



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

July 10, 2025

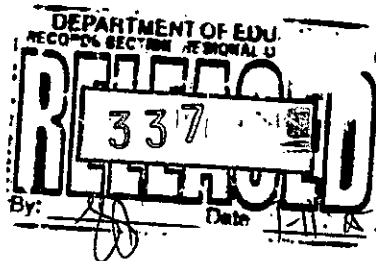
**OFFICE MEMORANDUM**

AD- 2025 337

**DESIGNATION AS OFFICE-IN-CHARGE OF THE ADMINISTRATIVE  
DIVISION**

To: **Ms. ELEZABETH E. CABOBOY**  
Supervising Administrative Officer  
Administrative Division

1. In view of the official travel of **Ms Rosemarie M. Guino EdD**, Chief, Administrative Division, you are hereby designated as Office-In-Charge of the Administrative Division on **July 14-18, 2025**.
2. As the OIC of Administrative Division, you are authorized to perform the functions of the Chief Education Supervisor, which are routinary in nature to ensure the continuous operation and uninterrupted services of the office.
3. For guidance and compliance.



  
**EVELYN R. FETALVERO, CESO III**  
Regional Director

AD-AAC