

914



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

August 4, 2025

REGIONAL MEMORANDUM
 CLMD-2024- 914

DOWNLOADING OF FUNDS TO COVER TRAVEL EXPENSES OF REGIONAL PARTICIPANTS IN VARIOUS SPECIAL NEEDS EDUCATION ACTIVITIES LED BY THE BUREAU OF LEARNING DELIVERY-STUDENT INCLUSION DIVISION

To: Schools Division Superintendents } Division of Calbayog City
 } Division of Leyte
 } Division of Maasin City
 } Division of Ormoc City
 } Division of Southern Leyte
 } Division of Tacloban City

All Others Concerned

1. This Office, through the Curriculum and Learning Management Division and (CLMD) and Finance Division, is downloading funds to the schools division offices of regional participants who will attend or who attended various special needs education (SNEd) activities spearheaded by the Bureau of Learning Delivery-Student Inclusion Division (BLD-SID).
2. Anent this, a sum of **Two Hundred Forty-One Thousand Nine Hundred Twenty Pesos (Php 241,920.00)** charged against the 2024 and 2025 SNEd Funds shall be downloaded to the concerned SDOs based on the following allocation.

- a. National Disability Inclusive Education Summit (Baguio City)

NAME OF PARTICIPANT	DIVISION	AMOUNT	FUND SOURCE
Marjorie L. Cababat	Calbayog City	20,100.00	OSEC-8-24-6482
Total		20,100.00	

- b. Workshops on the Development, Validation, and Finalization of Distance Education Modules for Learners with Severe to Profound Disabilities (Marikina City)

NAME OF PARTICIPANT	DIVISION	AMOUNT	FUND SOURCE
Sheila A. Rabi	Southern Leyte	26,440.00	OSEC-8-25-02766
Gualberto B. Tismo Jr.	Tacloban City	26,440.00	

Jocelyn G. Marmita	Leyte	13,220.00	
Gina G. Acuzar	Southern Leyte	13,220.00	
		79,320.00	

- c. Workshop on the Development of Training Resource Package for Collaborative Expertise Session in Facilitating Learners with Disabilities (General Santos City)

NAME OF PARTICIPANT	DIVISION	AMOUNT	FUND SOURCE
Areshdel A. Villalon	Ormoc city	28,500.00	OSEC-8-24-6001
Irene G. Advincula	Leyte	28,500.00	
Eden O. Maamo	Maasin City	28,500.00	
Charity M. Nogra	Southern Leyte	28,500.00	
Gina G. Acuzar	Southern Leyte	28,500.00	
		142,500.00	

3. In the event that the downloaded funds are not sufficient to cover the actual expenses of the participants, additional amount for downloading may be granted upon validation of travel claims or the available division/school local funds of the participants may also be utilized, subject to the applicable accounting and auditing rules and regulations.

4. Immediate dissemination of and compliance with this Memorandum are desired.



EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: As stated
Reference: As stated
To be indicated in the Perpetual Index under the following subjects:

- ACTIVITIES
- DOWNLOADING OF FUNDS
- REIMBURSEMENT
- SPECIAL NEEDS EDUCATION

CLMD-DME



Republic of the Philippines
DEPARTMENT OF EDUCATION
Central Office

SUB-ALLOTMENT RELEASE ORDER
Fiscal Year 2024

ACE
11/29/24
3:10pm

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA342 310300100005000 - Current Appropriations Special Needs Education Program		REFERENCE: FY 2024 GAAAO dated 25/12/2023	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-24-6482
		LEGAL BASIS: Republic Act No. 11975 - FY 2024 GAA	DATE: 05-Nov-24
FUND CODE: 01101101	ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2024
PURPOSE: <i>To cover expenses in connection with the conduct of various activities relative to Special Needs Education (SNED).</i>			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	1,134,100.00
AMOUNT IN WORDS: *** <i>One Million One Hundred Thirty Four Thousand One Hundred Pesos Only</i> ***			Total: <u>1,134,100.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

MA. BELEN D. DEMONTEVERDE
Supervising Administrative Officer
OIC, Finance Service-Budget Division

APPROVED:

ANNALYN M. SEVILLA
Undersecretary for Finance



Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office


SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2025


PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA342 310300100005000 - Current Appropriations Special Needs Education Program		REFERENCE: FY 2025 GAAAO dated 01/01/2025	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-25-02766
		LEGAL BASIS: FY 2025 GAA R.A. No. 12116 (Current Appropriations)	DATE: 16-May-25
FUND CODE: 01101101	ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2025
PURPOSE: <i>To cover expenses in connection with the conduct of Workshop on the Distance Education Modules for Severe to Profound Learners with Disabilities.</i>			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	79,320.00
AMOUNT IN WORDS: *** <i>Seventy Nine Thousand Three Hundred Twenty Pesos Only</i> ***			Total: <u>79,320.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2026.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certification of Availability of Allotment:


CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

Approval for Transfer/Downloading of Funds:

20 MAY 2025

ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
OIC, Office of the Undersecretary for Finance



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Central Office

SUB-ALLOTMENT RELEASE ORDER
 Fiscal Year 2024

Adm copy
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 9/20/24 10:22am
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PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA342 310300100005000 - Current Appropriations Special Needs Education Program		REFERENCE: FY 2024 GAAAO dated 25/12/2023	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-24-6001
FUND CODE: 01101101		ORGANIZATION CODE: 070010100000	LEGAL BASIS: Republic Act No. 11975 - FY 2024 GAA
		DATE: 17-Sep-24	FISCAL YEAR: FY 2024
PURPOSE: <i>To cover expenses in connection with the conduct of Workshop on the Development, Validation and Finalization of Training Resource Packages for Collaborative Expertise Session in Facilitating Learners with Disabilities.</i>			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	171,000.00
AMOUNT IN WORDS: *** One Hundred Seventy One Thousand Pesos Only ***			Total: <u>171,000.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

CHOLITA F. TIONG
 Chief Administrative Officer
 Budget Division

APPROVED:

ANNALYN M. SEVILLA
 Undersecretary for Finance