



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 23, 2025

OFFICE MEMORANDUM

ESSD-2025-

304

SPECIFICATIONS FOR THE APPROVAL OF MENU PLANNING

To: Director III
Functional Division Chiefs
All Others Concerned

1. With reference to OM Admin-2025-075 re: CY 2025 Quarterly Interfacing with Procurement Focal Person of Regional Office's Functional Division/Section/Unit, specifically the Second Quarter session conducted on June 20, 2025, the following are the specifications for approving the menus for procurement purposes:

Breakfast:

- a. Bread with spread
- b. Dried or processed goods
- c. Egg
- d. Fresh fruits
- e. Rice
- f. Drinks (free-flowing coffee/choco/milk and water)

Lunch or Dinner

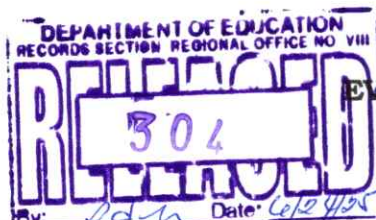
- a. Soup
- b. Red meat dish (Pork/Beef/Carabeef)
- c. White meat dish (Chicken) or Seafood Dish (Fish or Crustaceans)
- d. Vegetable dish or Noodles
- e. Desserts or Fruits
- f. Rice
- g. Drinks (Water or Juice)

Note: Snacks may be determined at the discretion of the end-user.

2. In the absence of the Nutritionist-Dietitian, any present personnel from the School Health and Nutrition Unit may countersign the menu, provided that the menu is sent to the Nutritionist-Dietitian for review.

3. For guidance and strict compliance.

ESSD-SHNU-ALSL



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