



## Republic of the Philippines

## Department of Education

REGION VIII - EASTERN VISAYAS

August 20, 2025

OFFICE MEMORANDUM AD- 2025

## DESIGNATION AS OFFICE-IN-CHARGE OF THE ADMINISTRATIVE DIVISION

To: MS. ELIZABETH E. CABOBOY

Supervising Administrative Officer Administrative Division

- 1. In view of the official travel of **Ms. Rosemarie M. Guino**, Chief, Administrative Division, you are hereby designated as Office-In-Charge of the Administrative Division on **August 22**, **2025**.
- 2. As the OIC of Administrative Division, you are authorized to perform the functions of the Chief of Administrative Division, which are routinary in nature to ensure the continuous operation and uninterrupted services of the office.
- 3. For guidance and compliance.

DEPARTMENT OF ENUGATION
PECHAS SECTION PEGIONAL OFFICE NO VIII

4 18

Pair 8 77.78

Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

AD-CSA



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph

Website: region8.deped.gov.ph

