

1037



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 19, 2025

**REGIONAL MEMORANDUM**

No. **1037** s. 2025

**“CULTURES IN HARMONY: AN ASEAN-UNESCO AND  
UNITED NATIONS DAY CELEBRATION 2025”**

To: Schools Division Superintendents  
All Others Concerned

1. With reference to Memorandum CO-EPS No. 02-146 and Regional Memorandum CLMD-2025-885 re: Guidelines on the Utilization of the ASEAN-UNESCO Information Drive Program Support Funds, this Office, through the Curriculum and Learning Management Division (CLMD) and in coordination with Maasin City Division announces the conduct of the ASEAN-UNESCO Information Drive and United Nations Day Celebration on October 9, 2025 at Maasin City National High School, Maasin City.

2. The “Cultures in Harmony” is anchored on the theme, “ASEAN 2025: Inclusivity and Sustainability.” It reflects our aspiration for truly shared progress, ensuring that no one is left behind. It underscores our conviction that ASEAN is committed towards strengthening regional peace, stability and prosperity within an inclusive, sustainable and future-oriented framework.

3. The activity aims to:

- a. to identify and describe the unique cultural traits, traditions, and symbols of ASEAN and UN member countries represented in the celebration;
- b. to demonstrate creativity, teamwork, and communication skills through active participation in booth making, cultural presentations, and the Mr. and Ms. UN competition; and
- c. to develop appreciation, respect, and openness toward cultural diversity, fostering unity and harmony among different nations and communities.

4. The participants to the aforesaid activity, Program of Activity and Task Designation are hereto attached.

5. The Schools Division Offices are encouraged to conduct similar activities or any other ASEAN-UNESCO and United Nation Activities that promote: Global awareness, peace and unity among nations, understanding of the UN’s goals, especially the Sustainable Development Goals (SDGs) Cultural diversity and international cooperation. Below are examples of activities that maybe conducted:



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- a. Flag Ceremonies in UN Themes
- b. Cultural Presentations representing different countries
- c. Output-based activities that tap the multiple intelligences (Poster-Making, Essay-writing, Quiz Bee, Debate, Spoken Poetry, etc.)
- d. Classroom Discussion on global issues like climate change, human rights and peace education.
- e. Learning and engagement caravans
- f. Cultural Exhibits
- g. Other relevant activities that may be deemed appropriate by the Schools Division Superintendent.

6. The conduct of these activity shall adhere to DepEd Order No. 09, s. 2025 titled *Instituting Measures to Increase Engaged-Time-On-Task and Ensuring Compliance Therewith*.

7. The participants to this activity who travel or render services on days that fall on weekends and holidays can avail of the service credit, CTO, or COC equivalent to eight hours of service per day whichever is applicable in accordance with DepEd Order No. 53 s. 2003, Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2015, Policies and Guidelines on Overtime Services and Pay for Government Employees, respectively.

8. Travel and other incidental expenses incurred by the participants shall be charged against their respective local funds/ MOOE or other available sources, while the foods, venue rentals, sound systems, decorations, prizes and other miscellaneous expenses on the day of the activity and other related expenses incurred shall be taken from the ASEAN-UNESCO Information Drive Program 2025 Support Fund (PSF) which shall be further downloaded to the host SDO amounting to **One Hundred Thousand Pesos (P 100,000.00)**. In case the downloaded fund is insufficient, any excess amount shall be charge against Local Funds, subject to the usual accounting and auditing rules and regulations.

9. For more information, all concerned may contact **Margie Sarmiento-Balredo**, EPS at the **clmd.region8@deped.gov.ph cc. margie.balredo@deped.gov.ph**.

10. Immediate dissemination of and compliance with this Memorandum are desired.



**RONEL AL K. FIRMO CESO IV**  
Assistant Regional Director  
Officer-in-Charge  
Office of the Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

UNITED NATIONS  
CELEBRATIONS  
ARALING PANLIPUNAN

CLMD-MSB

Enclosure No. 1 to Regional Memorandum No. \_\_\_\_\_ s. 2025

<p><b>A. Activity Title:</b></p> <p style="text-align: center;"><b>2025 REGIONAL ASEAN-UNESCO INFORMATION DRIVE</b></p> <p style="text-align: center;"><b>CULTURES IN HARMONY:</b></p> <p style="text-align: center;"><b>AN ASEAN-UNESCO AND UNITED NATIONS DAY CELEBRATION 2025</b></p>																	
<p>A.1. Date/s of Conduct: OCTOBER 9, 2025 (Exclusive of Travel Time)</p>	<p>A.2. Venue/Platform: Maasin City National High School Maasin City Division</p>																
<p>A.3. Target Participants:</p> <p><b>Regional Program Management Team</b>                  Ronelo Al K. Firmo, CESO IV - OIC Regional Director                  Gertrudes C.Mabutin, EdD -OIC CLMD Chief                  Margie Sarmiento-Balredo, PhD- EPS-CLMD/ Focal Person</p> <p><b>Support Personnel</b>                  2- CLMD EPS (Dr. Nova P. Jorge, Dr. Amenia C. Aspa)                  13- Araling Panlipunan Division Supervisors</p> <p><b>Division Program Management Team (Host SDO)</b>                  Genis S. Murallos, CESO V – Schools Division Superintendent                  Jaime Leon T. Cardona, CESE                  Jessica V. Tan – CID Chief                  Joey L. Sulana- EPS AP                  12-CID Personnel (Maasin City Division)                  3-SDO Maasin City Admin Personnel                  10-TWG                  9-School Heads</p>																	
<p><b>B. ACTIVITY MATRIX</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Time</th> <th style="width: 45%;">Activity</th> <th style="width: 40%;">Person In-charge</th> </tr> </thead> <tbody> <tr> <td>7:30AM-8:30 AM</td> <td>Registration/Arrival of delegates from other districts Decoration</td> <td>Gene Flores/Jemma Morales</td> </tr> <tr> <td>8:30AM - 12:00 noon</td> <td>Putting up of ASEAN Booths/Final blocking of participants</td> <td>Merci Grace Fernandez/Emerencio Markines/Jessica Laran</td> </tr> <tr> <td>1:00PM – 3:00PM</td> <td>Arrival of guests/delegates Judging of ASEAN Booths</td> <td>Gene Flores/Jemma Morales/Jessica Laran</td> </tr> <tr> <td>3:00PM – 6:00PM</td> <td>Start of the Program: Preliminaries:</td> <td>All TWGs  SDO and Region EPSs</td> </tr> </tbody> </table>			Time	Activity	Person In-charge	7:30AM-8:30 AM	Registration/Arrival of delegates from other districts Decoration	Gene Flores/Jemma Morales	8:30AM - 12:00 noon	Putting up of ASEAN Booths/Final blocking of participants	Merci Grace Fernandez/Emerencio Markines/Jessica Laran	1:00PM – 3:00PM	Arrival of guests/delegates Judging of ASEAN Booths	Gene Flores/Jemma Morales/Jessica Laran	3:00PM – 6:00PM	Start of the Program: Preliminaries:	All TWGs  SDO and Region EPSs
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	<p>Welcome Message: Genis S. Murallos, CESO V-SDS                  Message: Ronelo Al K. Firmo, PhD. CES V-OIC RD                  Statement of Purpose: Dr. Gertrudes C. Mabutin</p> <p>a. Mr. &amp; Ms. UN 2025</p> <ul style="list-style-type: none"> <li>- Best in Production Number</li> <li>- Best in National Costume</li> <li>- Q and</li> </ul> <p>b. Cultural Show                  c. Awarding of Winners for ASEAN Booth -                  Dr. Margie Sarmiento-Balleo , Dr. Joey L. Sulana</p> <p>Closing Message: Jessica V. Tan Chief CID..</p>	
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**C. Task Designation (Sub-committees)**

	<b>Slide Decks Review and Preparation and Program</b>	<b>Logistics and Facilitation</b>	<b>Documentation and Evaluation</b>
<p><b>Activity: CULTURES IN HARMONY: An ASEAN-UN Day Celebration-Oct. 9, 2025</b></p>	<ul style="list-style-type: none"> <li>• Review slide decks</li> <li>• Secure final copy of slides and other resource materials</li> <li>• Coordinate with evaluators</li> <li>• Acts as lead facilitator during activity</li> <li>• Prepare of activity program schedule</li> <li>• Coordinate with guest speakers (welcome &amp; closing remarks)</li> <li>• Activity Program moderator</li> <li>• Concerned technical facilitation and virtual platform hosting</li> </ul>	<ul style="list-style-type: none"> <li>• Prepare registration/ material</li> <li>• Coordinate with participants on the pre-registration</li> <li>• Prepare and send invitation to contacts</li> <li>• Prepare request of funds, venue, food catering</li> <li>• Physical/virtual arrangement</li> <li>• registration</li> </ul>	<ul style="list-style-type: none"> <li>• Prepare evaluation in Google form</li> <li>• Capture documentation during actual training/ activity</li> <li>• Prepare attendance sheet during actual training</li> <li>• Prepare accomplishment report for submission to HRD</li> <li>• Prepare and distribute certificates of attendees</li> </ul>
<p><i>(Title and Date of Activity)</i></p>	<p><i>(person in-charge)</i>                      Joey Sulana/Jessel Almacin</p>	<p><i>(Person-in-charge)</i>                      Gene Flores/Jemma Morales/Jessica Laran/Riza Carbonilla/</p>	<p><i>(person-in-charge)</i>                      Emerencio Markines/Marnessa Altiveros/Merci Grace Fernandez/Mirasol Arguilles</p>