



FTAD-2025- 695

- } Baybay City Division
- } Samar Division
- } Tacloban City Division

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FTAD-2025- 504

TECHNICAL ASSISTANCE  
DEPARTMENT OF EDUCATION  
RECORDS SECTION REGIONAL OFFICE NO. VII  
**RELEASED**  
504  
By:                      Date: 5/6/98





Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

March 18, 2025

**REGIONAL MEMORANDUM**

No. **343** s. 2025

**DEPLOYMENT OF THE REGIONAL FIELD TECHNICAL ASSISTANCE  
COMPOSITE TEAMS (RFTACT) TO SCHOOLS DIVISIONS**

To: Schools Division Superintendents  
Regional Office Division Chiefs  
All Others Concerned

1. To sustain the intensified implementation of the Deployment of Regional Field Technical Assistance Composite Teams (RFTACT) with the ultimate goal of continuously improving instructional leadership and management, this Office, through the Field Technical Assistance Division (FTAD), informs the field of the **Deployment of the Regional Field Technical Assistance Composite Teams (RFTACT) to Schools Division** for CY 2025.
2. The activity aims to:
  - a. provide support, coaching and guidance to the Division Field Technical Assistance Composite Teams (DFTACT) in the performance of their functions more effectively;
  - b. conduct focus group discussions with the DFTACT to address bottlenecks, lags, issues, and concerns relative to schools' performance and operations;
  - c. provide technical support on how to restrategize assistance and refocus resources to schools and CLCs with the utmost needs; and
  - d. elicit effective practices of the DFTACT's TA provision and analysis of interventions that improved the identified schools' and CLCs' performance.
3. The indicative schedule of the RFTACT Deployment is attached.
4. Travel and other incidental expenses incurred of the RFTACT shall be charged against each respective Functional Division Fund while that of the DFTACT's shall be charged against their local funds, subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.



**EVELYN R. FETALVERO, CESO III**  
Regional Director



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Enclosures: Quarterly Schedule of the RFTACT Deployment

References: CTAM Handbook (2022), RO No. 1, s. 2019, Project HARAMPANG TA

To be indicated in the Perpetual Index under the following subjects:

DEPLOYMENT

SCHOOLS DIVISION

TECHNICAL ASSISTANCE

FTAD-GMM

Attachment to RM No. 343, s. 2025

**Schedule of the Quarterly Deployment of RFTACT to Schools Divisions  
CY 2025**

RFTACT/SDO	Date of RFTACT Deployment		
	Quarters 1 & 2	Quarter 3	Quarter 4
<b>Team 1</b> Biliran and Ormoc City	June 2-4, 2025	August 25-26, 2025	November 3-4, 2025
<b>Team 2</b> Baybay City, Maasin City, and Southern Leyte	May 20-23, 2025	August 19-22, 2025	November 11-14, 2025
<b>Team 3</b> Leyte and Tacloban City	May 26-27, 2025	August 8 & 15, 2025	November 25-26, 2025
<b>Team 4</b> Borongan City and Eastern Samar	May 28-30, 2025	August 12-14, 2025	November 5-7, 2025
<b>Team 5</b> Catbalogan City and Samar	June 3-6, 2025	August 4-7, 2025	November 18-20, 2025
<b>Team 6</b> Calbayog City and Northern Samar	June 17-20, 2025	August 5-8, 2025	November 18-21, 2025