



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

August 4, 2025

REGIONAL MEMORANDUM

No. **917**, s. 2025

CORRIGENDUM ON THE CONDUCT OF THE PROFESSIONAL DEVELOPMENT PROGRAM "BUILDING TEACHER EXPERTISE: ENHANCING TEACHERS' COMPETENCE IN CONTENT AND PEDAGOGY"

To: Schools Division Superintendents
 All Others Concerned

- In reference to **Memorandum DM-OUHROD-2025-1708** and **Regional Memorandum No. 896, s. 2025**, this Office, through the Human Resource Development Division (HRDD) and National Educators Academy of the Philippines – Region VIII (NEAP-RVIII), announces the conduct of the **PROFESSIONAL DEVELOPMENT PROGRAM "BUILDING TEACHER EXPERTISE: ENHANCING TEACHERS' COMPETENCE IN CONTENT AND PEDAGOGY"**. The schedule and locations for the professional development program series are outlined in the attached enclosures.
- This program aims to enhance teachers' pedagogical content knowledge, subject-matter expertise, and instructional strategies to strengthen their teaching competencies across various learning areas and key stages.
- The program is composed of five (5) days of in-person sessions complemented by forty (40) hours of asynchronous experiential professional learning. The participants will be given five (5) months to complete their Workplace Application Plans (WAPs).
- The participants are reminded to bring their own laptops, chargers, extension cords, other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.), and any necessary medication/s.
- The participants are entitled to Vacation Service Credits (VSCs) in accordance with DepEd Order No. 013, s. 2024 "Revised Guidelines on the Grant of VSCs for Teachers" or Compensatory Time-Off pursuant to CSC-DBM Joint Circular No. 2, s. 2004 "Non-Monetary Remuneration for Overtime Services Rendered," whichever is applicable.
- The school heads are reminded to implement necessary arrangements to ensure that participation in the program of concerned personnel will not cause class disruptions and hamper office operations.
- The participants' board and lodging will be charged against **local funds** and the travel expenses of the regional PMT shall be charged against HRTD funds, subject to the usual accounting and auditing rules and regulations.
- For inquiries, contact **Mr. Israel Gilvani D. Malaca, EPS II, NEAP R-8** through **neap.region8@deped.gov.ph**.



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9. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: As stated

References: As stated

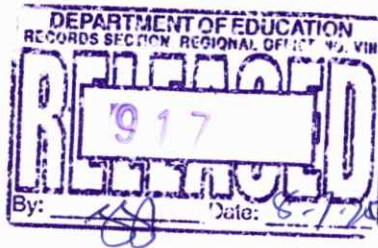
To be indicated in the Perpetual Index under the following subjects:

PARTICIPANTS

PROFESSIONAL DEVELOPMENT

TRAINING

HRDD-NEAPRVIII-IGDM



Enclosure No. 1 to Regional Memorandum No. 917 s. 2025

Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy for Key Stage 2
(BATCH 1) August 4-8, 2025, Baguio Teachers Camp, Baguio City

LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
PHYSICAL SCIENCE	1. Iohannes Paoli B. Baldomar	MT II	SDO Eastern Samar	38	Male	iohannespaoli.baldomar@deped.gov.ph	9956324912
	2. Ma. Natividad C. Costo	master Teacher II	SDO Samar	55	Female	manatividad.cost@deped.gov.ph	9606616941
	3. ROHEN T. CAPUYAN	T-II	SDO Ormoc	33	Male	Rohen.capuyan001@deped.gov.ph	09658056052
ENGLISH	1. Gerome Negad	Principal 1	SDO Leyte	36	Male	gerome.negad@deped.gov.ph	0927 355 6299
	2. Rosalyn A. Sosing	Principal IV	SDO Northern Samar	46	Female	rosalyn.sosing@deped.gov.ph	9685798279
MAPEH	1. Faye De Lacerna Yaranon	TIII	SDO Baybay	44	Female	faye.yaranon@deped.gov.ph	9273514167
	2. Jennifer L. Balibalita	T1	SDO Tacloban	28	Female	jennifer.balibalita@deped.gov.ph	9511945691
	3. Allan Cipriano	T-III	SDO Catbalogan	28	Male	allan.cipriano@deped.gov.ph	09202728310
EPP / TLE	1. Maricel N. Borden	TIII	SDO Samar	44	Female	maricel.borden001@deped.gov.ph	9666481834
	2. Richie C. Blasabas	EPS	SDO Maasin	38	Male	richie.blasabas@deped.gov.ph	9611412783
	3. Meda A. Fabula	TIC	SDO Borongan	59	Female	Meda.fabula001@deped.gov.ph	09606561303

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NAME	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
AMENIA C. ASPA	EDUCATION PROGRAM SUPERVISOR	REGIONAL OFFICE VIII	56	F	amenia.aspa001@deped.gov.ph	9171034156

Enclosure No. 2 to Regional Memorandum No. 917 s. 2025

**Building Teacher Expertise: Enhancing Teacher's Competence in Content and
Pedagogy for Key Stage 3
(BATCH 1) August 18-22, 2025, Baguio Teachers Camp, Baguio City**

LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
PHYSICAL SCIENCE	1. Christie Anne D. Bihag	MT IV	SDO Leyte			christieanne.bihag@deped.gov.ph	0908 284 1582
	2. Ma. Mercia G. Corado	MT II	SDO Borongan City		F	mamercia.corado@deped.gov.ph	
ENGLISH	1. Elma O. Zantua	MT II	SDO Eastern Samar	60	F	elma.zantua001@deped.gov.ph	9565213164
MATH	1. Christine Tasic-Delorino	Master Teacher III	SDO Northern Samar	44	Female	christine.delorino@deped.gov.ph	9276438718
	2. Patricio P. Laurito Jr.	HT IV	SDO Biliran	51	Male	patricio.laurito@deped.gov.ph	9175436131
	3. Lowel G. Cantoja	HT-I	SDO Ormoc	40	Male	Lowel.cantoja@deped.gov.ph	09065605246
EPP / TLE	1. Maria Rotea A. Jabonero	MT-I	SDO Catbalogan	38	Female	mariarotea.jabonero@deped.gov.ph	9278702144
	2. Sancha A. Lucenda	Master Teacher I	SDO Tacloban	52	Female	sancha.lucenda@deped.gov.ph	9204149990
	3. Diosita N. Camilotes	Teacher III	SDO Baybay	33	Female	diosita.nayre@deped.gov.ph	9677466031
GMRC / VALUES EDUCATION	1. Carlo Francis O. Daguman	Master Teacher II	SDO Samar	37	Male	daguman.carlofrancis@deped.gov.ph	9300929829
	2. Melchy O. Orito	EPS	SDO Maasin	49	Female	Melchy.orito001@deped.gov.ph	09923305909
	3. CHARON V. DECIO	T-III	SDO Ormoc	46	FEMALE	Charon.decio029@deped.gov.ph	09606573964

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NAME	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
Bernaldo A. Basiano	EDUCATION PROGRAM SUPERVISOR	SDO Tacloban	44	M	bernaldo.basiano@deped.gov.ph	09275270357

Enclosure No. 3 to Regional Memorandum No. 917 s. 2025

Building Teacher Expertise: Enhancing Early Childhood Education Teacher's Competence
in Content and Pedagogy (BATCH 1)
October 20-24, 2025, NEAP NCR, Marikina City

LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
EARLY CHILDHOOD EDUCATION	1. Bernie P. Chinel	Teacher I	SDO Eastern Samar	33	M	bernie.chinel@deped.gov.ph	9815525185
	2. CELSO E. PADECIO	Teacher III	SDO Maasin	40	M	celso.padecio@deped.gov.ph	9979263177
	3. LUCILLE C. COZO	T III	SDO Biliran	37	F	Lucille.cozo@deped.gov.ph	0935-053-8845

Enclosure No. 4 to Regional Memorandum No. 917 s. 2025

Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy
(BATCH 2) Key Stage 2- Physical Science
SEPTEMBER 1-5, 2025, Baguio Teachers Camp, Baguio City

KEY STAGE/ LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
KEY STAGE 2 - PHYSICAL SCIENCE	1. Bernie P. Chinell	Teacher I	SDO Eastern Samar	33	M	bernie.chinell@deped.gov.ph	9815525185
	2. ELAINE V. FERNANDEZ	Master Teacher II	SDO Maasin	40	M	elaine.fernandez001@deped.gov.ph	09705996194
	3. Vera Leonora B. Balasanos	MT II	SDO Leyte	46	F	veraleonora.balasanos@deped.gov.ph	09277569412
	4. Romar T. Cabuello	Teacher III	SDO Samar	30	M	romar.cabuello@deped.gov.ph	09953066878
	5. Mary Vale Cagang	T-III	SDO Ormoc	32	F	Maryvale.pires@deped.gov.ph	09284489953
	6. Helen C. Yu	ASP II	SDO Biliran	56	F	helen.yu002@deped.gov.ph	09154594763
	7. Joy B. Saldana	EPS	SDO Calbayog		M	Joy.saldana1@deped.gov.ph	09177955097
	8. Gennie S. Lacanaria	MT 2	SDO Tacloban	53	F	Gennie.lacanaria@deped.gov.ph	09778110470
	9. Gilda D. Acopio	DIC	SDO Borongan City		F	Gilda.acopio001@deped.gov.ph	
	10. Marilou U. Mondoy	MT-II	SDO Catbalogan City		F	marilou.mondoy003@deped.gov.ph	09173072934

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NAME	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
RYAN R. TIU	EDUCATION PROGRAM SUPERVISOR	REGIONAL OFFICE VIII	42	M	ryan.tiu@deped.gov.ph	9298833771

Enclosure No. 5 to Regional Memorandum No. 917 s. 2025

Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy
 KEY STAGE 3-ENGLISH and KEY STAGE 2 -MAPEH (BATCH 2)
 SEPTEMBER 22-26, 2025, Baguio Teachers Camp, Baguio City

LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
KEY STAGE 3 - ENGLISH	1. AGNES C. GACELOS	Master Teacher I	SDO Samar	40	Female	agnesgacelos@deped.gov.ph	9171240095
	2. Fay Ann Q. Godoy	T-III	SDO Baybay	42	F	fayann.godoy@deped.gov.ph	9926267504
	3. Mary Ann T. Garado	MT I	SDO Eastern Samar		F		
	4. Adrinor Niña D. Mancera	MT I	SDO Maasin City	34	F	Adrinornina.mancera@deped.gov.ph	09173129052
	5. Maria Celeste L. Vincoy	P 1	SDO Leyte	35	F	mariacelestevincoy@deped.gov.ph	09056023282
	6. Erwin L. Purcia	EPS	SDO Calbayog	35	M	erwin.purcia@deped.gov.ph	09088810747
	7. Melanie C. Bation	T III	SDO Biliran	44	F	melanie.bation003@deped.gov.ph	09752941627
	8. Maricon M. Colocado	M-I	SDO Catbalogan City		F	maricon.colocado001	09663159269
KEY STAGE 2 - MAPEH	1. Janice S. Madrigal	T-III	SDO Baybay	43	F	janice.madrigal001@deped.gov.ph	09159821344
	09159821344 2. Constantino L. Cañedo	T-III	SDO Ormoc	29	M	Constantino.canedo@deped.gov.ph	092777713816
	3. NOEL C. NICART	P-I	SDO Leyte	53	M	noel.nicart001@deped.gov.ph	09051014238
	4. GREGORIO CAINTO	MT I	SDO Eastern Samar	47	M	Gregorio.cainto001@deped.gov.ph	09606564338

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	5. MAEROSE A. MACAJETO	Teacher I	SDO EASTERN SAMAR	27	F	Maerose.ma cajeto@deped.gov.ph	090586135 64
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NAME	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
NOVA P. JORGE	EDUCATION PROGRAM SUPERVISOR	REGIONAL OFFICE VIII	52	F	nova.jorge@deped.gov.ph	9171440573

Enclosure No. 6 to Regional Memorandum No. 917 s. 2025

Building Teacher Expertise: Enhancing Teacher's Competence in
Content and Pedagogy FOR KEY STAGE 3 -VALUES EDUCATION (BATCH 2)
SEPTEMBER 29 – OCTOBER 3, 2025, Baguio Teachers Camp, Baguio City

KEY STAGE/ LEARNING AREA	NAME of PARTICIP ANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E- mail Address	Contact Number
KEY STAGE 3 – VALUES EDUCATIO N	1. Virgilio R. Bacaycay, Jr.	Master Teacher I	SDO Samar	31	Male	virgilio.bac aycay001@ deped.gov. ph	960661718 1
	2. Jomar L. Caube	Teacher III	SDO Maasin City	29	M	Jomar.cau be@deped.g ov.ph	095665334 43
	3. Desiree M. Noveda	P2	SDO Leyte	51	F	desiree.mol abola001@ deped.gov. ph	096066364 58
	4. Joey L. Escorido	MT-I	SDO Calbayog	37	M	joey.escorid o@deped.go v.ph	096065631 51
	5. Nelson R. Bello	EPS	SDO Calbayog	39	M	nelson.bell o@deped.go v.ph	097617490 13
	6. Emma A. Eval	HT 3	SDO Tacloban	48	F	Emma.evaa l001@depe d.gov.ph	094560484 77
	7. Wovilla F. Laurente	MT-I	SDO Ormoc	50	F	Wovilla.lau rente@depe d.gov.ph	091826608 96
	8. JACKIE LOU B. CANDELAR IO-ARIAS	Teacher II	SDO Eastern Samar	39	F	Jackielou.a rias@deped .gov.ph	096065640 70
	9. Elvie M. Ruizo	HT III	SDO Biliran	45	F	elvie.ruizo0 02@deped. gov.ph	096065621 15
	10. Jennifer D. Alvior	MT II	SDO Biliran	51	F	jennifer.dej arlovakior@ deped.gov. ph	092636870 38

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

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NAME	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
ROWEN A D. ABAN	EDUCATION PROGRAM SUPERVISOR	SDO CATBALOGAN	54	F	rowena.aban001@deped.gov.ph	9171022224

Enclosure No. 7 to Regional Memorandum No. 017 s. 2025

Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy
 KEY STAGE 2-EPP/TLE and KEY STAGE 3-MATHEMATICS (BATCH 2)
 OCTOBER 13-17, 2025, Baguio Teachers Camp, Baguio City

LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
KEY STAGE 2 - EPP	1. Luzviminda A. Ortega	Master Teacher 1	Baybay City	51	Female	luzviminda.ortega001@deped.gov.ph	09069097266
	2. Julian M. Daguil	Principal 2	SDO Leyte		M	julan.daguil001@deped.gov.ph	9070524647
	3. Mary Rose B. Bacarra	MT I	SDO Samar		F	Maryrose.bacarra@deped.gov.ph	09264174902
	4. Annie Vir D. Tario	MT-II	SDO Ormoc	42	F	annievir.tario@deped.gov.ph	09478970821
	5. Jenelind J. Manus	MT-I	SDO Tacloban	44	F	jenelind.manus001@deped.gov.ph	0917 117 6183
	6. Dotesa D. Echapore	MT-I	SDO Catbalogan City		F	dotesa.alinsoot001@deped.gov.ph	09615251436
	7. Jestony S. Gagap	Teacher I	SDO Eastern Samar	38	M	Jestony.gagap@deped.gov.ph	
KEY STAGE 3 - MATH	1. Ruby Q. Remaldora	Master Teacher I	Baybay City	45	Female	ruby.remaldora@deped.gov.ph	9499099624
	2. Leoncio Pablo Cecogo	Teacher III	SDO EASTERN SAMAR		Male	leonciopablo.cecogo@deped.gov.ph	9454001364
	3. Junaz S. Emboy	Head Teacher I	SDO Maasin City	34	Male	junaz.emboy@deped.gov.ph	9466623724

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4.	JOSEPH R. OLEGARIO	Teacher III	SDO Samar	35	Male	josepholegario@deped.gov.ph	9684566837
5.	Milagros M. Macasusi	P2	SDO Leyte		F	milagros.macasusi01@deped.gov.ph	09171554242
6.	Mark Leo G. Flores	MT 1	SDO Tacloban		M	Markleo.flores@deped.gov.ph	09060581327
7.	Ronald S. Yaco	MT I	SDO Biliran	45	M	ronald.yaco01@deped.gov.ph	09153488233
8.	Ma. Pearly Rose V. Llantos	MT-1	SDO Catbalogan City		F	mapearlyrose.llantos@deped.gov.ph	09678260020

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NAME	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
GLENDALE LAMISERIA	EDUCATION PROGRAM SUPERVISOR	REGIONAL OFFICE VIII	51	F	glendale.lamiseria@deped.gov.ph	9985797617

Enclosure No. 8 to Regional Memorandum No. 917 s. 2025

Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy
 KEY STAGE 2-ENGLISH and KEY STAGE 3-PHYSICAL SCIENCE (BATCH 2)
 NOVEMBER 3-7, 2025, Baguio Teachers Camp, Baguio City

LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
KEY STAGE 2 - ENGLISH	1. CHRISTY L B. CUBELO	Master Teacher I	SDO Samar	40	Female	christylcubelo@deped.gov.ph	9606615910
	2. Mary Ann A. Paloma	Teacher III	SDO Maasin City	31	F	maryann.asis01@deped.gov.ph	09950358038
	3. Jayson B. Closa	Principal 4	SDO Leyte		M	Jayson.closa001@deped.gov.ph	09282773916
	4. Lido C. Manicane	MT-II	SDO Calbayog	35	M	lido.manicane1@deped.gov.ph	09606562543
	5. Alma Mendoza	MT 1	SDO Tacloban	56	F	Alma.medoza004@deped.gov.ph	09975180607
	6. Gretchym A. de la Pena	P I	SDO Biliran	40	F	gretchym.delape@deped.gov.ph	09171325628
	7. Ma. Gina C. Gilbang	MT-I	SDO Catbalogan City		F	magina.gilbang@deped.gov.ph	09269448346
	8. MA. ABEGAIL B. MACASIL	TEACHER III	SDO Eastern Samar	31	F	Maabegail.macasil@deped.gov.ph	
	9. Arsenio Caspe Jr.		SDO Eastern Samar			Arsenio.caspe@deped.gov.ph	
KEY STAGE 3 - PHYSICAL SCIENCE	1. Eureka Trisha A. Balagbis	Teacher I	SDO Eastern Samar	25	Female	eurekatrisaha.balagbis@deped.gov.ph	9685690936
	2. Myra E. Cardona	Master Teacher II	SDO Maasin City			myra.cardona@deped.gov.ph	
	3. ARLENE C. BAGUNAS	Teacher III	SDO SAMAR	38	Female	arlene.bagunas001@deped.gov.ph	9178942598
	4. Irhyn V. Reyes	MT 4	SDO LEYTE	44	Female	Irhyn.reyes001@deped.gov.ph	09474889577
	5. Carina D. Desor	T1	SDO Ormoc	38	F	Carina.desor21@gmail.com	09606573605

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6. Lucell C. Jampas	MT II	SDO Biliran	43	F	Lucell.jampas001@deped.gov.ph	09165734852
7. Mary Rose P. Mana	MT-I	SDO Catbalogan City		F	maryrose.mana001@deped.gov.ph	09929632042
8. Raffy Padrigano	Teacher I	SDO Eastern Samar	26	M	Raffy.padrigano@deped.gov.ph	09661373769

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NAME	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
Artigo Salvador	Education Program Supervisor	SDO Southern Leyte				

Enclosure No. 9 to Regional Memorandum No. 917 s. 2025

Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy
 KEY STAGE 2- GMRC/VALUES EDUCATION AND KEY STAGE 3- TLE (BATCH 2)
 NOVEMBER 17-21, 2025, Baguio Teachers Camp, Baguio City

LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
KEY STAGE 2 - GMRC	1. Reymarc Jonvil F. Dacallos	Master Teacher I	SDO Samar	35	M	reymarcjonvil.dacallos002@deped.gov.ph	9684583579
	2. Aileen B. Relevo	P3	SDO Leyte	54	F	Aileen.relevo001@deped.gov.ph	09493062157
	3. BANESA DAGANIO	TEACHER III	SDO Eastern Samar	33	F	Banesa.daganio@deped.gov.ph	
	4. Richmond M. Lopez	MT-1	SDO Ormoc	31	M	richmond.lopez@deped.gov.ph	09459852033
	5. BLANCHIE B. VALERIANO	T-I	SDO Tacloban	34	F	blanchie.baino@deped.gov.ph	09159689861
	6. Norma R. Orlanda	MT-I	SDO Catbalogan City		F	norma.orlanda@deped.gov.ph	09760197246
	7. Flordeliza D. Canillas		SDO Eastern Samar		F	Flordeliza.canillas@deped.gov.ph	
	8. Alpha A. Sumalinog	P3	SDO Leyte	44	F	alpha.payot001@deped.gov.ph	09478822324
KEY STAGE 3 - TLE	1. Leonimae P. Ampong	TIII	SDO EASTERN SAMAR	30	F	maleonimae.ampong@deped.gov.ph	9753851214
	2. Iris Mae S. Tomon	Master Teacher II	SDO MAASIN CITY		F	irismae.tomon@deped.gov.ph	

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

3. Paul Brian B. Singcol	Master Teacher I	SDO Leyte			M		
4. Maricon Elardo		SDO Tacloban	40			Maricon.elardo001@deped.gov.ph	09397020045
5. Arnold M. Jaraba	EPS	SDO Calbayog	55		M	arnold.jaraba@deped.gov.ph	09176212770
6. Jocelyn A. Delabajan	Teacher II	SDO Samar			F	Delabajan@deped.gov.ph	09280703121
7. Joel Agang	HT I	SDO Biliran	42		M	joel.agang001@deped.gov.ph	09472928821
8. Alma Roxanne F. Teves	MT-I	SDO Catbalogan City			F		

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NAME	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
ERNANI S. FERNANDEZ JR.	EDUCATIONAL PROGRAM SUPERVISOR	REGIONAL OFFICE VIII	48	M	ernani.fernandez001@deped.gov.ph	9542611222

Enclosure No. 10 to Regional Memorandum No. **917** s. 2025

Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy

EARLY CHILDHOOD EDUCATION (BATCH 2)
NOVEMBER 24-28, 2025, Baguio Teachers Camp, Baguio City

KEY STAGE/ LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
EARLY CHILDHOOD EDUCATION	1. Manilyn A. Cabanag	Master Teacher-I	SDO Catbalogan	37	F	manilyn.cabanag@deped.gov.ph	9606674580
	2. Ma. Idohna R. Gallamaso	Teacher III	SDO Catbalogan	34	F	maidohna.radomes@deped.gov.ph	09103986641
	3. ERIKA MAE C. CABEZAS	Master Teacher I	SDO Samar	35	F	erikamae.cabezas@deped.gov.ph	9295960191
	4. Vilma I. Villas	HT 1	SDO Leyte	52	F	vilma.villas@deped.gov.ph	09171123520
	5. Althea Maria C. Doblas	MT 1	SDO Leyte	52	F	althea.doblas@deped.gov.ph	09773644961
	6. Jenny C. Samares	Master Teacher I	SDO Maasin	37	F	jenny.samares@deped.gov.ph	09606533187
	7. Lourdes L. Matan	EPS	SDO Calbayog	50	F	lourdes.matan@deped.gov.ph	09665410322
	8. Ariel S. Balagbis	MT1	SDO Eastern Samar	43	M	Ariel.balagbis@deped.gov.ph	09692046989
	9. Adelfa R. Balderian	MT-II	SDO Ormoc	46	F	adelfa.balderian001@deped.gov.ph	09638320915
	10. Jovilyn A. Macawile		SDO Tacloban	47	F	Jovilyn.macawile@deped.gov.ph	09606617638
	11. Airene P. Baleña	MT II	SDO Eastern Samar	41	F	Airene.balena001@deped.gov.ph	0906200979

RO-PMT

NAME	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
DEAN RICHARD M. ENDRIANO	EDUCATION PROGRAM SUPERVISOR	REGIONAL OFFICE VIII	47	M	dean.endriano@deped.gov.ph	9274183061

Enclosure No. 11 to Regional Memorandum No. 917 s. 2025

Terms of Reference for the RO-PMT

Terms of Reference

Program Management Team members assigned to session rooms are expected to carry out the following tasks to ensure the **smooth, effective, and learner-centered implementation** of the program:

1. **Assist the Central Office - Program Management Team (NEAP-PMT)** in supervising the overall implementation of the program within the assigned session room, ensuring a constructive and engaging learning environment.
2. **Coordinate with resource persons and/or learning area experts** to ensure that the program is delivered in alignment with the approved instructional design and session objectives.
3. **Establish a conducive learning atmosphere** by initiating unfreezing activities, aligning participant expectations, and setting learning norms at the start of the program.
4. **Monitor and respond to emerging learning needs and challenges** within the session room, referring complex issues to the Program Lead as necessary for resolution or escalation.
5. **Facilitate the execution of scheduled learning activities** and provide logistical and instructional support for any required adjustments.
6. **Ensure the proper administration of both pre-test and post-test assessments**, in accordance with the program's assessment protocols.
7. **Document the learning sessions accurately**, including key discussions, activities, insights, and participant engagement. Capture relevant photographs to support program documentation and reporting.
8. **Assist in the distribution of learning materials and necessary supplies**, ensuring participants have access to required resources throughout the training.
9. **Ensure the completion and submission of daily attendance sheets and daily evaluation forms** by participants to designated NEAP personnel.

Enclosure No. 12 to Regional Memorandum No. 817 s. 2025

Indicative Program of Activities, Meal Provision and Accommodation Details

A. INDICATIVE PROGRAM OF ACTIVITIES:

Time	Day 1	Day 2	Day 3	Day 4	Day 5
8:00-8:30 AM	Registration		Preliminaries / Management of Learning (MOL)		
8:30-9:00 AM	Opening Program -Nationalistic Song -Prayer -Messages from Executive Committee -General Guidelines and Procedures of the training. -Pre-Test	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)
9:00-10:00 AM	Training Proper Break - Out Sessions (per Learning Area) -Discussion -Workshop -Session Activities -Completion of Session Outputs	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)
10:00-10:30 AM	HEALTH BREAK				
10:30 AM-12:00 Noon	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)
12:00 NN-1:00 PM	LUNCH BREAK				
1:00-1:15 PM	MANAGEMENT OF LEARNING				
1:15-3:00 PM	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)
3:00-3:15 PM	HEALTH BREAK				
3:15-4:30 PM	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Post-Test Closing Program
4:30-5:00 PM	END OF THE DAY EVALUATION / PMT DEBRIEFING				

B. MEAL PROVISION:

Meals	DAY 0 (Sunday)	DAY 1 (Monday)	DAY 2 (Tuesday)	DAY 3 (Wednesday)	DAY 4 (Thursday)	DAY 5 (Friday)
Breakfast			✓	✓	✓	✓
AM Snack			✓	✓	✓	✓
Lunch			✓	✓	✓	✓
PM Snack			✓	✓	✓	✓
Dinner	✓		✓	✓	✓	

C. ACCOMMODATION DETAILS:

The participants are required to check in on the afternoon of Day 0 and check out on the afternoon of Day 5.