



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number

12230430

Procuring Entity

DEPARTMENT OF EDUCATION - REGION VIII

Title

Procurement Of Lease of Venue with Food and Accommodation for the Conduct Of 2025 Quarter 2-4 RMEA System Implementation

Area of Delivery

Solicitation Number:	PB-QAD-2025- 06-0462	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Hotel and Lodging and Meeting Facilities	Date Published	17/07/2025
Approved Budget for the Contract:	PHP 1,195,200.00	Last Updated / Time	17/07/2025 00:00 AM
Delivery Period:		Closing Date / Time	08/08/2025 10:00 AM
Client Agency:			
Contact Person:	Mikko S Duero Computer Programmer II DepEd Regional Office VII Government Center Barangay Candahug Palo Leyte Philippines 6501 63-53-8889349 63-53-8322997 bac.region8@deped.gov.ph		

Description

Procurement Of Lease of Venue with Food and Accommodation for the Conduct Of 2025 Quarter 2-4 RMEA System Implementation

No Unit Item Description Quantity Unit Cost Total Cost

Lease of Venue with Food and Accommodation for the Conduct of 2025 Quarter 2-4 RMEA System Implementation
Q2 Completed Staff Work (CSW) July 1-2, 2025 (Live-in)
pax DAY 1: 1 Breakfast, 2 Snacks, 1 lunch, 1 Dinner
Breakfast : Rice, Slice Bread with Sandwich Spread, Beef Tapa, Scrambled Egg, Banana 36 ₱200.00 ₱7,200.00
AM Snacks : Butter Cake, fresh fruit juice 36 ₱100.00 ₱3,600.00
Lunch: Rice, Beef Nilaga w/ vegetables, Sweet & Sour Fish, Eggplant Kinilaw , Mango Float 36 ₱400.00 ₱14,400.00
PM Snacks: Guinataang kamote with Fritters, Fresh fruit Juice 36 ₱100.00 ₱3,600.00
Dinner : Rice, Special Bam-I, Pork menudo, Fried Fish ,Crab Soup, Water Melon 36 ₱400.00 ₱14,400.00
ACCOMMODATION 36 ₱800.00 ₱28,800.00
pax DAY 2: 1 Breakfast, 2 Snacks, 1 lunch, 1 Dinner
Breakfast: Rice, Bread with Peanut Butter, Sunny-Side-Up Eggs, Daing na Bangus, Papaya 36 ₱200.00 ₱7,200.00
AM Snacks: Cheeseburger with Potato Fries, Fresh Fruit Juice 36 ₱100.00 ₱3,600.00
Lunch: Rice, Chicken Curry, Sotanghon with Egg Soup, Ampalaya Ginisa, Pork Adobo, Water Melon 36 ₱400.00 ₱14,400.00
PM Snacks: Buko Pie, Fresh Fruit Juice 36 ₱100.00 ₱3,600.00
Dinner: Rice, Lechon Kawali, Fish Tinola, Eggplant with Ground Pork in Oyster Sauce, Sliced Mango Fruit 36 ₱400.00 ₱14,400.00
Q2 PIR-SDO July 15-16, 2025
pax DAY 1: 1 Breakfast, 2 Snacks, 1 lunch, 1 Dinner
Breakfast : Rice, Bread with Sandwich Spread, Spanish Style Sardines in Oil, Scrambled Egg, Banana 72 ₱200.00 ₱14,400.00
AM Snacks: Banana Turon, Fresh Fruit Juice 72 ₱100.00 ₱7,200.00
Lunch: Rice, Fish Tinola, Beef Aritada, Vegetable Lumpia, Carrot Cake, 72 ₱400.00 ₱28,800.00
PM Snacks: Puto, Pork Dinuguan, Fresh Fruit Juice 72 ₱100.00 ₱7,200.00
Dinner: Rice, Pork Ribs Caldereta, Chicken Sotanghon Soup, Butter Mixed Vegetables, Fried Fish, Leche Flan 72 ₱400.00 ₱28,800.00
ACCOMMODATION 72 ₱800.00 ₱57,600.00
pax DAY 2: 1 Breakfast, 2 Snacks, 1 lunch, 1 Dinner
Breakfast: Rice, Bread with Peanut Butter, Pork Longanisa, Scrambled Egg, Banana 72 ₱200.00 ₱14,400.00
AM Snacks: Hamburger with Potato Fries, Fresh Fruit Juice 72 ₱100.00 ₱7,200.00
Lunch: Rice, Fish Tinola, Beef Aritada, Vegetable Lumpia, Carrot Cake, 72 ₱400.00 ₱28,800.00
PM Snacks: Ginataan with Fries, Fresh Fruit Juice 72 ₱100.00 ₱7,200.00
Dinner: Rice, Fried Spareribs, Butter Mixed Vegetables, Fish Tinola, Fruits 72 ₱400.00 ₱28,800.00
Q2 PIR-RO July 17-18, 2025
pax DAY 1: 2 snacks, 1 lunch
AM Snacks: Empanada with Camote Fries, Fruit Juice 35 ₱100.00 ₱3,500.00
Lunch: Rice, Nilagang Baka, Chopsuey, Fried Fish, Fruit Salad 35 ₱400.00 ₱14,000.00
PM Snacks: Sotanghon, French Fries, Fresh Fruit Juice 35 ₱100.00 ₱3,500.00
pax DAY 2: 2 snacks, 1 lunch
AM Snacks: Siopao Asado with Potato Fries, Fresh Fruit Juice 35 ₱100.00 ₱3,500.00
Lunch: Rice, Beef Caldereta, Fried Fish (slice) , Misua w/ Patola soup & Meatballs, Buko Pandan 35 ₱400.00 ₱14,000.00
PM Snacks: Dinuguan with Puto, Fresh Fruit Juice 35 ₱100.00 ₱3,500.00
Q2 POST-PIR July 21-22, 2025
pax DAY 1: 2 snacks, 1 lunch
AM Snacks: Fried Banana, Fresh Fruit Juice 9 ₱100.00 ₱900.00
Lunch: Rice, Pata Hamonada, Fresh Fish Tinola, Vegetable Pinakbet, Mango Salad 9 ₱400.00 ₱3,600.00
PM Snacks: Chicken Arrozcaldo with Potato Fries, Fresh Fruit Juice 9 ₱100.00 ₱900.00
pax DAY 2: 2 snacks, 1 lunch
AM Snacks: Banana Turon, Fresh Fruit Juice 9 ₱100.00 ₱900.00
Lunch: Rice, Beef Caldereta, Chopsuey, Fish Tinola, Lettuce Salad 9 ₱400.00 ₱3,600.00
PM Snacks: Empanada with potato fries, Fresh Fruit Juice 9 ₱100.00 ₱900.00
NOTE: UNLIMITED COFFEE, TEA, AND/OR CHOCO DRINKS (CSW,PIR, POST-PIR)
SUB TOTAL ₱398,400.00
Q3 Completed Staff Work (CSW) October 1-2, 2025
pax DAY 1: 1 Breakfast, 2 Snacks, 1 lunch, 1 Dinner
Breakfast: Rice, Bread with Sandwich Spread, Beef Tapa, Sunny Side-up Egg, Banana 36 ₱200.00 ₱7,200.00
AM Snacks: Empanada with French Fries, Fresh Fruit Juice 36 ₱100.00 ₱3,600.00
Lunch: Rice, Nilagang Baka w/Vegetables, Fried Fish Chopsuey, Macaroni Salad 36 ₱400.00 ₱14,400.00
PM Snacks: Banana and Buttered Fritters, Fresh Fruit Juice 36 ₱100.00 ₱3,600.00
Dinner: Rice, Beefsteak, Buttered Vegetables,sliced Fried Fish, Sotanghon Soup, Orange 36 ₱400.00 ₱14,400.00
ACCOMMODATION 36 ₱800.00 ₱28,800.00
pax DAY 2: 1 Breakfast, 2 Snacks, 1 lunch, 1 Dinner
Breakfast: Rice, Slice Bread with Sandwich Spread, Sunny-Side-Up Eggs, Daing na Bangus, Papaya 36 ₱200.00 ₱7,200.00
AM Snacks: Cheeseburger, Fresh Fruit Juice 36 ₱100.00 ₱3,600.00
Lunch: Rice, Beef Kare-kare w/ Alamang, Sauted Sayote, Fried Slice Fish, Fruit Salad 36 ₱400.00 ₱14,400.00
PM Snacks: Buko Pie, Fresh Fruit Juice 36 ₱100.00 ₱3,600.00
Dinner: Rice, Lechon Kawali, Fish Paksiw, Vegetable Lumpia, Chocolate Cake 36 ₱400.00 ₱14,400.00
Q3 PIR-SDO October 14-15, 2025
pax DAY 1: 1 Breakfast, 2 Snacks, 1 lunch, 1 Dinner
Breakfast: Rice, Bread with Peanut Butter, Spanish Style Sardines in Oil, Scrambled Egg, Banana 72 ₱200.00 ₱14,400.00
AM Snacks: Banana Turon, Fresh Fruit Juice 72 ₱100.00 ₱7,200.00
Lunch: Rice, Pork Adobo, Fish Tinola (Yellow Fin), Eggplant Salad, Banana 72 ₱400.00 ₱28,800.00
PM Snacks: Ginataan with Potato Fries, Fresh Fruit Juice 72 ₱100.00 ₱7,200.00
Dinner: Rice, Fried Pork Chop, Eggplant w/Ground Pork in Oyster Sauce, Fried Chicken, Orange 72 ₱400.00

**P28,800.00
ACCOMMODATION**

72 P800.00 P57,600.00
pax DAY 2: 1 Breakfast, 2 Snacks, 1 lunch, 1 Dinner
Breakfast: Rice, Slice Bread with Sandwich Spread, Pork Tocino, Scrambled Egg, Banana 72 P200.00 P14,400.00
AM Snacks: Hamburger with Potato Fries, Fresh Fruit Juice 72 P100.00 P7,200.00
Lunch: Rice, Pork Sinigang w/Vegetables, Fried Fish (Slice), Chopsuey, Mango & Tomato Salad 72 P400.00 P28,800.00
PM Snacks: Empanadas, Fresh Fruit Juice 72 P100.00 P7,200.00
Dinner: Rice, Fried-Ribs, Butter-Mixed Vegetables, Fried Fish-Sliced, Chocolate Cake 72 P400.00 P28,800.00
Q3 PIR-RO October 16-17, 2025
pax DAY 1: 2 Snacks, 1 Lunch
AM Snacks: Ensymada with Camote Fries, Fresh Fruit Juice 35 P100.00 P3,500.00
Lunch: Rice, Nilagang Baka, Fried Fish (sliced), Vegetable Lumpia, Fruit Salad 35 P400.00 P14,000.00
PM Snacks: Empanada with potatoo fries, Fresh Fruit Juice 35 P100.00 P3,500.00
pax DAY 2: 2 Snacks, 1 Lunch
AM Snacks: Ginataan , Fresh Fruit Juice 35 P100.00 P3,500.00
Lunch: Rice, Pork Ribs Sinigang w/Vegetables, Fried Fish (Slice), Eggplant Salad, Banana 35 P400.00 P14,000.00
PM Snacks: Dinuguan with Puto, Juice in Can, Tea, Coffee 35 P100.00 P3,500.00
Q3 POST-PIR, October 21-22, 2025 Live-in
pax DAY 1: 2 Snacks, 1 Lunch
AM Snacks: Banana with Camote Fritters, Bottled Lemon Iced Tea 9 P100.00 P900.00
Lunch: Rice, Beef Caldereta, Fish Tinola (Blue Marlin), Mixed Vegetables, Fruit Salad 9 P400.00 P3,600.00
PM Snacks: Hamburger with Potato Fries, Fresh Fruit Juice 9 P100.00 P900.00
pax Day 2: 2 Snacks, 1 Lunch
AM Snacks: Biko, Fresh Fruit Juice 9 P100.00 P900.00
Lunch: Rice, Pork-Homba, Fish Tinola (Yellow Fin), Vegetable Pakbit, Lettuce Salad 9 P400.00 P3,600.00
PM Snacks: Empanada, Iced Tea 9 P100.00 P900.00
NOTE: UNLIMITED COFFEE, TEA, AND/OR CHOCO DRINKS (CSW,PIR, POST-PIR)
SUB TOTAL P398,400.00
Q4 Completed Staff Work December 4-5, 2025
pax Day 1: 1 Breakfast, 2 Snacks, 1 Lunch, 1 Dinner
Breakfast: Rice, Slice Bread with Sandwich Spread, Beef Tapa, Scrambled Egg, Banana 36 P200.00 P7,200.00
AM Snacks: Pancit Canton with Slice Bread, Fresh Fruit Juice 36 P100.00 P3,600.00
Lunch: Rice, Nilagang Baka, Fried Sliced Fish, Chopsuey, Mango Float 36 P400.00 P14,400.00
PM Snacks: Banana with Camote Fritters, Fresh Fruit Juice 36 P100.00 P3,600.00
Dinner: Rice, Fish Tinola, Beefsteak-Tagalog, Buttered Vegetables, Soup, Orange 36 P400.00 P14,400.00
ACCOMMODATION 36 P800.00 P28,800.00
pax Day 2: 1 Breakfast, 2 Snacks, 1 Lunch, 1 Dinner
Breakfast: Rice, Bread with Peanut Butter, Sunny-Side-Up Eggs, Daing na Bangus, Papaya 36 P200.00 P7,200.00
AM Snacks: Cheeseburger with Potato Fries, Fresh Fruit Juice 36 P100.00 P3,600.00
Lunch: Rice, Beef Kare-kare w/ Alamang, Grilled Slice Fish, Ensaladang Talong, Fruit Salad 36 P400.00 P14,400.00
PM Snacks: Special Siopao Asado, Fresh Fruit Juice 36 P100.00 P3,600.00
Dinner: Rice, Lechon Kawali, Pork Nilaga, , Vegetable Lumpia, Chocolate Cake 36 P400.00 P14,400.00
Q4 PIR-SDO Dec. 15-16, 2025
pax Day 1: 1 Breakfast, 2 Snacks, 1 Lunch, 1 Dinner
Breakfast: Rice, Slice Bread with Peanut Butter Spread, Spanish Style Sardines in Oil, Scrambled Egg, Banana 72 P200.00 P14,400.00
AM Snacks: Biko, Fresh Fruit Juice 72 P100.00 P7,200.00
Lunch: Rice, Nilagang Baka, Fried Fish-Slice, Pinakbet, Cucumber Salad 72 P400.00 P28,800.00
PM Snacks: Cheeseburger with Fries, Fresh Fruit Juice 72 P100.00 P7,200.00
Dinner: Rice, Butter-Mixed Vegetables, Chicken Lollipop, Nilagang Baka, Banana 72 P400.00 P28,800.00
ACCOMMODATION 72 P800.00 P57,600.00
pax Day 2: 1 Breakfast, 2 Snacks, 1 Lunch, 1 Dinner
Breakfast: Fried Rice, Slice Bread with Sandwich Spread, Boiled Egg, Daing na Pusit, Banana 72 P200.00 P14,400.00
AM Snacks: Hamburger with Potato Fries, Fresh Fruit Juice 72 P100.00 P7,200.00
Lunch: Rice, Pork Sinigang w/Vegetables, Chicken Calderita, Eggplant Salad, Buko Pandan 72 P400.00 P28,800.00
PM Snacks: Clubhouse Sandwich with Potatoe Fries, Fresh Fruit Juice 72 P100.00 P7,200.00
Dinner: Rice, Sweet& Sour Fish, Butter-Mixed Vegetables, Lechon kawali, Chocolate Cake 72 P400.00 P28,800.00
Q4 PIR-RO Dec. 17-18, 2025
pax DAY 1: 2 Snacks, 1 Lunch
AM Snacks: Ensymada with Camote Fries, Fresh Fruit Juice 35 P100.00 P3,500.00
Lunch: Plain Rice, Nilagang Baka, Fried Fish (sliced), Ginisang Baguio Beans w/Pork, Buko Salad 35 P400.00 P14,000.00
PM Snacks: Chocolate Cake, Iced Tea 35 P100.00 P3,500.00
pax Day 2: 2 Snacks, 1 Lunch
AM Snacks: Pancit with Slice Bread, Fresh Fruit Juice 35 P100.00 P3,500.00
Lunch: Rice, Mixed Seafoods Soup, Salt & Pepper Pork Ribs, Fried Fish, Ampalaya, Cucumber Salad 35 P400.00 P14,000.00
PM Snacks: Dinuguan with Puto, Green Iced Tea 35 P100.00 P3,500.00
pax Day 1: 2 snacks, 1 Lunch
AM Snacks: Ginataan Bilo-bilo, Fresh Fruit Juice 9 P100.00 P900.00
Lunch: Rice, Fish Tinola , Mixed Vegetables , Beef Calderita, Fruit Salad 9 P400.00 P3,600.00
PM Snacks: Hamburger with Potato Fries, Fresh Fruit Juice 9 P100.00 P900.00
pax Day 2: 2 Snacks, 1 Lunch
AM Snacks: Banana Fritter, Pine-Orange Juice n can 9 P100.00 P900.00
Lunch: Rice, Beef Asado, Fish Tinola, Pinakbet, Lettuce Salad with Mango 9 P400.00 P3,600.00
PM Snacks: Empanada, Fresh Fruit Juice 9 P100.00 P900.00
NOTE: UNLIMITED COFFEE, TEA, AND/OR CHOCO DRINKS (CSW,PIR, POST-PIR)
SUB TOTAL P398,400.00
GRAND TOTAL P1,195,200.00

OTHER REQUIREMENTS:

1. Available rooms can accommodate maximum of Five participants and no bed sharing is allowed
2. Clean and potable water for hygienic purposes.
3. Provision of mattress, blanket, towel, disposable toothbrush with toothpaste, Soap and Shampoo and with complimentary bottled water
4. Daily housekeeping service
5. Fully functional bathrooms with hot and cold shower

Conference Room Facilities

1. Large Plenary Hall with sufficient space to accommodate 64-80 pax
2. Well Lighted and well ventilated venue
3. Has the number of chairs with cover and can accommodate required participants
4. Projection screen
5. Provision of Wi-Fi with at least 1 mbps per user
6. Clean comfort rooms
7. Provision of In-House Audio- Video Operator
8. Adequate Parking Space
9. Provision of Tarpaulin Banner Signages, sizes 4'x8' (hanged in the Plenary & main entrance)

Important Note/s:

Winning Bidder must coordinate, one (1) day after issuance of Notice of Award (NOA), with the Quality Assurance Division (QAD) (Proponent), to discuss guidelines of the program, delivery schedule(s), and the expectation/s between both parties, Contact No. (053) 832-4625, E-mail address: qad.region8@deped.gov.ph.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Lease of Venue with Food and Accommodation	Procurement Of Lease of Venue with Food and Accommodation for the Conduct Of 2025 Quarter 2-4 RMEA System Implementation	1	Lot	1,195,200.00

Pre-bid Conference

Date	Time	Venue
25/07/2025	3:00:00 PM	DepEd Regional Office VIII, Candahug, Palo, Leyte

Created by Mikko S Duero

Date Created 16/07/2025

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