



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

## INVITATION TO BID

### PROCUREMENT FOR LEASE OF VENUE WITH FOOD & ACCOMMODATION FOR THE REGIONAL TRAINING OF SHS-TVL, JHS-SPTVE, & JHS-TLE TEACHERS ON TRAINERS METHODOLOGY (TM) LEVEL 1

1. The Department of Education Regional Office VIII, through the **General Appropriations Act CY 2025** intends to apply the sum of **Four Million Two Hundred Eighty Thousand Pesos Only (P4,280,000.00)**, being the **Approved Budget for the Contract (ABC)** for the **PROCUREMENT FOR LEASE OF VENUE WITH FOOD & ACCOMMODATION FOR THE REGIONAL TRAINING OF SHS-TVL, JHS-SPTVE, & JHS-TLE TEACHERS ON TRAINERS METHODOLOGY (TM) LEVEL 1**.

1. Bids received in excess of the ABC shall automatically be rejected in accordance with Sec. 31.1 of the Revised IRR of RA 9184 at bid opening.

QTY	Unit	PARTICULARS	TOTAL COST
		<b>Lease of Venue with Food and Accommodation for 20 days</b>	
107	pax	<b>First Cycle: August 1-10, 2025 (10 days)</b>	<b>2,140,000.00</b>
107	pax	<b>Second Cycle: August 24-September 2, 2025 (10 days)</b>	<b>2,140,000.00</b>
		Cost per Day	2,000.00
		Number of Days	20 (in 2 cycles)
		Number of pax	107
		Total Cost per Pax	40,000.00
		<b>Total</b>	<b>BID DOCS PRICE</b>
		<b><u>P4,280,000.00</u></b>	<b>P5,000.00</b>
		<b>First Cycle: August 1-10, 2025 (10 days)</b>	
		First Cycle: Check-In 2:00 PM of July 31, 2025 (Day 0) Check-Out 12:00 PM of August 10, 2025	
		First Cycle: Day 0, July 31, 2025 (Dinner) Days 1 - 9 (Breakfast, AM Snacks, Lunch, PM Snacks, Dinner), Day 10, August 10, 2025 (Breakfast, AM Snacks, Lunch, PM Snacks)	
		<b>Second Cycle: August 24-September 2, 2025 (10 days)</b>	
		Second Cycle: Check-In 2:00 PM of August 23, 2025 (Day 0) Check-Out 12:00 PM of September 2, 2025	

QTY	Unit	PARTICULARS	TOTAL COST
		Second Cycle: Day 0, August 23, 2025 (Dinner) Days 1 - 9 (Breakfast, AM Snacks, Lunch, PM Snacks, Dinner), Day 10, September 2, 2025 (Breakfast, AM Snacks, Lunch, PM Snacks)	
		<i>Note: with free-flowing coffee/milk/chocolate drink for the duration of the training (20 days F2F)</i>	
		<b>Training Venue:</b>	
		1. Big Plenary Hall with sufficient space to accommodate the 107 pax.	
		2. Presidential table during the Opening & Closing program.	
		3. Has the number of chairs with cover that can accommodate the required participants.	
		4. Has 4 projector screen: for 4 Breakout Rooms	
		5. Has an internet speed of at least 1mbps per 145 users.	
		6. Has 1 speaker system in the plenary hall and to each of the 4 breakout rooms	
		7. Has at least 2 wireless microphones per session hall.	
		8. Clean comfort rooms.	
		9. No bed-sharing, maximum of 3 pax per room.	
		10. 2 pcs. 1m x 3m tarpaulin banner to be hanged at the plenary hall and to each of the 4 breakout rooms	
		11. Provision of transportation services for the participants from the hotel to TESDA Regional Office VIII and vice versa during their hands-on activities.	
		<b>First Cycle: August 1-10, 2025</b>	
107	pax	<b>Room Accommodation</b>	856,000.00
		<b>Day 0, July 31, 2025</b>	
107	pax	Dinner: Caldereta, Fried Chicken, Bam-i, Plain Rice, Mango Float, Soup	42,800.00
		<b>Day 1 - August 1, 2025</b>	
107	pax	Breakfast: Tocino, Sunny side-up egg, Plain Rice, Papaya, Bottled Water, Bread with Spread	21,400.00
107	pax	AM Snack: Buko Pie, Fruit Juice	10,700.00
107	pax	Lunch: Bulalo, Chicken Barbeque, Buttered Vegetables, Plain Rice, Buko Pandan	42,800.00
107	pax	PM Snack: Special-Ensaymada, Mango Shake	10,700.00
107	pax	Dinner: Sweet & Sour Pork, Fish Fillet, Chopsuey, Plain Rice, Black Sambo, Soup	42,800.00

QTY	Unit	PARTICULARS	TOTAL COST
<b>Day 2 - August 2, 2025</b>			
107	pax	Breakfast: Dried Fish, Egg Omelette, Fried Rice, Pineapple, Bottled Water, Bread with Spread	21,400.00
107	pax	AM Snack: Puto, Iced Tea	10,700.00
107	pax	Lunch: Caldereta, Bam-I, Plain Rice, Leche Flan, Soup, Fried Chicken	42,800.00
107	pax	PM Snack: Biko with Mango, Bottled water	10,700.00
107	pax	Dinner: Pork Sinigang, Fish Fillet, Pansit Bihon, Plain Rice, Mango Float	42,800.00
<b>Day 3 - August 3, 2025</b>			
107	pax	Breakfast: Tapa, Plain Rice, Apple, Bottled water, Bread with Spread, Sunny Side up egg	21,400.00
107	pax	AM Snack: Egg Pie, Cucumber Juice	10,700.00
107	pax	Lunch: Beef Mechado, Pakbit, Plain Rice, Banana, Soup, Fried Fish	42,800.00
107	pax	PM Snack: Custard Cake, Calamansi Juice	10,700.00
107	pax	Dinner: Soup, Buttered Chicken, Breaded Porkchop, Chopsuey, Plain Rice, Fruit Salad	42,800.00
<b>Day 4 - August 4, 2025</b>			
107	pax	Breakfast: Scrambled Egg, Tocino, Fried Rice, Watermelon, Tsokolate de Batirol, Bread with Spread	21,400.00
107	pax	AM Snack: Club House Sandwich with fries, Mango Shake	10,700.00
107	pax	Lunch: Sweet and Sour Fish, Beef Steak, Buttered Vegetables, Plain Rice, Leche Flan, Soup	42,800.00
107	pax	PM Snack: Bibingka, Tsokolate de Batirol	10,700.00
107	pax	Dinner: Plain rice, Beef Mechado, Chicken Barbeque, Canton Guisado, Mango float, bottled water	42,800.00
<b>Day 5 - August 5, 2025</b>			
107	pax	Breakfast: Hotdog, Plain Rice, Banana, Bottled Water, Bread with Spread, Scrambled Egg	21,400.00
107	pax	AM Snack: Bibingka, Tsokolate de Batirol	10,700.00
107	pax	Lunch: Bulalo, Fish Sinugba, Chopsuey, Plain Rice, Buko Pandan	42,800.00
107	pax	PM Snack: Club House Sandwich with Fries, Iced tea	10,700.00
107	pax	Dinner: Steamed Fish, Buttered Vegetables, Plain Rice, Black Sambo, Caldereta, Soup	42,800.00
<b>Day 6 - August 6, 2025</b>			

QTY	Unit	PARTICULARS	TOTAL COST
107	pax	Breakfast: Sausage, Fried Rice, Apple, Bottled Water, Bread with Spread, Sunny side up Egg	21,400.00
107	pax	AM Snack: Puto, Calamansi Juice	10,700.00
107	pax	Lunch: Breaded Porkchop, Chicken Afritada, Stir-fry Vegetables, Plain Rice, Fruit Salad, Soup	42,800.00
107	pax	PM Snack: Turon, Water-melon Shake	10,700.00
107	pax	Dinner: Caldereta, Fried Chicken, Bam-i, Plain Rice, Mango Bango, Soup	42,800.00
<b>Day 7 - August 7, 2025</b>			
107	pax	Breakfast: Egg Omelette, Tocino, Plain Rice, Papaya, Bottled Water, Bread with Spread	21,400.00
107	pax	AM Snack: Buko Pie, Canned Juice	10,700.00
107	pax	Lunch: Plain Rice, Fried Chicken, Spaghetti, Pineapple, Bottled water, Pork Steak, Soup	42,800.00
107	pax	PM Snack: Chocolate Cake, Canned Juice	10,700.00
107	pax	Dinner: Plain Rice, Chicken Tinola, Pork Steak, Bam-i, Fruit salad, Fruit Juice	42,800.00
<b>Day 8 - August 8, 2025</b>			
107	pax	Breakfast: Daing, Sunny side-up Egg, Fried Rice, Water-Melon, Canned Juice, Bread with Spread	21,400.00
107	pax	AM Snack: Turon, Water-melon Shake	10,700.00
107	pax	Lunch: Chicken Cordon Bleu, Pork Humba, Stir-Fry Vegetables, Plain Rice, Buko Pandan, Soup	42,800.00
107	pax	PM Snack: Special-Ensaymada, Mango Shake	10,700.00
107	pax	Dinner: Pork Sinugba, Steamed Fish, Buttered Vegetables, Plain Rice, Black Sambo, Soup	42,800.00
<b>Day 9 - August 9, 2025</b>			
107	pax	Breakfast: Scrambled Egg, Tapa, Fried Rice, Pineapple, Bottled Water, Bread with Spread	21,400.00
107	pax	AM Snack: Special-Ensaymada, Tsokolate de Batirol	10,700.00
107	pax	Lunch: Breaded Porkchop, Chicken Afritada, Stir-fry Vegetables Plain Rice, Fruit Salad, Soup	42,800.00
107	pax	PM Snack: Club House Sandwich with Fries, Iced tea	10,700.00
107	pax	Dinner: Plain rice, Pork Nilaga, Fish Sinugba, Buttered Vegetables, Buko Pandan	42,800.00
<b>Day 10 - August 10, 2025</b>			

QTY	Unit	PARTICULARS	TOTAL COST
107	pax	Breakfast: Sausage, Plain Rice, Papaya, Canned Juice, Bread with Spread, Scrambled Egg	21,400.00
107	pax	AM Snack: Chocolate Cake, Juice	10,700.00
107	pax	Lunch: Plain Rice, Sweet and Sour Pork, Fish Sinugba, Ginisang Ampalaya, Watermelon, Soup	42,800.00
107	pax	PM Snack: Bibingka, Mango Shake	10,700.00
		<b>Second Cycle: August 24 - September 2, 2025</b>	
107	pax	<b>Room Accommodation</b>	856,000.00
		<b>Day 0, August 23, 2025</b>	
107	pax	Dinner: Caldereta, Fried Chicken, Bam-i, Plain Rice, Mango Float, Soup	42,800.00
		<b>Day 1 - August 24, 2025</b>	
107	pax	Breakfast: Plain Rice, Sausage, Scrambled egg, Bottled Water, Apple, Bread with Spread	21,400.00
107	pax	AM Snack: Bibingka, Juice	10,700.00
107	pax	Lunch: Plain Rice, Fish Tinola, Breaded Porkchop, Pakbit, Canned Juice, Leche Flan	42,800.00
107	pax	PM Snack: Egg pie, Juice	10,700.00
107	pax	Dinner: Plain Rice, Beef Bulalo, Chicken Barbeque, Ginisang Ampalaya, Watermelon, Iced tea	42,800.00
		<b>Day 2 - August 25, 2025</b>	
107	pax	Breakfast: Fried Rice, Tapa, Sunny side-up egg, Bottled Water, Papaya, Bread with Spread	21,400.00
107	pax	AM Snack: Puto, Canned juice	10,700.00
107	pax	Lunch: Plain Rice, Fried Chicken, Spaghetti, Pineapple, Bottled Water, Caldereta, Soup	42,800.00
107	pax	PM Snack: Club House Sandwich with Fries, Iced tea	10,700.00
107	pax	Dinner: Plain Rice, Pork Steak, Chicken Cordon Bleu, Stir-fry Vegetables, Canned Juice, Soup, Black Sambo	42,800.00
		<b>Day 3 - August 26, 2025</b>	
107	pax	Breakfast: Plain Rice, Scrambled egg, Dried Fish, Bottled Water, Banana, Bread with Spread	21,400.00
107	pax	AM Snack: Biko with Mango, Juice	10,700.00
107	pax	Lunch: Plain Rice, Beef Caldereta, Fish Fillet, Carbonara, Black sambo, Iced tea, Soup	42,800.00
107	pax	PM Snack: Egg pie, Canned Juice	10,700.00

QTY	Unit	PARTICULARS	TOTAL COST
107	pax	Dinner: Plain Rice, Pork Nilaga, Fish Sinugba, Buttered Vegetables, Buko Pandan, Bottled Water	42,800.00
		<b>Day 4 - August 27, 2025</b>	
107	pax	Breakfast: Fried Rice, egg Omelette, Daing, Bottled Water, Bread with Spread, Watermelon	21,400.00
107	pax	AM Snack: Custard Cake, Mango Shake	10,700.00
107	pax	Lunch: Pain Rice, Chicken Adobo, Pork Sinugba, Pancit Bihon, Calamansi Juice, Mango Float	42,800.00
107	pax	PM Snack: Turon, Canned Juice	10,700.00
107	pax	Dinner: Plain Rice, Pork Humba, Stir-fry Vegetables, Fruit salad, Iced tea, Soup, Friend Chicken	42,800.00
		<b>Day 5 - August 28, 2025</b>	
107	pax	Breakfast: Plain Rice, Hotdog, Scrambled egg, Bottled Water, Bread with Spread, Pineapple	21,400.00
107	pax	AM Snack: Chocolate Cake, Cucumber Juice	10,700.00
107	pax	Lunch: Plain Rice, Pork Sinigang, Fried Chicken, Chopsuey, Pineapple, Bottled Water	42,800.00
107	pax	PM Snack: Special- Ensaymada, Canned Juice	10,700.00
107	pax	Dinner: Plain Rice, Beef Mechado, Chicken Barbeque, Canton Guisado Guisado, Mango float, Bottled Water, Soup	42,800.00
		<b>Day 6 - August 29, 2025</b>	
107	pax	Breakfast: Fried Rice, Tocino, Sunny side-up egg, Bottled Water, Bread with Spread, Watermelon	21,400.00
107	pax	AM Snack: Bibingka, Mango Shake	10,700.00
107	pax	Lunch: Plain Rice, Sweet and sour pork, Fish Sinugba, Ginisang Ampalaya, Soup, Mango Float	42,800.00
107	pax	PM Snack: Chocolate Cake, Juice	10,700.00
107	pax	Dinner: Plain rice, Chicken Tinola, Pork Steak, Bam-i, Fruit Salad, Canned Juice	42,800.00
		<b>Day 7 - August 30, 2025</b>	
107	pax	Breakfast: Fried Rice, Sunny side-up egg, Tocino, Bottled Water, Banana, Bread with Spread	21,400.00
107	pax	AM Snack: Biko with Mango, Juice	10,700.00
107	pax	Lunch: Plain Rice, Beef Steak, Fish Fillet, Chopsuey, Cucumber Juice, Fruit salad, Soup	42,800.00
107	pax	PM Snack: Turon, Juice	10,700.00

QTY	Unit	PARTICULARS	TOTAL COST
107	pax	Dinner: Plain Rice, Beef Bulalo, Chicken Barbeque, Ginisang Ampalaya, Watermelon, Iced tea	42,800.00
		<b>Day 8 - August 31, 2025</b>	
107	pax	Breakfast: Plain Rice, Scrambled egg, Dried fish, Bottled Water, Banana, Bread with Spread	21,400.00
107	pax	AM Snack: Custard Cake, Mango Shake	10,700.00
107	pax	Lunch: Plain rice, chicken adobo, pork sinugba, pancit bihon, calamansi juice, Soup, Black Sambo	42,800.00
107	pax	PM Snack: Buko pie, juice	10,700.00
107	pax	Dinner: Plain rice, pork nilaga, fish sinugba, buttered vegetables, buko pandan, bottled water	42,800.00
		<b>Day 9 - September 1, 2025</b>	
107	pax	Breakfast: Plain Rice, Sausage, Scrambled egg, Bottled Water, Apple, Bread with Spread	21,400.00
107	pax	AM Snack: Chocolate cake, cucumber juice	10,700.00
107	pax	Lunch: Plain Rice, Beef Caldereta, Fish Fillet, Carbonara Black Sambo, Iced tea, Soup	42,800.00
107	pax	PM Snack: Special- Ensaymada, Juice	10,700.00
107	pax	Dinner: Plain rice, pork steak, chicken cordon bleu, stir-fry vegetables, canned juice, Soup, Watermelon	42,800.00
		<b>Day 10 - September 2, 2025</b>	
107	pax	Breakfast: Fried Rice, sunny side-up egg, Tocino, Bottled Water, Banana, Bread with Spread	21,400.00
107	pax	AM Snack: Puto, Canned Juice	10,700.00
107	pax	Lunch: Plain Rice, Sweet and sour fish, Spaghetti, Pineapple, Bottled Water, Pork Steak, Soup	42,800.00
107	pax	PM Snack: Club House Sandwich with fries, iced tea	10,700.00
<b>TOTAL</b>			<b>P4,280,000.00</b>

**Important Note/s:**

**Winning Bidder must coordinate**, one (1) day after issuance of Notice of Award (NOA), **with the** Curriculum and Learning Management Division (CLMD) **c/o Dr. Ernani S. Fernandez**, Education Program Supervisor (Proponent), to discuss guidelines of the program, delivery schedule(s), and the expectation/s between both parties, **Contact No. (053) 832-4625**, E-mail address: [clmd.region8@deped.gov.ph](mailto:clmd.region8@deped.gov.ph).

2. The Department of Education, Regional Office VIII now invites bids for the **PROCUREMENT FOR LEASE OF VENUE WITH FOOD & ACCOMMODATION FOR THE REGIONAL TRAINING OF SHS-TVL, JHS-SPTVE, & JHS-TLE TEACHERS ON**

**TRAINERS METHODOLOGY (TM) LEVEL 1.** Bidders should have completed, within the last Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the Department of Education Regional Office VIII and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m.

5. A complete set of **Bidding Documents may be acquired by the interested bidders on the day it is published in PhilGEPS**, in DepEd Regional Office No. VIII, BAC Secretariat, located at Government Center, Candahug, Palo, Leyte, and DepEd Regional Office No. VIII website, [region8.deped.gov.ph](http://region8.deped.gov.ph), and upon payment of the applicable fee for **Bidding Documents** amounting to **FIVE THOUSAND PESOS (Php 5,000.00)**, pursuant to the latest Guidelines issued by the GPPB. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person to **the DepEd Regional Office No. VIII Cashier**.

**The Bidder shall submit the duly signed Bidding Documents during the Opening of Bids.**

For prospective bidders who intend to **purchase the bidding documents through online banking**, the deposit may be made through:

**PHILIPPINE VETERANS BANK**

**Account Name:** DepEd RO 8

No.	Fund	Account Number
1.	SEMINAR	0025-0000097

**A scanned copy of the deposit slip** together with the **accomplished Bidders Information Sheet** shall be sent to the **BAC Secretariat** ([bac.region8@deped.gov.ph](mailto:bac.region8@deped.gov.ph)), and the official payment receipt with the Bid Documents shall be sent to the bidder through email.

Bidding Documents may also be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided Bidders shall pay the non-refundable fee for the Bidding Documents.

6. The Department of Education, Regional Office VIII will hold a **Pre-Bid Conference** on **JULY 25, 2025, 3:00 PM** at the **DepEd Regional Office VIII, Candahug, Palo, Leyte**, through video conferencing via **MICROSOFT TEAMS**, which shall be open to prospective bidders. Physical appearance is also allowed.


7. **Bids must be received by the BAC Secretariat, DepEd Regional Office VIII, Candahug, Palo, Leyte 6501 either through manual/physical submission or through courier on or before 10:00 a.m. of AUGUST 8, 2025.** Late Bids shall not be accepted.
8. **All bids must be accompanied by a Bid Securing Declaration, or any form of Bid Security** and amount indicated in ITB Clause 14.
9. **Bid opening shall be on AUGUST 8, 2025, 10:15 AM at the DepEd Regional Office VIII, Candahug, Palo, Leyte.**
10. Participants are informed that the **Pre-Bid Conference and Opening of Bids shall be broadcasted/shared** to prospective bidders who wish to attend the said procurement activities online, **via Microsoft Teams.** Hence, **interested bidders shall provide** the BAC Secretariat ([bac.region8@deped.gov.ph](mailto:bac.region8@deped.gov.ph)) **their respective Gmail addresses at least one (1) day before, so that they can join the procurement videoconference(s).** Physical appearance is also allowed.

ACTIVITY	DATE & TIME OF CONDUCT	VENUE
Pre-Bid Conference	<b>JULY 25, 2025   3:00 PM</b>	DepEd Regional Office VIII, Candahug, Palo, Leyte
Opening of Bids	<b>AUGUST 8, 2025   10:15 AM</b>	


11. The Department of Education, Regional Office VIII reserves the right to reject any and all bids, declare a failure of bidding, or not award a contract at any time prior to contract award, in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**RACHEL R. CUEVAS***Head, BAC Secretariat***DepEd Regional Office VIII***Government Center, Candahug, Palo, Leyte***Tel. No.** (053) 832-4625**E-Mail:** [bac.region8@deped.gov.ph](mailto:bac.region8@deped.gov.ph)

Prepared by:

  
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EPS, CLMD  
Head, BAC Secretariat

Concurred:

  
**GERTRUDES C. MABUTIN**  
Chief, CLMD  
End User / Proponent

Approved:

  
**HARVIE D. VILLAMOR**  
Chief, HRDD  
BAC Chairman