



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

July 28, 2025

**OFFICE MEMORANDUM**

No. **379** s. 2025

**DESIGNATION AS OFFICE-IN-CHARGE OF THE EDUCATION  
SUPPORT SERVICES DIVISION (ESSD)**

To: **Engr. RYAN JAY L. BAGON**  
Engineer III  
Education Facilities Section  
All Others Concerned

1. In view of the attendance of **Alejandra B. Lagumbay**, Chief of Education Support Services Division, to participate in the Regional Roll-out of the "Lakas Sa Gatas" Milk Campaign on July 30, 2025, at the Valencia Central School, Barangay Valencia, Ormoc City, this Office hereby designates Engr. Ryan Jay L. Bagon, Engineer III, as the Office-in-Charge to ESSD, effective July 30, 2025.
2. As the OIC of the Education Support Services Division, you are authorized to perform the functions of the Chief Education Supervisor which are routinary in nature to ensure the continuous operations and uninterrupted services of the division.
3. For guidance and compliance.



*for [Signature]*  
**EVELYN R. PETALVERO, CESO III**  
Regional Director

ESSD-PUS



Address: Government Center, Candahug, Palo, Leyte  
Telephone No.: (053) 832-5738  
Email Address: [region8@deped.gov.ph](mailto:region8@deped.gov.ph)  
Website: [region8.deped.gov.ph](http://region8.deped.gov.ph)

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