



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

July 31, 2025

REGIONAL MEMORANDUM

No. **922**, s. 2025

3RD QUARTER CONVERGENCE OF THE HEADS OF THE ADMINISTRATIVE SERVICE OF THE REGIONAL OFFICE AND SCHOOLS DIVISION OFFICE

To: Schools Division Superintendents
 All Others Concerned

1. This Office, through the Administrative Division, shall conduct the 3rd Quarter Convergence of the Heads of the Administrative Service of the Regional Office and the Schools Division Office on September 26, 2025 through online platform. The link shall be provided in the group messenger of the Administrative Officers a week before the activity.

2. The activity aims to provide updates on policies and other latest issuances from the Central Office and other oversight agencies, discuss and address issues and concerns that may arise therefrom.

3. The participants are as follows:

OFFICE	PARTICIPANTS	TOTAL
Regional Office	Chief SAO AO V (Personnel, Supply, Cash and Records) AO IV (GSU and Procurement)	8
SDO	AO V AO IV (HRMO, Cash, Records, Supply) Payroll-In-Charge	6 per SDO

4. Immediate dissemination of and compliance with this Memorandum are desired.



EVELYN R. FETALVERO, CESO III
 Regional Director

Enclosures: None
 References: None

To be indicated in the Perpetual Index under the following subjects:

ADMINISTRATIVE OFFICERS QUARTERLY CONVERGENCE

AD-EEC



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