



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 2, 2025

REGIONAL MEMORANDUM

No. **613** s. 2025

**ADVISORY ON THE ISSUANCE OF NEGATIVE SUB-ALLOTMENT
RELEASE ORDER (SUB-ARO)**

To: Schools Division Superintendents
School Heads of Implementing Unit Secondary Schools
All Others Concerned

1. Attached is Memorandum OUF-2025-018, dated May 22, 2025, entitled Advisory on the Issuance of Negative Sub-Allotment Release Order (Sub-ARO), for information and guidance of all concerned.

2. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: As stated

References: None

To be indicated in the Perpetual Index under the following subjects:

ADVISORY

NEGATIVE SUB-ARO

FD-BS-GJNC





Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

DEPARTMENT OF EDUCATION
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DATE: 5-29-25

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MEMORANDUM
OF-2025- 018

OFFICE OF THE DIRECTOR III
Date and Time Received: 5/29/25
Signature: *[Signature]* gmo

**FOR : UNDERSECRETARIES
ASSISTANT SECRETARIES
BUREAU AND SERVICE DIRECTORS
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS
ALL OTHERS CONCERNED**

FROM : ATTY. EDSON BYRON K. SY
*Assistant Secretary
OIC, Undersecretary for Finance*

**SUBJECT : ADVISORY ON THE ISSUANCE OF NEGATIVE SUB-
ALLOTMENT RELEASE ORDER (SUB-ARO)**

DATE : May 22, 2025

In view of the increasing number of requests to issue **Negative Sub-Allotment Release Orders (Sub-AROs)** for the withdrawal of unobligated balances under various **Centrally Managed Programs (CMPs)**, this advisory is issued to provide guidance on such requests.

Please be informed that Sub-AROs with unobligated balances of **less than Fifty Thousand Pesos (P50,000.00)** shall no longer be subject to negation. These balances may still be utilized for their original intended purpose, in line with existing guidelines.

In this regard, all concerned offices are reminded to prioritize the utilization of available balances, especially those with validity only until the end of the current fiscal year.

Additionally, all requests for negative Sub-AROs shall be endorsed by the Finance Division to the concerned Central Office units for their concurrence and appropriate action prior to processing.

For your guidance and strict compliance.

Thank you.