



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

NOTICE TO PROCEED

31 JUL 2025

MR. MARK EFREN E. MERILO
Authorized Representative
HAIYAN PEAK DEVELOPMENT CORP.
Brgy. Bsilig, Tanauan, Leyte
Contact Number: 09153562245
Email Add: *saleshaiyanpeak@gmail.com*

Dear *MR. MERILO*:

The attached Contract Agreement having been approved, notice is hereby given to **HAIYAN PEAK DEVELOPMENT CORP.** that work may proceed on the

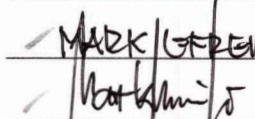
We are happy to notify you that the **PROCUREMENT FOR LEASE OF VENUE WITH FOOD AND ACCOMMODATION FOR THE REGIONAL TRAINING OF TRAINERS ON WBL-BYOB PROGRAMS AND ALTERNATIVE LEARNING ASSESSMENT, RECOGNITION-CUM ORIENTATION WITH DIVISION NLA COORDINATORS, RSC MEMEBRS, LITERACY PROGRAM PROPONENT, AND SELCT CLMD PERSONNEL** effective **immediately** from receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Department of Education, Regional Office No. VIII, Government Center, Candahug, Palo, Leyte.

Very truly yours,


EVELYN R. FETALVERO, CESO III
Regional Director

I acknowledge receipt of this Notice on: 7-31-25
Name of Representative of the Bidder: MARK EFREN E. MERILO
Authorized Signature: 



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph

Website: region8.deped.gov.ph

Doc. Ref. Code	RO-ORD-F025	Rev	00
Effectivity	04.03.2023	Page	1 of 1



Contract Agreement Form for the Procurement of Goods (Revised)
[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT No. 16-25

THIS AGREEMENT made the ____ day of 30 JUL 2025 between **DEPARTMENT OF EDUCATION REGIONAL OFFICE VIII**, represented by **DR. EVELYN R. FETALVERO, CESO IV**, in her capacity as the **REGIONAL DIRECTOR** of the **DEPED RO VIII**, hereinafter referred to as the "Entity"; and **HAIYAN PEAK DEVELOPMENT CORP.** of **TANAUAN, LEYTE** hereinafter called "the Supplier" of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **PROCUREMENT FOR LEASE OF VENUE WITH FOOD AND ACCOMMODATION FOR THE REGIONAL TRAINING OF TRAINERS ON WBL-BYOB PROGRAMS AND ALTERNATIVE LEARNING ASSESSMENT, RECOGNITION-CUM ORIENTATION WITH DIVISION NLA COORDINATORS, RSC MEMEBRS, LITERACY PROGRAM PROPONENT, AND SELCT CLMD PERSONNEL** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Philippine Pesos One Million Seven Hundred Fifteen Thousand Pesos (PhP 1,715,000.00) only**, hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including t6he Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

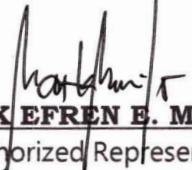

MARK EFRÉN B. MERILO
Authorized Representative


EVELYN R. FETALVERO, CESO III
Regional Director

- iii. Performance Security;
 - iv. Notice of Award of Contract and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Order, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of **Philippine Pesos One Million Seven Hundred Fifteen Thousand Pesos (PhP 1,715,000.00) only** or such other sums as may be ascertained, **HAIYAN PEAK DEVELOPMENT CORP.** agrees to the **PROCUREMENT FOR LEASE OF VENUE WITH FOOD AND ACCOMMODATION FOR THE REGIONAL TRAINING OF TRAINERS ON WBL-BYOB PROGRAMS AND ALTERNATIVE LEARNING ASSESSMENT, RECOGNITION-CUM ORIENTATION WITH DIVISION NLA COORDINATORS, RSC MEMEBRS, LITERACY PROGRAM PROPONENT, AND SELCT CLMD PERSONNEL** in accordance with his/her/its Bid.
 4. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby enters into a covenant with the Entity to execute, complete the Works and delivered the goods within period of **fourteen (14) days** per RM No. 838 s. 2025 in conformity with the provisions of this Contract in all respects, and in accordance with governing laws, rules and regulations.
 5. The Head of the Procuring Entity (HOPE) DR. EVELYN R. FETALVERO, CESO IV, in her capacity as the REGIONAL DIRECTOR of the DEPED RO VIII agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


EVELYN R. FETALVERO, CESO III
Regional Director
Head of Procuring Entity (HoPE)


MARK EFREN E. MERILO
Authorized Representative
Haiyan Peak Development Corp.

SIGNED IN THE PRESENCE OF:


FE M. GERONA
Chief – Accountant

GERTRUDES C. MABUTIN, EDD.
OIC-Chief, CLMD
End-User

Republic of the Philippines)
Province of Leyte) Ss.
Tacloban City)

ACKNOWLEDGMENT

BEFORE ME, this _____ day of 30 JUL 2025 2025 personally appeared:

EVELYN R. FETALVERO, CESO III

Res. Certificate No. : **Philhealth No.**

Issued on: 13-000033310-8

Issued at:

MARK EFREN E. MERILO

Res. Certificate No. :

Issued on:


Issued at:

Known to me to be the same persons who executed the foregoing instrument and who acknowledged to me the same is their free and voluntary act and deed and that of the Offices they respectively represent.

The foregoing instrument is an Entity-Supplier Contract Agreement consisting of three (3) pages including this page on which this Acknowledgment is written and signed by the parties hereof and their instrumental witnesses on the left margin of each and every page hereof.

WITNESS MY HAND AND SEAL on the place and date above written.

Doc. No. 240
Page No. 49
Book No. VII
Series of 2025


ATTY. FEDERICO C. TIZON
Notary Public until December 31, 2025
Notarial Commission No. 2024-03-102
ROLL OF ATTORNEYS' No. 88735
IBP OR. No. 481624; 12/07/2024; LEYTE CHAPTER
PTR No. 9302448- 01/02/2025; TANAUAN, LEYTE
MCLE Compliance No. VIII- 0009059
Tanauan, Leyte - 09535289351


MARK EFREN E. MERILO
Authorized Representative


EVELYN R. FETALVERO, CESO IV
Regional Director