



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

July 23, 2025

**OFFICE MEMORANDUM**

QAD-2025 - 368

**CONDUCT OF POST INTERNAL AUDIT CONFERENCE**

To: Director III  
Assistant Regional Director  
Regional Functional Division Chiefs  
All Others Concerned

1. As part of DepEd Regional Office VIII's commitment to continuous improvement, this Office through the Internal Quality Audit Team (IQAT) shall conduct a Post Internal Audit Conference on August 4, 2025, at the QMS Office.

2. This activity aims to:

- clearly communicate the key findings and observations of the recent concluded internal audit;
- discuss the role of the IQAT in monitoring the implementation and effectiveness of the corrective actions;
- establish clear timelines for monitoring of the implementation and effectiveness of corrective actions;
- design a plan of action to address the opportunity for improvement (OFI) raised by the external auditors during the surveillance audit;
- present the proposed Audit Checklist Review Template; and
- share and disseminate feedback on the result of the auditor evaluation.

3. The expected participants for the conference are:

<b>Expected Participants</b>	<b>Total Participants</b>
Internal Quality Audit Team Members	27
Quality Management Representative	1
Secretariat	1
Quality Assurance Division Staff	1
<b>TOTAL PARTICIPANTS = 30</b>	

4) The expenses on food provision for two (2) snacks and one (1) lunch of the participants shall be charged against Regional Office-QAD Fund, subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination of and compliance with this Memorandum are desired.



 **EVELYN R. FETALVERO, CESO III**  
Regional Director 

Enclosures: None  
Reference: None

To be indicated in the Perpetual Index under the following subjects:

Audit  
Conference  
Monitoring and Evaluation

QAD-RRC