



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

August 4, 2025

REGIONAL MEMORANDUM

No. **918** s. 2025

CORRIGENDUM TO THE REGIONAL MEMORANDUM NO. 871, s. 2025
RE: CONDUCT OF THE STEPPING INTO SCHOOL LEADERSHIP:
AN ONBOARDING PROGRAM FOR NEW SCHOOL HEADS

To: Schools Division Superintendents
 All Others Concerned

1. In reference to **Memorandum DM-OUHROD-2025-1654 and Regional Memorandum No. 871, s. 2025**, this Office, through the Human Resource Development Division (HRDD) and National Educators Academy of the Philippines – Region VIII (NEAP-RVIII), announces the conduct of the **School Head Onboarding Program** which aims to enhance the competencies of newly appointed school heads in line with the Philippine Professional Standards for School Heads (PPSSH).
2. This program aims to help new school heads:
 - a. Set clear goals and develop a plan to achieve Career Stage 2 competencies within the PPSSH framework;
 - b. Gain practical experience in school management to better understand their leadership role and make effective decisions; and
 - c. Improve accountability by encouraging self-reflection, self-assessment, and ongoing professional growth.
3. The participants' board and lodging will be charged against **local funds** and the travel expenses of the regional PMT shall be charged against HRTD funds, subject to the usual accounting and auditing rules and regulations.
4. For inquiries, contact **Mr. Israel Gilvani D. Malaca, EPS II, NEAP R-8** through **neap.region8@deped.gov.ph**.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.



EVELYN R. FETALVERO, CESO III
 Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

PARTICIPANTS PROFESSIONAL DEVELOPMENT TRAINING

HRDD-NEAPRVIII-IGDM



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Enclosure No. 1 to Regional Memorandum No. 918 - s. 2025

Training of Coaches on Stepping Into School Leadership: Onboarding for New School Heads (SHOP) (Batch 1)					
Date: August 25-29, 2025 Venue: NEAP Baguio Facility					
Name	Designation	Division	DepEd Email	Contact Number	Role (PMT member or Participant)
1. Junaz S. Emboy	Head Teacher I	SDO Maasin	junaz.emboy@deped.gov.ph		Participant
2. Reynelda C. Bachao	Principal-I	SDO Catbalogan	reynelda.bachao@deped.gov.ph	9196172027	Participant
3. Ma. Lourdes A. Batuto	Head Teacher IV	SDO Biliran	maloudes.batuto@deped.gov.ph	9497351374	Participant
4. Milaner R. Oyo-a	Principal-IV	SDO Calbayog	milaner.oyoal@deped.gov.ph	9774593193	Participant
5. Jessie Marlou C. Pomida	Principal-I	SDO Eastern Samar	jessiemarlou.pomida@deped.gov.ph	9958563611	Participant
6. Amante D. Bayudang	Principal I	SDO Eastern Samar	amante.bayudang@deped.gov.ph	9291143416	Participant
7. Rowena Caldoza	Principal-I	SDO Leyte	rowena.caldosa@deped.gov.ph		Participant
8. Melinda P. Severino	PSDS	SDO Tacloban	melinda.severino@deped.gov.ph		Participant
9. Charito P. Go	Principal I	SDO Northern Samar	charito.go002@deped.gov.ph	9166462790	Participant
10. Darel Saladaga	T-III/TIC	SDO Samar	darel.saladaga@deped.gov.ph	9557754006	Participant
11. Ruben C. Pacayra	T-III/TIC	SDO Samar	ruben.pacayra@deped.gov.ph	9606614626	Participant
12. Alberto D. Azul Jr.	TIC	SDO Borongan	albertojr.azul@deped.gov.ph	0997 883 9960	Participant

Enclosure No. 2 to Regional Memorandum No. 918 s. 2025

Training of Coaches on Stepping Into School Leadership: Onboarding for New School Heads (SHOP) (Batch 2) Date: TBA Venue: TBA					
Name	Designation	Division	DepEd Email	Contact Number	Role (PMT member or Participant)
1. Glynis Mark Montederamos	MT II/TIC	Maasin City	glynismark.montederamos@deped.gov.ph		Participant
2. Ma. Diana L. Pomida	Principal-I	Catbalogan City	madiana.pomida002@deped.gov.ph	9175272275	Participant
3. Thelma O. Mari	HT II	SDO Biliran	thelma.mari002@deped.gov.ph	9278880790	Participant
4. Ma. Teresa S. Simon	PSDS	SDO Calbayog	materesa.simon@deped.gov.ph	9173147647	Participant
5. Soledad G. Amigo	Principal II	SDO Eastern Samar	soledad.amigo001@deped.gov.ph	9275793343	Participant
6. Ferdinand B. Songalia	Principal-I	SDO Leyte	ferdinand.songalia005@deped.gov.ph	0917 895 0788	Participant
7. Alma V. Macanip	PSDS	SDO Tacloban	alma.macanip@deped.gov.ph		Participant
8. Joldan D. Lambino	Principal I	SDO Northern Samar	joldan.lambino001@deped.gov.ph	9153476093	Participant
9. Jonathan D. Cabel	Principal I	SDO Samar	jonathan.cabel002@deped.gov.ph	9541782362	Participant
10. Muriel Josefa A. Coles	HT III	SDO Borongan City	Murieljosefa.coles@deped.gov.ph		Participant

Enclosure No. 3 to Regional Memorandum No. 8 s. 2025

Training of Coaches on Stepping Into School Leadership: Onboarding for New School Heads (SHOP) (Batch 3) Date: TBA Venue: TBA					
Name	Designation	Division	DepEd Email	Contact Number	Role (PMT member or Participant)
1. LEONEL B. BERSABAL	HEAD TEACHER II	MAASIN CITY	leonel.bersabal@deped.gov.ph		Participant
2. Maximiano M. Casiño	Principal-II	Catbalogan City	maximiano.casino001@deped.gov.ph	9566485779	Participant
3. Crista Joy C. Abogadie	ASDS	Catbalogan City	cristajoy.abogadie@deped.gov.ph	9161058747	Participant
4. Junasis P. Cajipe	HT III	SDO Biliran	junasis.cajipe002@deped.gov.ph	9308773160	Participant
5. Jun-Nilou D. Dulfo	ASDS	SDO Calbayog	junnilou.dulfo@deped.gov.ph	9171762501	Participant
6. Lira M. Libanan	P1	SDO Eastern Samar	lira.libanan001@deped.gov.ph		Participant
7. Marc Jerome B. Gera	P1	SDO Leyte	marcjerome.gera@deped.gov.ph	0916 157 9174	Participant
8. Joelma I. Dagami	PSDS	SDO Tacloban	joelma.dagami@deped.gov.ph		Participant
9. Angelo Velarde	Principal I	SDO Samar	angelo.velarde@deped.gov.ph	9171566438	Participant
10. Jose Abrajano	ESP 2	SDO EASTERN SAMAR	jose.abrajano@deped.gov.ph		Participant
11. Raymund D. Capacite	ASDS	SDO Borongan City	raymund.capacite@deped.gov.ph	09075033973	Participant