



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 20, 2025

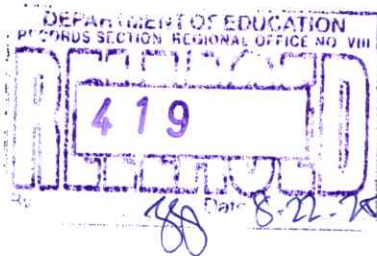
**OFFICE MEMORANDUM**

AD- 2025 419

**DESIGNATION AS OFFICE-IN-CHARGE OF THE ADMINISTRATIVE  
DIVISION**

To: **Ms. EVA D. ROSALES**  
Administrative Officer V  
Administrative Division -Personnel

1. In view of the official travel of **Ms. Rosemarie M. Guino**, Chief, Administrative Division, you are hereby designated as Office-In-Charge of the Administrative Division on **August 26-29, 2025**.
2. As the OIC of Administrative Division , you are authorized to perform the functions of the Chief of Administrative Division, which are routinary in nature to ensure the continuous operation and uninterrupted services of the office.
3. For guidance and compliance.



**RONEL AL K. FIRMO, CESO IV**  
Assistant Regional Director  
Officer-In-Charge  
Office of the Regional Director

AD-CSA