone District	ORAS	110	-	2	-	1	-	1
nsan Integrated School	501930	0908579	Lone District	ARTECHE	90	-	5	-	1	-	1
uan Integrated School	502437	0908651	Lone District	SULAT	52	-	3	-	1	-	1
sidro Integrated School	502715	0908657	Lone District	SAN JULIAN	20	-	-	-	1	-	1
N : LEYTE											
arating National High School	305495	0908545	5th District	ABUYOG	223	-	5	-	42	-	42
y National High School	305646	0908558	5th District	HILONGOS	245	-	8	-	3	-	3
ng National High School	305816	0908587	4th District	ISABEL	255	-	5	-	1	-	1
ig National High School	305819	0908588	5th District	MAHAPLAG	94	-	5	-	3	-	3
no M. Covacha National High School	305905	0908611	2nd District	MACARTHUR	157	-	3	-	1	-	1
isco Y. Baranda, Sr. National High School	305906	0908612	2nd District	MACARTHUR	122	-	2	-	2	-	2
i. Yu National High School	306181	0908643	1st District	ALANGALANG	173	-	8	-	1	-	1
ianuhan National High School	306182	0908646	1st District	SAN MIGUEL	116	-	3	-	1	-	1
sen National High School	306183	0908644	2nd District	BARAUEN	143	-	3	-	2	-	2
sidro National High School	306324	0908663	1st District	TANAUAN	51	-	-	-	2	-	2
es National High School	306326	0908664	2nd District	CAPOOCAN	61	-	-	-	2	-	2
ullawan National High School	306327	0908662	3rd District	VILLABA	33	-	-	-	1	-	1
uyan National High School	306328	0908661	3rd District	VILLABA	47	-	-	-	1	-	1
del Norte National High School	306330	0908660	5th District	HINDANG	42	-	-	-	1	-	1
i National High School	313311	0908106	2nd District	CARGARA	172	-	12	-	1	-	1
la-kalinawan National High School (Hagsam x)	313326	0908119	2nd District	JARO	196	-	-	-	3	-	3
alang Night High School	313331	0908457	1st District	ALANGALANG	55	-	7	-	1	-	1
ig National High School	313335	0908461	1st District	PALO	817	-	6	-	7	-	7

Certified Correct:

DEXTER N. RANTE
 DO V

concurrent OIC, Office of the Director III, BHROD

Note:

MARIO M. BERMUDEZ
 Director III
 OIC, Office of the Director IV, BHROD

Approved:

WILFREDO E. CABRAL
 Undersecretary, HROD

Deployment Request Form, School Year 2025-2026 (BATCH 1)
I and Special Needs Education Teacher I Positions for Junior High School (JHS)

Division/School Name	School ID	Organizational Code (UACS)	Legislative District	District/ Municipality	School Data, SY 2024-2025				DepEd Deployment Request (No. of Items)		
					Total Enrolment		Number of Nationally-Funded Teachers (including 2024 Allocation)		Teacher I	SNED Teacher I	Total
					Grades 7-10	SNED Non-graded (NG)	Regular Teachers	SNED Teachers			
Mad B. Caidic National High School	313342	0908503	1st District	ALANGALANG	220	-	11	-	1	-	1
North National High School	313398	0908495	1st District	ALANGALANG	102	-	8	-	1	-	1
North Integrated School	500646	0908530	5th District	BATO	239	-	5	-	2	-	2
Kilan Integrated School	502717	0908658	5th District	HINDANG	17	-	-	-	1	-	1
North Integrated School	502719	0908659	3rd District	LEYTE	181	-	-	-	3	-	3
N : MAASIN CITY									4		4
North Integrated School	500400	0908515	1st District	CITY OF MAASIN (Capital)	114	-	3	-	1	-	1
Clara Integrated School	501050	0908553	1st District	CITY OF MAASIN (Capital)	120	-	3	-	1	-	1
North Integrated School	501051	0908554	1st District	CITY OF MAASIN (Capital)	140	-	2	-	1	-	1
North Integrated School	501052	0908555	1st District	CITY OF MAASIN (Capital)	56	-	3	-	1	-	1
N : NORTHERN SAMAR									15		15
Ang NGS	303537	0908207	1st District	ALLEN	267	-	14	-	1	-	1
Ang NGS	303543	0908215	1st District	CATARMAN (Capital)	685	-	26	-	1	-	1
Ang NGS	303557	0908229	2nd District	LAOANG	557	-	5	-	4	-	4
Ang NGS	305818	0908591	1st District	SAN ISIDRO	133	-	1	-	2	-	2
Ang NGS	306024	0908621	1st District	CATARMAN (Capital)	131	-	2	-	2	-	2
Ang NGS	306184	0908652	1st District	MONDRAGON	58	-	1	-	1	-	1
Ang NGS	313622	0908468	2nd District	MAPANAS	190	-	7	-	1	-	1
Ang NGS	502439	0908653	1st District	BOBON	190	-	3	-	2	-	2
Ang NGS	502716	0908665	1st District	SAN ANTONIO	30	-	-	-	1	-	1
N : ORMOG CITY									21		21
Ang NGS	305904	0908613	4th District	ORMOG CITY	338	-	3	-	3	-	3
Ang NGS	313902	0908427	4th District	ORMOG CITY	365	-	4	-	3	-	3
Ang NGS	313905	0908435	4th District	ORMOG CITY	89	-	2	-	1	-	1
Ang NGS	313906	0908430	4th District	ORMOG CITY	229	-	3	-	3	-	3
Ang NGS	501363	0908570	4th District	ORMOG CITY	283	-	6	-	1	-	1
Ang NGS	501364	0908559	4th District	ORMOG CITY	145	-	3	-	1	-	1
Ang NGS	501936	0908593	4th District	ORMOG CITY	275	-	8	-	1	-	1
Ang NGS	501940	0908594	4th District	ORMOG CITY	368	-	6	-	2	-	2
Ang NGS	502291	0908635	4th District	ORMOG CITY	217	-	3	-	2	-	2
Ang NGS	502292	0908637	4th District	ORMOG CITY	65	-	2	-	1	-	1
Ang NGS	502294	0908638	4th District	ORMOG CITY	127	-	2	-	1	-	1
Ang NGS	502295	0908639	4th District	ORMOG CITY	101	-	2	-	1	-	1

Certified Correct:

DEXTER N. PANTE
 DO V

Concurrent OIC, Office of the Director III, BHROD

Noted:

JOSE M. BERMUDEZ
 Director III
 OIC, Office of the Director IV, BHROD

Approved:

WILFREDO E. CABRAL
 Undersecretary, HROD

Deployment Request Form, School Year 2025-2026 (BATCH 1)
I and Special Needs Education Teacher I Positions for Junior High School (JHS)

Division/School Name	School ID	Organizational Code (UACS)	Legislative District	District/ Municipality	School Data, SY 2024-2025				DepEd Deployment Request (No. of Items)		
					Total Enrolment		Number of Nationally-Funded Teachers (including 2024 Allocation)		Teacher I	SNED Teacher I	Total
					Grades 7-10	SNED Non-graded (NG)	Regular Teachers	SNED Teachers			
N : SAMAR (WESTERN SAMAR)											
1. Vista Integrated School	502440	0908655	4th District	ORMOC CITY	67	-	1	-	1	-	1
2. National High School	303484	0908535	2nd District	CALBIGA	275	-	9	-	1	-	1
3. National High School	305907	0908615	1st District	SANTA MARGARITA	79	-	1	-	2	-	2
4. National High School	313715	0908477	2nd District	BASEY	405	-	10	-	2	-	2
5. National High School	313718	0908480	2nd District	VILLAREAL	90	-	2	-	1	-	1
6. National High School	501330	0908571	2nd District	SANTA RITA	41	-	3	-	1	-	1
7. National High School	501359	0908560	2nd District	PARANAS (WRIGHT)	94	-	3	-	1	-	1
8. National High School	501360	0908561	1st District	SAN JORGE	111	-	3	-	1	-	1
9. National High School	501370	0908562	2nd District	HINABANGAN	49	-	3	-	1	-	1
10. National High School	501371	0908563	2nd District	SAN JOSE DE BUAN	79	-	3	-	1	-	1
11. National High School	501374	0908565	2nd District	SAN SEBASTIAN	191	-	3	-	1	-	1
12. National High School	501375	0908566	1st District	SAN JORGE	127	-	3	-	1	-	1
13. National High School	501378	0908598	2nd District	DARAM	193	-	3	-	1	-	1
14. National High School	501918	0908604	1st District	SAN JORGE	56	-	3	-	1	-	1
15. National High School	501919	0908605	1st District	SANTO NINO	111	-	3	-	1	-	1
16. National High School	501924	0908602	2nd District	MOTONG	82	-	2	-	1	-	1
17. National High School	501928	0908601	2nd District	HINABANGAN	82	-	3	-	1	-	1
18. National High School	501931	0908606	2nd District	ZUMARRAGA	98	-	3	-	1	-	1
19. National High School	501934	0908597	1st District	ALMAGRO	62	-	3	-	1	-	1
20. National High School	502304	0908622	2nd District	SANTA RITA	83	-	2	-	1	-	1
21. National High School	502434	0908523	2nd District	PARANAS (WRIGHT)	168	-	3	-	1	-	1
22. National High School	502714	0908667	2nd District	BASEY	79	-	-	-	1	-	1
23. National High School	502718	0908668	1st District	GANDARA	12	-	-	-	1	-	1
N : SOUTHERN LEYTE											
24. National High School	303476	0908351	2nd District	PINTUYAN	263	-	11	-	1	-	1
25. National High School	501530	0908568	1st District	BONTOC	68	-	2	-	2	-	2
26. National High School	502441	0908649	2nd District	HINUNANGAN	44	-	2	-	1	-	1
N : TACLOBAN CITY											
27. National High School	303663	0908442	1st District	TACLOBAN CITY (Capital)	5,364	20	250	1	6	1	7
28. National High School	500489	0908524	1st District	TACLOBAN CITY (Capital)	471	-	9	-	2	-	2
29. National High School	500892	0908539	1st District	TACLOBAN CITY (Capital)	525	-	9	-	4	-	4

Certified Correct:

DEXTER N. PANTE

DO V

Concurrent OIC, Office of the Director III, BHROD

Noted:

MARIO M. BERMUDEZ

Director III

OIC, Office of the Director IV, BHROD

Approved:

WILFREDO E. CABRAL

Undersecretary, HROD

ATION OF TEACHING POSITIONS BY LEGISLATIVE DISTRICT AND BY LEVEL OF EDUCATION (BATCH 1)

16

Region/Division/Legislative District	KINDER/Elem	JHS	Total (Elem/JHS)	SHS	ALS-SHS	DISTRIBUTION OF THE ITEMS BY PROGRAM/LEVEL OF EDUCATION									
						KINDER/Elementary					JHS				
						SPIMS	Regular	ENED Teacher	Total	SPIMS	DOST	Regular	SNED Teacher	Total	DOST
REGION VIII	448	162	610	203	24	50	386	12	448	80	31	80	1	162	18
N (Lone District)	13	11	24	5	-	-	8	5	13	1	10	-	-	11	-
C DISTRICT (with Tacloban City)	195	78	273	69	7	28	163	4	195	33	11	33	1	78	1
The Rest of the 1ST DISTRICT	37	21	58	-	-	7	27	3	37	8	5	7	1	21	-
TACLOBAN CITY	31	14	45	-	-	3	25	3	31	5	5	4	-	14	-
C DISTRICT	6	7	13	-	2	4	2	-	6	3	-	3	1	7	-
D DISTRICT	75	11	86	-	-	10	65	-	75	10	1	-	-	11	-
C DISTRICT (with Ormoc City)	10	5	15	-	-	2	7	1	10	3	-	2	-	5	-
The Rest of the 4TH DISTRICT	27	24	51	-	-	3	24	-	27	5	2	17	-	24	-
ORMOC CITY	18	3	21	-	-	2	16	-	18	2	1	-	-	3	-
C DISTRICT (with Baybay City)	9	21	30	4	5	1	8	-	9	3	1	17	-	21	-
The Rest of the 5TH DISTRICT	46	17	63	-	-	6	40	-	46	7	3	7	-	17	-
BAYBAY CITY	44	9	53	-	-	6	38	-	44	5	1	3	-	9	-
ERN LEYTE (with Maasin City)	2	8	10	8	1	-	2	-	2	2	2	4	-	8	-
C DISTRICT (with Maasin City)	42	8	50	26	-	1	38	3	42	2	2	4	-	8	-
The Rest of the 1ST DISTRICT	22	6	28	-	-	-	21	1	22	-	2	4	-	6	-
MAASIN CITY	12	2	14	-	-	-	11	1	12	-	2	-	-	2	-
D DISTRICT	10	4	14	2	-	-	10	-	10	-	-	4	-	4	-
RN SAMAR (Lone) (with Borongan C	20	2	22	-	-	1	17	2	20	2	-	-	-	2	-
STERN SAMAR	59	8	67	-	-	8	51	-	59	2	4	2	-	8	-
RONGAN CITY	56	7	63	29	-	8	48	-	56	2	4	1	-	7	-
ERN SAMAR	3	1	4	3	3	-	3	-	3	-	-	1	-	3	-
C DISTRICT	43	15	58	22	-	5	38	-	43	6	2	7	-	15	-
D DISTRICT	23	10	33	-	-	5	18	-	23	2	2	6	-	10	-
RN SAMAR	20	5	25	-	-	-	20	-	20	4	-	1	-	5	-
C DISTRICT (with Calbayog City)	96	42	138	19	1	8	88	-	96	6	2	34	-	42	-
The Rest of the 1ST DISTRICT	53	24	77	-	-	4	49	-	53	2	-	22	-	24	-
CALBAYOG CITY	21	8	29	-	-	1	20	-	21	2	-	6	-	8	-
C DISTRICT (with Catbalogan City)	32	16	48	6	2	3	29	-	32	-	-	16	-	16	-
The Rest of the 2ND DISTRICT	43	18	61	-	-	4	39	-	43	4	2	12	-	18	-
CATBALOGAN CITY	39	16	55	-	-	4	35	-	39	4	1	11	-	16	-
	4	2	6	10	2	-	4	-	4	-	1	1	-	2	-

8

Schools Division Superintendent:

1. Only schools with allocation shall be included in the report.

2. Combine all SDOs submission/report in this template.
3. Ensure the following:
 - a) annex schools are combined to its mother school,
 - b) allocation of the divisions are match with the allocation by legislative district,
 - c) accuracy and completeness of the report before submitting to CO, and;
 - d) scanned copy and an excel file of report is submitted to **HRD-SD** through **hrd.sd@depd.go.id** on or before **June 30, 2025**.

[illegible]

Prepared by:

Notes:

Administrative Officer/HRMO

Chief, Administrative Division

Regional Director

1. Only schools with allocation shall be included in the report.
2. Annex schools data shall be included to the main school (i.e. main school shall share its allocation to its annexes with teacher shortage).
3. The source of the enrollment and teacher inventory shall be SY 2024-2025 LJS/EBEIS data (include in the teacher inventory, the items created in FY 2024).
4. Teacher Inventory shall also include the plantilla positions of the school, whether vacant, unfilled or the incumbent is detailed to other schools/SDOs, among others.
5. Ensure the following: a) total allocation of the divisions are match with the total allocation from BHRD-SED, b) accuracy and completeness of the report before submitting to RO, and; c) scanned copy and an excel file of the report is submitted to RO-Administrative Division on or before June 20, 2025.

[illegible]

Schools Division Superintendent

1. Only schools with allocation shall be included in the report.
2. Combine all SDOs submission/report in this template.
3. Ensure the following: a) annex schools are combined to its mother school , b) total allocation of the divisions are match with the total allocation from BHROD-SED, c) accuracy and completeness of the report before submitting to CO, and; d) scanned copy and an excel file of report is **submitted to BHROD-SED** through **bhrod_sec@depd.gov.ph** cc **support.nsp@depd.gov.ph** **on or before June 30, 2025.**

[illegible]

Administrative Officer/HRMO

Chief, Administrative Division

Regional Director

1. Only CLCs/Schools with allocation shall be included in the report.
2. The source of the enrollment and teacher inventory shall be SY 2024-2025 LIS/EBEIS data (include in the teacher inventory, the items created in FY 2024).
3. Teacher Inventory shall also include the plantilla positions of the school, whether vacant, unfilled or the incumbent is detailed to other schools/SDOs, among others.
4. Ensure the following: a) total allocation of the divisions are match with the total allocation from BHROD-SED, b) accuracy and completeness of the report before submitting to RO, and; c) scanned copy and an excel file of the report is submitted to **RO-Administrative Division on or before June 20, 2025.**

Total ALS Learners (shall tally with the "Total Enrollment" in Column C below)	Total ALS Teacher Inventory	Total ALS Teacher Requirement (Total ALS Learners / 75)	Total ALS Teacher Shortage (Total ALS Teacher Requirement - Total ALS Teacher Inventory)	Total ALS Teacher Allocation (shall tally with the "Total Allocation" in Column E below)

Prepared by: _____
Planning Officer III

Certified Correct: _____
Schools Division Superintendent

Regional Director