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Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

July 21, 2025

**OFFICE MEMORANDUM**

PPRD-2025-352

**DESIGNATION AS OFFICER-IN-CHARGE OF THE POLICY, PLANNING, AND  
RESEARCH DIVISION**

To: Maryjean S. Menil  
Education Program Supervisor - Designate

1. Considering the Official Travel of Dr. Rita R. Dimakiling, Chief of the Policy, Planning, and Research Division (PPRD), Maryjean S. Menil, Education Program Supervisor - Designate of PPRD, is designated as the Officer-in-Charge (OIC) of PPRD on July 28-30, 2025.
2. As OIC of PPRD, you are authorized to perform the functions of the Chief which are routine in nature to ensure the continuous operation and uninterrupted services of the Division.
3. For guidance and compliance.



**EVELYN R. FETALVERO, CESO III**  
Regional Director

PPRD-MLV