



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 25, 2025

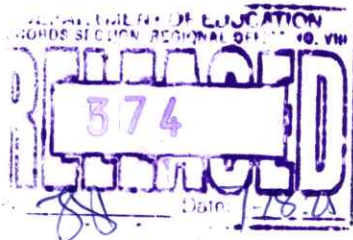
OFFICE MEMORANDUM

AD- 2025 374

**DESIGNATION AS OFFICE-IN-CHARGE OF THE ADMINISTRATIVE
DIVISION**

To: **Ms. ELIZABETH E. CABOBOY**
Supervising Administrative Officer
Administrative Division

1. In view of the official travel of **Rosemarie M. Guino**, Chief of Administrative Division, you are hereby designated as Office-In-Charge of the Administrative Division on **July 28-29, 2025**.
2. As the OIC of Administrative Division, you are authorized to perform the functions of the Chief Education Supervisor, which are routinary in nature to ensure the continuous operation and uninterrupted services of the office.
3. For guidance and compliance.




EVELYN R. FETALVERO, CESO III
Regional Director

AD-AAC