



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 12, 2025

OFFICE MEMORANDUM

PPRD-2025- **400** = **400**

**UPDATED COMPOSITION OF THE REGIONAL POLICY
IMPLEMENTATION AND REVIEW COMMITTEE**

To: Director III
Functional Division Chiefs
All Others Concerned

1. This Office updates the composition of the Regional Planning Team as follows:

Consultant: **Dr. Ronelo Al K. Firmo, CESO IV**
OIC-Regional Director

Chairperson: **Dr. Rita R. Dimakiling**
Chief Education Supervisor
Policy, Planning and Research Division (PPRD)

Co-chairperson: **Mr. Cesar P. Verunque**
Chief Education Supervisor
Quality Assurance Division

Members: **Dr. Harvie D. Villamor**
Chief Education Supervisor
Human Resource and Development Division

Dr. Rosemarie M. Guino
Chief Education Supervisor
Administrative Division

Dr. Alejandra B. Lagumbay
Chief Education Supervisor
Education Support and Services Division

Ms. Mercedes D. Sarmiento
Chief Administrative Supervisor
Field Technical Assistance Division

Ms. Alma E. Suyom
Chief Administrative Supervisor
Finance Division

Dr. Gertrudes C. Mabutin

OIC- Chief Education Supervisor
Curriculum and Learning Management Division

Atty. Eleonor C. Calumpiano

Attorney IV
Head of Legal Unit

Technical Working Committee

All Education Program Supervisors and Specialists
Supervising Administrative Officers
Unit and Section Heads

Secretariat: **Ms. Maryjean S. Menil**

Education Program Supervisor-Designate of PPRD

Ms. Jennylynd D. Daya

Education Program Specialist II of PPRD

Ms. Hydelyn N. Cinco

Planning Officer III of PPRD

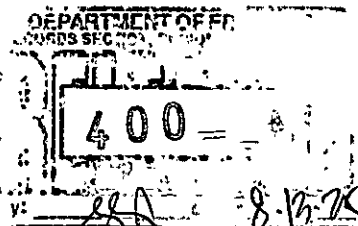
2. With reference to DepEd Order No. 13, s. 2015 (Establishment of a Policy Development Process at the Department of Education), the committee shall perform the following roles and responsibilities:

- a) Provide directions on the issuance and implementation of policies;
- b) Lead the regular review and monitoring of policies;
- c) Resolve emerging issues related to policy implementation and review;
- d) Evaluate policy feedback and recommendations from the Regional and Schools Division Offices; and
- e) Recommend or endorse policy issues with policy recommendations for considerations of the Central Office.

3. The Regional Functional Divisions are also required to account for and review the implementation status of division-initiated guidelines and issuances during their Quarterly Program Implementation Review (PIR)/Staff Meeting/Special Meeting by completing the enclosed report templates (See Annex A).

4. Attached to this memorandum are Policy Implementation Review Guide Questions and The Policy Development Process for reference.

PPRD-MSM



RONEL K. FIRMO, CESO IV

Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

Annex A

**Policy Implementation and Review Report Templates
Issues and Concerns of RFDs**

Matrix 1. Common Issues and Concerns

Common Issues and Concerns	Root Cause/s	DepEd Order or Policy Involved	Policy Recommendations

Matrix 2. Policy Implementation Gaps

DepEd Orders (Control/reference based on the QCP/Operations Manual/Compendium)	Policy Implementation Gaps	Policy Recommendations

Annex B

Policy Implementation Review Guide Questions

Reviewer: Xxxx	Date: Xxx
Position/Designation:	Office: XXxx

DepEd Order Number or Policy:

Title of the Policy:

Nature of the Policy: ☐ New policy☐ Amended policy☐ Repealed policy

1. What problems, gaps, and issues did the policy address?

2. What problem areas have not been covered and addressed by the policy?

3. Did the policy achieve its objectives? If not, what factors hindered its implementation or operationalization?

4. Are the scope and duration of the policy still relevant? If not, what makes the scope and duration of the policy irrelevant?

5. Is there consistency or conflict of the policy with existing issuances and other rules and regulations? What issuances are related to having covered the same problem over the past five years?

6. What are the strengths and weaknesses of the policy?

7. Is the policy relevant based on current research literature and the current demands of the Department?

8. Are implementers oriented or trained on the policy or procedure? What do implementers not know about the policy?

9. Is this policy or procedure being followed properly? Why are implementers unable to follow or implement the policy?

10. Is the progress monitoring and evaluation mechanism of the policy comprehensive? Are the expected outputs described? Are the success indicators identified? Is the timetable and feedback mechanism established?

11. Overall, is the policy still relevant? Why or why not?

12. How can the policy implementation be strengthened?

13. What policy recommendations or alternatives can be proposed or considered based on the current gaps in the policy?

Annex C

THE DEPED POLICY DEVELOPMENT PROCESS

(Based on DepEd Order No. 13, s. 2015)

