



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

June 16, 2025


**REGIONAL MEMORANDUM**

No. **685** s. 2025

**COORDINATION MEETING WITH DIVISION INFORMATION OFFICERS**

To: Director III  
Schools Division Superintendents  
Division Information Officers  
All Others Concerned

1. In line with the recent opening of School Year 2025-2026, this Office, through the Public Affairs Unit, shall conduct a Coordination Meeting with the Division Information Officers on June 27, 2025, at the NEAP Hall 2, Department of Education Regional Office VIII, Brgy, Candahug, Palo, Leyte.
2. The activity aims to discuss the communication strategies, challenges encountered, and the best practices observed during the recent opening of classes. It also aims to align key messages across divisions and enhance coordination efforts to ensure consistent and effective dissemination within the Department of Education Region VIII.
3. The participants in the said activity are the Division Information Officers or the Division Public Assistance Coordinators of the 13 Schools Division Offices and the personnel of the Public Affairs Unit of DepEd Regional Office VIII. The participants from the respective Schools Division Offices are requested to come up with a 5-minute report on their communication strategies, challenges encountered, and the best practices observed by them and their division during the recent opening of classes.
4. The expenses for a meal and snacks of participants shall be charged to PAU Funds while the travel expenses of division participants shall be charged to their local funds, subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO III**  
Regional Director

To be indicated in the Perpetual Index under the following subjects:

CONVERGENCE  
ORD-PAU-FQB

OPLAN BALIK ESKWEL  
DEPARTMENT OF EDUCATION  
RECORDS SECTION, REGIONAL OFFICE NO. VIII



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