



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

July 2, 2025

**REGIONAL MEMORANDUM**

No. **759** s. 2025

**SUBMISSION OF THE DIVISION CONSOLIDATED INVENTORY REPORT  
OF SCIENCE AND MATHEMATICS EQUIPMENT (SME)  
FOR THE SCHOOL YEAR (SY) 2025 - 2026**

To: Schools Division Superintendents  
CID Chiefs  
All Others Concerned

1. This Office, through the Curriculum and Learning Management Division (CLMD), requires the submission of the Division Consolidated Inventory Report of the SME for the SY 2025-2026 on or before August 1, 2025 through an online MS Excel file, with a link to be shared to the Division Science and Mathematics Education Program Supervisors (EPSs).
2. The report is critical for assessing the impact of the distributed equipment and supplies, provision of technical assistance, and planning future improvements.
3. The Division Science, Mathematics, and/or Learning Resources EPSs must input the number of schools per identified SME under certain categories, as provided in the template, and the list of school recipients. They may download the template as basis for the division consolidation from the schools. It should be noted, however, that the link of the regional inventory is NOT to be shared to the SME school-recipients.
4. The schools are to have a similar inventory report of the SME, provide the number or quantity of each equipment, and submit to the Division. This will form part and basis of the Division Consolidated SME Inventory Report.
5. Immediate dissemination and compliance of this Memorandum are desired.



*[Signature]*  
**EVELYN R. FETALVERO, CESO III**  
Regional Director

Enclosure: None

Reference: None

To be indicated in the Perpetual Index under the following subjects:

EQUIPMENT      INVENTORY      MATHEMATICS      SCIENCE

CLMD-RRT