



HRRD-2025- 800

List of Live Participants for the Complimentary Webinar for the Provision of E-Learning Courses to DepEd Educators titled: Beyond the Lecture: EdTech in Flipped Classrooms July 12, 2025 at 9:30 a.m. to 11:30 a.m. via Online Platform					
No.	Name	Designation	Division	DepEd Email	Role (PMT member or Participant)
1.	DARNA ROBILLON	Master Teacher II	SDO Eastern Samar	darna.robillon@deped.gov.ph	Participant
2.	BERNSTEIN CALOMADRE	Head Teacher I	SDO Biliran	bernstein.calomadre@deped.gov.ph	Participant
3.	JANINE LAYOLA	Teacher I	SDO Maasin	janine.layola@deped.gov.ph	Participant

4. For inquiries, contact **Mr. Israel Gilvani D. Malaca, EPS II, NEAP R-8** through **neap.region8@deped.gov.ph**.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.



EVELYN R. FETALVERO, CESO III
Regional Director *[Signature]*

Enclosures: None

References: As stated

To be indicated in the Perpetual Index under the following subjects:

ENDORSED PARTICIPANTS
PROFESSIONAL DEVELOPMENT

HRDD-NEAPRVIII-IGDM



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Department of Education

OFFICE OF THE ASSISTANT SECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

July 3, 2025

ADVISORY

*Conduct of Complimentary Webinar for the
Provision of E-Learning Courses to DepEd Educators*

In reference to DM-OUHROD-2025-0127, titled "Provision of E-Learning Courses to DepEd Educators," the National Educators Academy of the Philippines (NEAP) announces the Conduct of Complimentary Webinar for the Provision of E-Learning Courses to DepEd Educators titled **Beyond the Lecture: EdTech in Flipped Classrooms** on July 12, 2025 at 9:30 a.m. to 11:30 a.m. via the official NEAP Facebook Page.

The objectives of this activity are:

1. Present up-to-date educational technologies and strategies for effective flipped classroom implementation.
2. Promote the utilization and activation of e-Learning subscriptions among educators.
3. Provide a step-by-step guide on how to avail and activate e-Learning subscriptions.

We kindly request Regional Offices (ROs) to encourage the **participation of endorsed educators who have not yet activated their accounts**. To facilitate this, the program includes a step-by-step guide on activating and accessing the platform.

Furthermore, ROs, through their NEAP-R focal person, are advised to endorse **three (3) activated LinkedIn Learning participants to join the live audience** on the specified date, using the enclosed template. The platform link for the live audience will be disseminated via their DepEd email. All endorsements must be submitted to **Mr. Dustin Troy R. Joson**, Senior Education Program Specialist, at dustintroy.joson@deped.gov.ph by July 10, 2025. For inquiries, please contact Mr. Joson at neap.pdd@deped.gov.ph or (02) 8715-9919.

For immediate dissemination and appropriate action.

LEAH B. APAO

Director III

Officer-in-Charge, Office of the Assistant Secretary
For Human Resource and Organizational Development
(National Educators Academy of the Philippines)



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Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Date

JENNIFER E. LOPEZ

Director IV

National Educators Academy of the Philippines

MARIFE T. MORCILLA

Project Development Officer V

Professional Development Division

Attention:

DUSTIN TROY R. JOSON

Senior Education Program Specialist

Professional Development Division

Dear Dir. Lopez:

Respectfully submitting the list of LinkedIn Learning participant to attend the live audience of the Complimentary Webinar for the Provision of E-Learning Courses to DepEd Educators Titled: **Beyond the Lecture: EdTech in Flipped Classrooms.**

No.	Name (e.g. Jose T. Romel)	Position	DepEd Email Address	Schools Division Office	School Name/ District
1					
2					
3					

*Add rows as needed

For your consideration.

Prepared by:

<Name and Signature>
NEAP-R Focal Person




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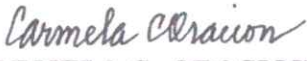
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2025-0791

TO : **Regional Directors**
Schools Division Superintendents
HRDD Chiefs/NEAP R Focal Persons
All Others Concerned

FROM : 
WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development


CARMELA C. ORACION
Assistant Secretary
Human Resource and Organizational Development
(National Educators Academy of the Philippines)

SUBJECT : **BATCH 5 TRAINING ON TRAINERS METHODOLOGY LEVEL I AND COMPETENCY ASSESSORS' ACCREDITATION FOR SHS-TVL, JHS-SPTVE, AND JHS-TLE TEACHERS**

DATE : 26 March 2025

1. The National Educators Academy of the Philippines (NEAP) will conduct the **Batch 5 Training on Trainers Methodology (TM) Level I and Competency Assessors' Accreditation for Senior High School – Technical-Vocational-Livelihood (SHS-TVL), Junior High School – Special Program for Technical-Vocational Education (JHS-SPTVE), and Junior High School – Technology and Livelihood Education (JHS-TLE) Teachers** from July to August 2025 at selected TESDA Accredited Training Centers nationwide.
2. The training aims to equip SHS-TVL, JHS-SPTVE, and JHS-TLE teachers in the regions with the necessary knowledge, attitude, values, and skills in accordance with the prevailing standards in the Technical-Vocational Education and Training (TVET) sector. It covers the competencies required of Technical-Vocational Trainers to perform based on TESDA's Training Regulation of Trainers Methodology I in the following areas:
 - a. Planning training sessions;
 - b. Facilitating learning sessions (with e-Learning);

- c. Supervising work-based learning;
 - d. Conducting competency assessment;
 - e. Maintaining training facilities; and
 - f. Utilizing electronic media in facilitating training.
3. Further, the Competency Assessors Accreditation seeks to enhance the capability of schools to deliver high quality training and assessment aligned with TESDA standards. This paves the way for a sustainable cycle of professional development, where certified assessors can facilitate and evaluate future batches of TM Level I trainees, consequently addressing identified training gaps.
4. In nominating participants, Regional Offices (ROs) and Schools Division Offices (SDOs) must consider their specific needs and priorities. Each RO shall nominate SHS-TVL, JHS-SPTVE, and JHS-TLE teachers based on the following qualifications:
 - a. **For TM Level I (SHS-TVL, JHS-SPTVE, and JHS-TLE Teachers)**
 - Holder of National Certificate (NC) II or III with validity at least until 2026
 - Has not participated in or completed any TM Level I training
 - Physically, mentally, and emotionally fit to undergo the 33-day training and assessment
 - b. **For Competency Assessors' Accreditation (TM Level I Passers – DepEd or Non-DepEd Scholars)**
 - Practitioner of the occupation/trade or a teacher/instructor/trainer in the trade area for at least 2 years, or as defined in the Implementing Guidelines of the qualification
 - Candidates without required industry work experience shall be granted Provisional Accreditation, subject to guidelines promulgated by the TESDA Board for the purpose
 - Holder of NC at the same or higher level of qualification for which the assessors are accredited
 - Holder of TM Level I Certificate and/or Certificate of Competency (COC) 2 – Conduct of Competency Assessment
 - Fluent in the language of the examination (both oral and written)
 - Has assisted in the conduct of actual assessment as follows:
 - New applicant-competency assessor must have conducted actual assessment (also known as “loading” of at least 1 assessment schedule), with a minimum of 5 candidates until requirements for becoming Competency Assessor are met, under the supervision of a Lead Assessor
 - Accredited competency assessors in related qualifications shall only be required to conduct actual assessment/loading to at least 2 candidates under the supervision of a Lead Assessor

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5. The following table shows the numbers of participants for TM Level I and Competency Assessors' Accreditation per region. For TM Level I, the number of participants is determined based on the number of untrained teachers, with priority given to regions with greatest need. On the other hand, Competency Assessors' Accreditation participants are evenly distributed across all regions, focusing on passers from Batches 1 to 3. Non-DepEd scholars may also be considered.

Region	Number of Participants	
	Batch 5 TM Level I	Competency Assessors' Accreditation
I	50	75
II	50	75
III	50	75
IV-A	100	75
IV-B	50	75
V	100	75
VI	100	75
VII	50	75
VIII	100	75
IX	100	75
X	75	75
XI	75	75
XII	50	75
XIII	100	75
CAR	100	75
NCR	50	75
Total	1,200	1,200
Grand Total	2,400	

6. Each RO shall accomplish and submit the following documents (in Excel format only) to the NEAP Central Office through the link <https://tinyurl.com/Batch5TM1-Documents> on or before **06 June 2025**:

- Enclosure 1** – Advance List of Batch 5 TM Level I Participants
- Enclosure 2** – Advance List of Competency Assessors' Accreditation Participants
- Enclosure 3** – Implementation Plan
- Enclosure 4** – Suggested Training Program Matrix

7. Please refer to the following for the other required documents and further important details:

- Enclosure 5** – Selected TESDA Accredited Training Centers per Region (which serve as designated venue options for the programs)
- Enclosure 6** – Letter of Intent
- Enclosure 7** – Scholarship Contract
- Enclosure 8** – Undertaking
- Enclosure 9** – Workplace Application Plan

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- f. **Enclosure 10** – *Program Completion Report*
 - g. **Enclosure 11** – *Program Physical Report Attachment*
 - h. **Enclosure 12** – *Terms of Reference of all Concerned Offices/Units/Focal Persons (including Deadline of Submission of Required Documents)*
8. Expenses relative to program implementation such as board and lodging, travel expenses, training registration costs, assessment fees, training supplies and materials, and internet allowance of participants shall be charged against RO-downloaded funds, while travel expenses of resource persons, training managers and assistants, and NEAP representatives will be covered through direct payment, subject to the existing auditing rules and regulations. ROs may design a mechanism towards the efficient implementation of the program.
 9. Moreover, teacher-participants shall be entitled to Service Credits in accordance with DepEd Order No. 013, s. 2024 titled *Revised Guidelines on the Grant of Vacation Service Credits for Teachers*. Likewise, non-teaching personnel including Division Chiefs may avail of Compensatory Time-Off under CSC-DBM Joint Circular No. 2, s. 2004 titled *Non-Monetary Remuneration for Overtime Services Rendered*, on account of their direct involvement in the TM I training. ROs and SDOs are expected to strongly support the participation of their teacher representatives in the training. In all cases, adherence to the **No Disruption of Classes Policy** must be observed.
 10. Should you have questions and concerns, please coordinate with **NEAP Scholarship Secretariat** through email neap.pdd@deped.gov.ph / scholarships@deped.gov.ph or landline (02) 8715-9919.
 11. For immediate dissemination and appropriate action.

Copy furnished:

OFFICE OF THE SECRETARY
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

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Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM DM-OUHROD-2025-0127

TO : **Regional Directors**
Schools Division Superintendents
HRDD Chiefs / NEAP R Focal Persons
School Heads
All Others Concerned

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

SUBJECT : **PROVISION OF E-LEARNING COURSES TO DEPED EDUCATORS**

DATE : 16 January 2025

1. Pursuant to Republic Act No. 11713 "Excellence in Teacher Education Act" and DepEd Order No. 011, s. 2019 "Implementation of the National Educators Academy of the Philippines (NEAP) Transformation," NEAP is mandated to provide quality professional development (PD) programs to school leaders, in-service teachers, and other teaching-related personnel.
2. In support of this mandate, **NEAP shall provide e-learning courses** that are aligned with the professional development priorities for each target job group, through the **E-Learning Courses Scholarship Program**.
3. This program has the following objectives:
 - a. Enhance the professional competencies of school leaders and teachers through a diverse range of well-designed e-learning courses addressing their specific learning needs; and
 - b. Facilitate continuous and self-directed professional development of school leaders and teachers via an online platform, enabling flexible and self-paced learning that transcends time and location constraints.
4. Please refer to the table that follows for the links to the list of participants per intake and the corresponding schedule.

Participants	Link	Schedule	
		Exploration	Official Start
Intake 1	https://tinyurl.com/ElearningPaxIntake1	27 January – 04 February 2025	05 February 2025
Intake 2	https://tinyurl.com/ElearningPaxIntake2	21-29 April 2025	05 May 2025

The e-IPCRF ratings for 2022-2023 were used to determine the participants for each Intake.



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Doc. Ref. Code	DM-OUHROD	Rev	00
Effectivity	03.23.23	Page	1 of 2



5. Each selected participant will be granted a license to access the available e-learning courses. These courses can be accessed through a desktop computer or laptop with an internet connection.
6. The Regional Offices (ROs) and the Schools Division Offices (SDOs) are advised to strongly support the participation of the selected school leaders and teachers in this endeavor.
 - a. HRDD Chiefs/NEAP R Focal Persons in charge of scholarships and SDO HRTD SEPS and EPS must follow the terms of reference, procedures, and timeline for program implementation outlined in *Enclosure 1*.
 - b. School Heads/Heads of Offices are advised to implement arrangements to support the participation of teachers and school leaders in the e-learning courses.
 - c. The *No Disruption of Classes Policy* must be strictly observed at all times.
7. Participants are required to accomplish and submit an *Undertaking (Enclosure 2)*. ROs are expected to consolidate and submit these documents in PDF format to the NEAP Scholarship Secretariat through the link <https://tinyurl.com/4twn2j9h>.
8. An **Online Coordination Meeting** with HRDD Chiefs/NEAP R Focal Persons in charge of scholarships as well as SDO HRTD SEPS and EPS will be held on **17 January 2025 (Friday), 1:00 – 3:00 p.m.** via *Microsoft Teams* (<https://tinyurl.com/z45u344d>). Please confirm attendance through <https://forms.office.com/r/nXpPxVufZv>.
9. To update our database, **all School Heads, Supervisors, Public Schools District Supervisors, and Head Teachers are required to complete the Data Profiling Form** through <https://forms.office.com/r/TKRTR9xzkw> by **07 March 2025**.
10. For any questions or clarifications, please reach out to the **NEAP Scholarship Secretariat** through email scholarships@deped.gov.ph or call (02) 8715-9919.
11. For immediate dissemination and appropriate action.

Copy furnished:
OFFICE OF THE SECRETARY

MALCOLM S. GARMA
Assistant Secretary for Operations



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Doc. Ref. Code	DM-OUHROD	Rev	00
Effectivity	03.23.2023	Page	2 of 2





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Enclosure 1

Terms of Reference and Procedures

Procedure	In-charge	Document/Access to the Document	Timeline
Issuance of Memorandum with the list of selected participants based on the National e-IPCRF report for SY 2022-2023 gathered by the Bureau of Human Resource and Organizational Development.	NEAP-Professional Development Division	List of selected participants for the 1 st Intake: https://tinyurl.com/EIearningPaxIntake1 2 nd Intake: https://tinyurl.com/EIearningPaxIntake2	January 10-15, 2025
Intake 1			
Communication to selected participants	SDO-HRTDS	List of selected participants (Intake 1)	January 16-20, 2025
Participant's submission of their Undertaking as confirmation of their participation	Selected Participants	Undertaking (Signed by the SDS)	January 21-24, 2025
Finalization of List of Participants with DepEd email addresses	SDO-HRTDS	https://tinyurl.com/4twn2j9h	January 24-29, 2025
Provision of access credentials to the 1 st Intake	NEAP-PDD	E-learning License	January 24-February 4, 2025
Participants' exploration of the platform	NEAP-PDD	E-learning License	January 27-February 4, 2025
Start of the program	NEAP-PDD	E-Learning License	February 5, 2025
Submission to NEAP of hard copies of the Undertaking (duly signed by the Regional Director)	RO-HRDD	<u>Hard</u> copies of the Undertaking	January 28-February 14, 2025
Intake 2			
Communication to selected participants	SDO-HRTDS	List of selected participants (Intake 2)	January 16-February 15, 2025
Participant's submission of their Undertaking as confirmation of their participation	Teacher-Participants	Undertaking (Signed by the SDS)	February 15-28, 2025
Finalization of List of Participants with DepEd email addresses	SDO-HRTDS	https://tinyurl.com/4twn2j9h	March 4-20, 2025
Provision of access credentials to the 2 nd Intake	NEAP-PDD	E-learning License	April 21-25, 2025
Participants' exploration of the platform	NEAP-PDD	E-learning License	April 21-29, 2025
Start of the program	NEAP-PDD	E-learning License	May 5, 2025
Submission to NEAP, hard copies of the Undertaking (duly signed by the Regional Director)	RO-HRDD	<u>Hard</u> copies of the Undertaking	April 28- May 8, 2025



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Enclosure 2

UNDERTAKING

I, [full name], [position] of [school, division, region], [age], [civil status], [citizenship], and residing at [address] hereby agree to participate in the E-Learning Courses Scholarship Program provided by DepEd through NEAP.

- a. I acknowledge that I have been selected to participate in the program which aims to enhance my competencies and support my continuous development as a school leader/teacher.
- b. I confirm that I have the necessary access to a computer or laptop with internet connection to take the online courses.
- c. I will commit the necessary time and effort to engage with the course content, take responsibility for the activities, and complete assignments.
- d. I am aware that the courses are self-paced and recognize my responsibility to manage my time effectively to ensure the completion of the courses within a reasonable period of time.
- e. In line with the *No Disruption of Classes Policy*, I will ensure that my participation in the online courses will not interfere with my leadership/teaching and other responsibilities in school.
- f. I agree to submit required reports related to the scholarship program in a timely manner.
- g. I shall conduct myself in such a manner that will uphold the moral integrity and professionalism of a DepEd personnel and a public servant throughout the course.
- h. I shall apply the knowledge, skills, and learning experiences that I will gain from the courses in my professional practice.
- i. Should I fail to fulfill my commitment towards the completion of the available online courses without any valid reason, I agree to refund in full to DepEd such sums of money as may have been defrayed by the Philippine government in relation to the scholarship program.

By signing this undertaking, I recognize my personal responsibility for my professional growth and commit to the application of the knowledge and skills gained through this program to contribute positively to the enhancement of students' learning outcomes and the development of basic education in the country.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____
at _____.

(Scholar's Name and Signature)

With the endorsement and approval of:

Schools Division Superintendent

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 20____ in
_____.

Regional Director