



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 14, 2025

OFFICE MEMORANDUM

No. **340** s. 2025

**DESIGNATION AS OFFICE-IN-CHARGE OF THE EDUCATION
SUPPORT SERVICES DIVISION (ESSD)**

To: **Engr. RYAN JAY L. BAGON**
Engineer III
Education Facilities Section
All Others Concerned

1. In view of the attendance of **Alejandra B. Lagumbay**, Chief of Education Support Services Division, to participate in the Professional Development Program "KADAKLAN" (Keeping Accountability at the Core: Driving Action, Knowledge, and Leadership to Accelerate and Nurture on July 13-18, 2025, at Cebu City, this Office hereby designates Engr. Ryan Jay L. Bagon, Engineer III, as the Office-in-Charge to ESSD effective July 14-16, 2025.
2. As the OIC of the Education Support Services Division, you are authorized to perform the functions of the Chief Education Supervisor which are routinary in nature to ensure the continuous operations and uninterrupted services of the division.
3. For guidance and compliance.



EVELYN R. FETALVERO, CESO III
Regional Director

ESSD-PUS