

Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

June 30, 2025

REGIONAL MEMORANDUM

AD-2025-

745

PREPARATION OF HUMAN RESOURCE INFORMATION DATA SETS FOR THE NEW PAYROLL SYSTEM

To:

Schools Division Superintendents

Human Resource Management Officer

Payroll-Incharge

All Others Concerned

- In preparation for the orientation-workshop on the new payroll system to be conducted on July 22-24, 2025 which will be led by Mr. Domingo N. Payod, Jr., Information Technology Officer I of Eastern Samar Division, all Schools Division Offices are requested to comply with the Human Resource Information Data Sets which is a pre-requisite in the implementation of the system.
- The electronic copy of the template can be downloaded through the link: https://rb.gy/zuy7ah.
- Immediate dissemination of and strict compliance with this Memorandum are 3. desired.

EVELYN R. FETALVERO, CESO III

Regional Director

Enclosure: As stated

Reference:

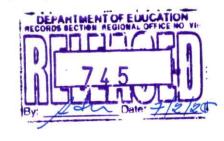
As stated

To be indicated in the Perpetual Index under the following subjects:

DATA SETS

PAYROLL SYSTEM

AD-PS-EDR





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