



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 14, 2025

OFFICE MEMORANDUM

PPRD-2025- **341**

**POST-PLANNING WORKSHOP ON THE DEVELOPMENT OF THE
2026 WORK AND FINANCIAL PLANS**

To: Assistant Regional Director
Regional Functional Division Chiefs
All Others Concerned

1. Pursuant to DepEd Order 11, s. 2021, re: Guidelines on the Operationalization of the Program Management Information System (PMIS), this Office, through the Policy, Planning, and Research Division (PPRD), shall conduct the Post-Planning Workshop on the Development of the 2026 Work and Financial Plans (WFPs) on August 19, 2025 at the NEAP-RELC, DepEd Regional Office VIII, Government Center, Candahug, Palo, Leyte.
2. This activity aims to:
 - a) review the developed 2026 WFPs of the Regional Office Functional Divisions;
 - b) ensure alignment of the WFPs with Version 3 Compendium of the Office Function, 2023-2028 Regional Education Development Plan (REDP) – Year 4 – 2026), Basic Education Agenda;
 - c) outline the activities to be undertaken, indicators, major deliverables and milestones, schedule and duration, and the budgetary requirements; and
 - d) guarantee an effective, efficient, and systematic preparation, and management of plans and programs, and utilization of budgets.
3. The participants to this activity are listed below:

Office/Participants	No. of Participants
Office of the Regional Director	2
- Office of the Assistant Regional Director	1
- Legal Unit	1
- ICT Unit	1
- Public Affairs Unit	1
Administrative Division (Chief and SAO)	2
- Asset Management Section	1
- Cash Section	1
- General Services Unit	1
- Personnel Section	1
- Procurement Unit	1
- Records Section	1



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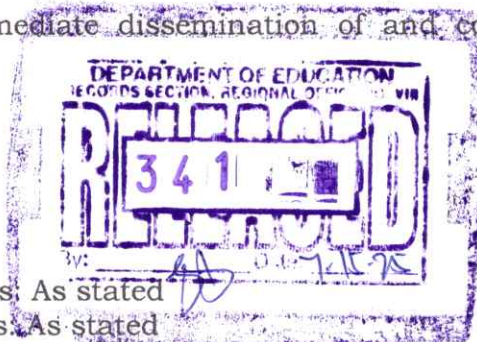


Finance Division (Chief and SAO)	2
- Accounting Section	1
- Budget Section	1
Policy, Planning, and Research Division	7
Curriculum and Learning Management Division (Chief and 3 EPSs)	4
- Learning Resource Management Section	1
Education Support and Services Division (Chief)	1
- School Health Section (MO IV and ND I)	2
- Special Programs and Projects Section (PDO IV and PDO II)	2
- Physical Facilities Section	1
Field Technical Assistance Division (Chief and EPS)	2
Human Resource Development Division (Chief and EPS)	2
- NEAP in the Region	1
- Dormitory	1
Quality Assurance Division (Chief and 2 EPSs)	3
Total	45

4. The WFP focal persons are required to bring laptops and prepare both the electronic (softcopy) and hardcopies of previous/current WFPs as workshop inputs. The Activity Matrix is attached for reference.

5. The expenses for food (lunch and snacks), venue rental, and other incidental expenses shall be charged against the PPRD Local Funds, subject to the existing accounting and auditing rules and regulations.

6. Immediate dissemination of and compliance with this Memorandum are desired.




EVELYN R. FETALVERO, CESO III
 Regional Director 

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

BUDGET

PLANS

PROGRAMS

PROJECTS

PPRD-HNC

Enclosure 1 to Office Memorandum PPRD-2025-

341

**Post-Planning Workshop on the Development of the
2026 Work and Financial Plans**
August 19, 2025 | NEAP-RELC

Time	Activities	Person Responsible
8:00 AM	Arrival & Registration	PMT
8:30 AM	Opening Program <ul style="list-style-type: none"> - Preliminaries - Acknowledgement of Participants - Presentation of Activity Objectives - Welcome Message 	Dr. Rita R. Dimakiling Chief, PPRD Dr. Ronelo Al K. Firmo CESO IV Assistant Regional Director
9:00 AM	Recap of the Pre-Planning Workshop Outputs	Maryjean S. Menil Education Program Specialist – Designate, PPRD
9:15 AM	Re-Orientation on the Crafting of WFP and Use of PMIS	Policy and Planning Service DepEd Central Office
11:15 AM	Presentation of the REDP (Year 4 -2026)	Dr. Rita R. Dimakiling Chief, PPRD
12:00 NN	LUNCH BREAK	
1:00 PM	Presentation and Critiquing of Outputs	All participants
4:00 PM	Submission of Outputs	All participants
4:40 PM	Closing Program <ul style="list-style-type: none"> - Closing Message - Wrap Up and Ways forward 	Dr. Ronelo Al K. Firmo CESO IV Assistant Regional Director Dr. Rita R. Dimakiling Chief, PPRD