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Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

August 19, 2025

REGIONAL MEMORANDUM
 CLMD - 2025 - 1033

**DOWNLOADING OF DIRECTLY RELEASED FY 2025 TEXTBOOKS AND
 OTHER INSTRUCTIONAL MATERIALS FUNDS FOR THE
 OPERATIONS OF NEWLY ESTABLISHED LIBRARY
 HUBS AND LIBRARY INNOVATION HUB**

To: Schools Division Superintendents } Baybay City Division
 } Borongan City Division
 } Calbayog City Division
 } Catbalogan City Division
 } Leyte Division
 } Maasin City Division
 } Ormoc City Division
 } Tacloban City Division

All Others Concerned

1. In relation to the Joint Memorandum on the Guidelines for the Utilization of Directly Released Funds under the FY 2025 Textbooks and Other Instructional Materials Funds dated February 3, 2025, this Office, through the Curriculum and Learning Management Division – Learning Resources Management Section (CLMD-LRMS), shall download funds to support the operations of the nine (9) newly established Library Hubs and one (1) Library Innovation Hub (LIH) in the region.
2. The specific funds to be downloaded and their intended purposes are stipulated in the following categories:
 - a. Procurement of materials necessary for the effective operation and maintenance of the Library Hubs, including but not limited to plastic bins, plastic book covers, bookshelves, dividers, and other essential materials for library organization and resource management.

No.	Division / Library Hub	Allocation per Hub	Total Amount
1.	Baybay City	722,788.89	722,788.89
2.	Borongan City	722,788.89	722,788.89
3.	Calbayog City	722,788.89	722,788.89
4.	Catbalogan City	722,788.89	722,788.89
5.	Maasin City	722,788.89	722,788.89
6.	Tacloban City – No. Tacloban City NHS	722,788.89	722,788.89
7.	Leyte - Hilongos National VS	722,788.89	2,168,366.66
8.	Leyte - Dr. Geronimo V. Zaldivar MSF	722,788.89	
9.	Leyte - Isabel National HS	722,788.88	
Total			6,505,100.00



Address: Government Center, Candahug, Palo, Leyte
 Telephone No.: (053) 832-5738
 Email Address: region8@deped.gov.ph
 Website: region8.deped.gov.ph

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- b. Procurement of interactive learning, tactile, and manipulative materials for Learners with Special Educational Needs (LSENs) to provide efficient learning delivery in various forms.

No.	Division / Library Hub	Allocation per Hub	Total Amount
10.	Baybay City	369,875.84	369,875.84
11.	Borongan City	369,875.84	369,875.84
12.	Calbayog City	369,875.84	369,875.84
13.	Catbalogan City	369,875.84	369,875.84
14.	Maasin City	369,875.83	369,875.83
15.	Tacloban City – No. Tacloban City NHS	369,875.83	369,875.83
16.	Leyte - Hilongos National VS	369,875.83	1,109,627.49
17.	Leyte - Dr. Geronimo V. Zaldivar MSF	369,875.83	
18.	Leyte - Isabel National HS	369,875.83	
Total			3,328,882.51

- c. Procurement of reading kits, digital resources, makerspace tools, robotics, virtual equipment, and similar resources in support of the transformation of the Library Hubs into Library Innovation Hubs (LIHs) in Ormoc City Division amounting to **Six Million Five Hundred Five Thousand One Hundred Pesos (6,505,100.00)**.

3. Schools Division Offices (SDOs) concerned shall ensure the proper utilization of the funds in accordance with the existing government accounting and procurement rules and regulations.

4. For Divisions where the Library Hub is situated within a school, the Division Learning Resources Management Section (LRMS), in coordination with the assigned Librarian, shall provide technical assistance and ensure the proper implementation of the fund utilization and procurement activities.

5. For guidance and compliance.



RONELOAL K. FIRMO CESO IV
 Assistant Regional Director
 Officer-in-Charge
 Office of the Regional Director

Enclosures: None

References: As stated

To be indicated in the Perpetual Index under the following subjects:
 FUNDS LIBRARY HUB

CLMD-LRMS-JBB



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