



**REGIONAL MEMORANDUM**  
CLMD-2025-014

To: Schools Division Superintendents } Division of Biliran  
 } Division of Leyte  
 } Division of Southern Leyte  
 All Others Concerned

Activity	Participant	Learning Area	School & Division	Date and Venue
Writeshop on the Development of Supplemental Lesson Exemplar for the Selected Specialization in SPTVE for Grade 9	Rosendo C. Resuelo	Computer Programming	Hilongos NVS, SDO Leyte	June 3-6, 2025 DepEd EcoTech, Lahug, Cebu
	Jeric M. Logrosa	Computer System Servicing	Tanauan SCHI, SDO Leyte	
	Neil Rexion P. Guston	Electrical Installation and Maintenance	Hilongos NVS, SDO Leyte	
Writeshop on the Validation of Supplemental Lesson Exemplar for the Selected Specialization in SPTVE for Grade 9	Nestor D. Luna	Computer Programming	Isabel NCS, SDO Leyte	June 18-20, 2025 DepEd EcoTech, Lahug, Cebu
	Victor D. Dumaguit	Computer System Servicing	SDO Southern Leyte	
	Francisco Bayon-on	Electrical Installation and Maintenance	SDO Biliran	
Writeshop on the Finalization of Supplemental	Rosendo C. Resuelo	Computer Programming	Hilongos NVS, SDO Leyte	July 16-18, 2025 DepEd

Lesson Exemplar for the Selected Specialization in SPTVE for Grade 9	Jeric M. Logrosa	Computer System Servicing	Tanauan SCHI, SDO Leyte	EcoTech, Lahug, Cebu
	Neil Rexion P. Guston	Electrical Installation and Maintenance	Hilongos NVS, SDO Leyte	

2. The participants are required to bring their approved travel order, reference materials, laptop, and extension wires, and other necessary devices for the said workshop.

3. Accommodation, traveling, and other incidental expenses shall be charged to 2025 Basic Education Curriculum (BEC) Current Funds and Local Funds. In case the downloaded funds are insufficient, the accommodation, traveling, and other incidental expenses incurred by the participants shall be charged against the Division Local Funds / School MOOE following government accounting and auditing rules and regulations.

4. Compensatory Time-Off (CTO) / Service Credits will be granted in lieu of workshop days that will fall on holidays, in accordance with DepEd Order No. 53, s. 2023, Updated Guidelines on Grant of Vacation Service Credits to Teachers, and CSC-DBM Joint Circular No. 2, s. 2015, Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees.

5. Immediate dissemination of and compliance with this Memorandum are desired.

**EVELYN R. FETALVERO, CESO III**  
Regional Director

Enclosures: As stated

References: DM-CT-2025-131, DepEd Advisory

To be indicated in the Perpetual Index under the following subjects:

LESSON EXEMPLAR  
SPECIAL PROGRAM IN TECHNICAL VOCATIONAL EDUCATION (SPTVE)  
WRITESHOP

CLMD-ESF

