

948



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 11, 2025

**REGIONAL MEMORANDUM**

No. **948** s. 2025

**CORRIGENDUM ON THE CONDUCT OF THE PROFESSIONAL DEVELOPMENT PROGRAM "CREATING CARING SCHOOL COMMUNITIES: A CAPACITY BUILDING JOURNEY FOR SOCIAL-EMOTIONAL LEARNING (SEL)-DRIVEN SCHOOL LEADERS"**

To: Schools Division Superintendents  
All Others Concerned

1. In reference to **Memorandum DM-OUHROD-2025-1823** and **Regional Memorandum No. 923, s. 2025**, this Office, through the Human Resource Development Division (HRDD) and National Educators Academy of the Philippines – Region VIII (NEAP-RVIII), announces the conduct of the **Professional Development Program "Creating Caring School Communities: A Capacity Building Journey for Social-Emotional Learning (SEL)-Driven School Leaders"** (Batch 2) on **August 13-16, 2025** at **NEAP Baguio, Baguio City**.

2. This program aims to equip school heads with practical evidence-based tools and leadership insights to help them foster emotionally supportive and inclusive school environments, aligned with the Philippine Professional Standards for School Heads (PPSSH). Further, it capacitates school leaders to effectively guide teachers in modeling emotionally intelligent leadership and institutionalizing practices that foster positive relationships and safe learning spaces. In turn, this program is expected to contribute to advancing learner well-being, strengthening positive behavior, and developing resilience among students and personnel.

3. The participants are reminded to bring their own laptops, chargers, extension cords, other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.), and any necessary medication/s.

4. The participants are entitled to *Vacation Service Credits (VSCs)* in accordance with DepEd Order No. 013, s. 2024 *"Revised Guidelines on the Grant of VSCs for Teachers"* or *Compensatory Time-Off* pursuant to CSC-DBM Joint Circular No. 2, s. 2004 *"Non-Monetary Remuneration for Overtime Services Rendered,"* whichever is applicable.

5. All are reminded to implement necessary arrangements to ensure that participation in the program of concerned personnel will not cause class disruptions and hamper office operations.

5. The participants' board and lodging will be charged against **local funds** and the travel expenses of the regional PMT shall be charged against HRTD funds, subject to the usual accounting and auditing rules and regulations.



Address: Government Center, Candahug, Palo, Leyte  
Telephone No.: (053) 832-5738  
Email Address: region8@deped.gov.ph  
Website: region8.deped.gov.ph

Doc. Ref. Code	RO-ORD-F025	Rev	00
Effectivity	04.03.2023	Page	1 of 4



6. For inquiries, contact **Mr. Israel Gilvani D. Malaca, EPS II, NEAP R-8**, through **neap.region8@deped.gov.ph**.

7. Immediate dissemination of and strict compliance with this Memorandum are desired.

**RONEL K. FIRMO, CESO IV**  
Assistant Regional Director

Enclosures: As stated

References: As stated

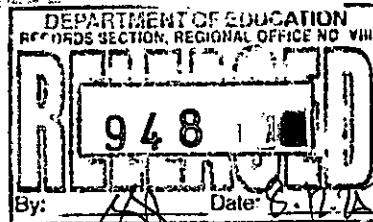
To be indicated in the Perpetual Index under the following subjects:

PARTICIPANTS

PROFESSIONAL DEVELOPMENT

TRAINING

HRDD-NEAPRVIII-IGDM



Enclosure No. 1 to Regional Memorandum No. \_\_\_\_\_s, 2025.

**List of Endorsed Participants to the Professional Development Program  
“Creating Caring School Communities: A Capacity Building Journey  
for SEL-Driven School Leaders”**

**Date: August 13-16, 2025 | Venue: NEAP Baguio, Baguio City**

No.	Name	Sex	RO/SDO/ School	Position	DepEd Email
1	GINA PONCE LABISTE	F	SDO Ormoc	PSDS	gina.labiste001@deped.gov.ph
2	LORELIE C. RABAYA	F	SDO Ormoc	TIC	lorelie.rabaya@deped.gov.ph
3	IMELDA M. UY	F	SDO Catbalogan	PSDS	imelda.uy001@deped.gov.ph
4	ALFREDO B. LONTES	M	SDO Catbalogan	HT	lontes.alfredo@deped.gov.ph
5	FROLOMEA NARRA T. TAÑIZA	F	SDO Baybay	PSDS	frolomeanarra.taniza@deped.gov.ph
6	DEODATO F. FLANDEZ	M	SDO Baybay	TIC	deodato.flandez002@deped.gov.ph
7	FELICIDAD L. DURAS	F	SDO EASTERN SAMAR	PSDS	felicidad.duras001@deped.gov.ph
8	REYNALDO UY	M	SDO EASTERN SAMAR	HT	reynaldo.uy@deped.gov.ph
9	ALMA V. MACANIP	F	SDO Tacloban	PSDS	alma.macanip@deped.gov.ph
10	HAROLD M. NAPUTO	M	SDO Tacloban	HT-II	harold.naputo@depd.gov.ph
11	ALMA R. CABER	F	SDO Calbayog	PSDS	alma.caber1@deped.gov.ph
12	RAFAEL M. MENTE	M	SDO Calbayog	HT	rafael.mente@deped.gov.ph

13	BELEN CUBAY	F	SDO. Samar	PSDS	belen.cubay@deped.gov.ph
14	ERNELLETE BAOY	F	SDO Samar	HT-III	ernelete.baoy001@deped.gov.ph
15	IRMA A. DUZON	M	SDO Borongan	EPS-Designate	irma.duzon@deped.gov.ph
16	JESSA A. GESOYOT	F	SDO Borongan	HT III	jessa.gesoyot@deped.gov.ph
17	PETRONIO ORDAVISA, JR.	M	SDO Maasin	Principal II/DIC	petronio.ordavisa@deped.gov.ph
18	EVELYN GAVIOLA	F	SDO Maasin	Head Teacher I	evelyn.gaviola@deped.gov.ph
19	MA. CRISTY LYN G. MERACAP	F	SDO Biliran	PSDS	macristylyn.meracap@deped.gov.ph
20	MARILOU M. MORILLO	F	SDO Biliran	PI	marilou.morillo@deped.gov.ph
21	ESTHER O. DELA CRUZ	F	SDO Northern Samar	PSDS	esther_delacruz@deped.gov.ph
22	ANTONETTE A. SOSING	F	SDO Northern Samar	PI	antonette.sosing@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 5, 2025

**REGIONAL MEMORANDUM**

No. **923**, s. 2025

**CORRIGENDUM ON THE CONDUCT OF THE PROFESSIONAL DEVELOPMENT PROGRAM "CREATING CARING SCHOOL COMMUNITIES: A CAPACITY BUILDING JOURNEY FOR SOCIAL-EMOTIONAL LEARNING (SEL)-DRIVEN SCHOOL LEADERS"**

To: Schools Division Superintendents  
All Others Concerned

1. In reference to **Memorandum DM-OUHROD-2025-1823** and **Regional Memorandum No. 895, s. 2025**, this Office, through the Human Resource Development Division (HRDD) and National Educators Academy of the Philippines – Region VIII (NEAP-RVIII), announces the conduct of the **Professional Development Program "Creating Caring School Communities: A Capacity Building Journey for Social-Emotional Learning (SEL)-Driven School Leaders" (Batch 2)** on August 13-16, 2025 at NEAP Baguio, Baguio City.

2. This program aims to equip school heads with practical evidence-based tools and leadership insights to help them foster emotionally supportive and inclusive school environments, aligned with the Philippine Professional Standards for School Heads (PPSSH). Further, it capacitates school leaders to effectively guide teachers in modeling emotionally intelligent leadership and institutionalizing practices that foster positive relationships and safe learning spaces. In turn, this program is expected to contribute to advancing learner well-being, strengthening positive behavior, and developing resilience among students and personnel.

3. The participants are reminded to bring their own laptops, chargers, extension cords, other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.), and any necessary medication/s.

4. The participants are entitled to *Vacation Service Credits (VSCs)* in accordance with DepEd Order No. 013, s. 2024 *"Revised Guidelines on the Grant of VSCs for Teachers"* or *Compensatory Time-Off* pursuant to CSC-DBM Joint Circular No. 2, s. 2004 *"Non-Monetary Remuneration for Overtime Services Rendered,"* whichever is applicable.

5. All are reminded to implement necessary arrangements to ensure that participation in the program of concerned personnel will not cause class disruptions and hamper office operations.

5. The participants' board and lodging will be charged against **local funds** and the travel expenses of the regional PMT shall be charged against HRTD funds, subject to the usual accounting and auditing rules and regulations.



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph

Website: region8.deped.gov.ph

Doc. Ref. Code	RO-ORD-F025	Rev	00
Effectivity	04.03.2023	Page	1 of 4



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

6. For inquiries, contact **Mr. Israel Gilvani D. Malaca, EPS II, NEAP R-8**, through [neap.region8@deped.gov.ph](mailto:neap.region8@deped.gov.ph).

7. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO III**  
Regional Director

Enclosures: As stated

References: As stated

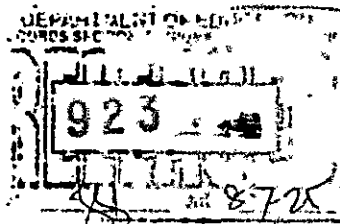
To be indicated in the Perpetual Index under the following subjects:

PARTICIPANTS

PROFESSIONAL DEVELOPMENT

TRAINING

HRDD-NEAPRVIII-IGDM



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: [region8@deped.gov.ph](mailto:region8@deped.gov.ph)

Website: [region8.deped.gov.ph](http://region8.deped.gov.ph)

Doc. Ref. Code	RO-ORD-F025	Rev	00
Effectivity	04.03.2023	Page	2 of 4



Enclosure No. 1 to Regional Memorandum No. 260-2025, 2025

**List of Endorsed Participants to the Professional Development Program  
"Creating Caring School Communities: A Capacity Building Journey  
for SEL-Driven School Leaders"**

**Date: August 13-16, 2025 | Venue: NEAP Baguio, Baguio City**

No.	Name	Sex	RO/SDO/ School	Position	DepEd Email
1	GINA PONCE LABISTE	F	SDO Ormoc	PSDS	gina.labiste001@deped.gov.ph
2	LORELIE C. RABAYA	F	SDO Ormoc	TIC	lorelie.rabaya@deped.gov.ph
3	IMELDA M. UY	F	SDO Catbalogan	PSDS	imelda.uy001@deped.gov.ph
4	ALFREDO B. LONTES	M	SDO Catbalogan	HT	lontes.alfredo@deped.gov.ph
5	FROLOMEA NARRA T. TAÑIZA	F	SDO Baybay	PSDS	frolomeanarra.taniza@deped.gov.ph
6	DEODATO F. FLANDEZ	M	SDO Baybay	TIC	deodato.flandez002@deped.gov.ph
7	FELICIDAD L. DURAS	F	SDO EASTERN SAMAR	PSDS	felicidad.duras001@deped.gov.ph
8	REYNALDO UY	M	SDO EASTERN SAMAR	HT	reynaldo.uy@deped.gov.ph
9	ALMA V. MACANIP	F	SDO Tacloban	PSDS	alma.macanip@deped.gov.ph
10	HAROLD M. NAPUTO	M	SDO Tacloban	HT-II	harold.naputo@depd.gov.ph
11	ALMA R. CABER	F	SDO Calbayog	PSDS	alma.caber1@deped.gov.ph
12	RAFAEL M. MENTE	M	SDO Calbayog	HT	rafael.mente@deped.gov.ph



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph

Website: region8.deped.gov.ph

Doc. Ref. Code	RO-ORD-F025	Rev	00
Effectivity	04.03.2023	Page	3 of 4



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

13	BELEN CUBAY	F	SDO Samar	PSDS	belen.cubay@deped.gov.ph
14	ERNELLETE BAOY	F	SDO Samar	HT-III	ernelete.baoy001@deped.gov.ph
15	BALTAZAR C. BUSANTE JR.	M	SDO Borongan	DIC	baltazar.busante@deped.gov.ph
16	JESSA A. GESOYOT	F	SDO Borongan	HT III	jessa.gesoyot@deped.gov.ph
17	PETRONIO ORDAVISA, JR.	M	SDO Maasin	Principal II/DIC	petronio.ordavisa@deped.gov.ph
18	EVELYN GAVIOLA	F	SDO Maasin	Head Teacher I	evelyn.gaviola@deped.gov.ph
19	MA. CRISTY LYN G. MERACAP	F	SDO Biliran	PSDS	macristylyn.meracap@deped.gov.ph
20	MARILOU M. MORILLO	F	SDO Biliran	PI	marilou.morillo@deped.gov.ph
21	ESTHER O. DELA CRUZ	F	SDO Northern Samar	PSDS	esther_delacruz@deped.gov.ph
22	ANTONETTE A. SOSING	F	SDO Northern Samar	PI	antonette.sosing@deped.gov.ph



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph

Website: region8.deped.gov.ph

Doc. Ref. Code	RO-ORD-F025	Rev	00
Effectivity	04.03.2023	Page	4 of 4





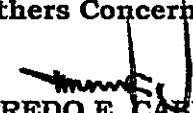
Republika ng Pilipinas


# Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**  
**DM-OUHROD-2025-1823**

**TO :** Regional Directors  
Schools Division Superintendents  
HRDD Chiefs / NEAP R Focal Persons  
All Others Concerned


**FROM :**   
**WILFREDO E. CABRAL**  
Undersecretary  
Human Resource and Organizational Development

  
**CARMELA C. ORACION**  
Assistant Secretary  
Human Resource and Organizational Development  
(National Educators Academy of the Philippines)

**SUBJECT :** CONDUCT OF THE PROFESSIONAL DEVELOPMENT PROGRAM  
“CREATING CARING SCHOOL COMMUNITIES: A CAPACITY  
BUILDING JOURNEY FOR SEL-DRIVEN SCHOOL LEADERS”

**DATE :** 07 July 2025

1. The National Educators Academy of the Philippines (NEAP) will conduct the professional development program “Creating Caring School Communities: A Capacity Building Journey for SEL-Driven School Leaders,” with the following schedule and details:

Activity	Date & Venue	Registration Link
A Capacity Building Journey for SEL-Driven School Leaders – Batch 1	10-13 August 2025 Venue: NEAP Baguio	<a href="https://bit.ly/CapB_SEL-DrivenSchoolLeaders">bit.ly/CapB_SEL-DrivenSchoolLeaders</a> 
A Capacity Building Journey for SEL-Driven School Leaders – Batch 2	13-16 August 2025 Venue: NEAP Baguio	

*Deadline: 30 July 2025*

2. This program aims to equip school heads with practical evidence-based tools and leadership insights to help them foster emotionally supportive and inclusive school



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600  
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549  
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	DM-OUHROD	Rev	00
Effectivity	03.23.23	Page	1 of 2



Continued on Page 02

environments, aligned with the Philippine Professional Standards for School Heads (PPSSH). Further, it capacitates school leaders to effectively guide teachers in modeling emotionally intelligent leadership and institutionalizing practices that foster positive relationships and safe learning spaces. In turn, this program is expected to contribute to advancing learner well-being, strengthening positive behavior, and developing resilience among students and personnel.

3. In this regard, **each Regional Offices (RO) is requested to endorse one (1) Supervisor and one (1) School Head/Head Teacher** to participate in the program. **The Regional Directors, through the HRDD Chiefs/NEAP R Focal Persons, are advised to submit the official list of endorsed participants to the NEAP Central Office** using the prescribed template through the email addresses provided below **on or before 18 July 2025, with subject line "ENDORSEMENT Region \_\_\_\_ - Participants to the Capacity Building Journey for SEL-Driven School Leaders."**
4. Enclosed are the following documents, for reference:
  - a. **Enclosure 1**      *National Technical Working Group Members*
  - b. **Enclosure 2**      *Regional Allocation of Participants per Batch*
  - c. **Enclosure 3**      *Indicative Program of Activities*
  - d. **Enclosure 4**      *Meal Provision and Accommodation Guide*
  - e. **Enclosure 5**      *Endorsement Template for Official List of Participants*
5. The participants are reminded to bring their own laptops, chargers, extension cords, other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.), and any necessary medication/s.
6. The participants are entitled to *Vacation Service Credits (VSCs)* in accordance with DepEd Order No. 013, s. 2024 *"Revised Guidelines on the Grant of VSCs for Teachers"* or *Compensatory Time-Off* pursuant to CSC-DBM Joint Circular No. 2, s. 2004 *"Non-Monetary Remuneration for Overtime Services Rendered,"* whichever is applicable.
7. All are reminded to implement necessary arrangements to ensure that participation in the program of concerned personnel will not cause class disruptions and hamper office operations.
8. The participants' board and lodging will be charged against NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged to RO/SDO/school HRD/local funds, subject to the usual accounting and auditing rules and regulations.
9. Should you have questions and concerns, please coordinate with **Ms. Millie Jane Fudolig** or **Ms. Fleura Karina Lorenzo**, NEAP Professional Development Division, through email [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) / [fleura.lorenzo@deped.gov.ph](mailto:fleura.lorenzo@deped.gov.ph) / [millie.fudolig@deped.gov.ph](mailto:millie.fudolig@deped.gov.ph) or landline (02) 8715-9919.
10. For immediate dissemination and appropriate action.

**Copy furnished:**  
**OFFICE OF THE SECRETARY**  
**OFFICE OF THE UNDERSECRETARY FOR OPERATIONS**



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600  
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549  
Email Address: [usec.hrod@deped.gov.ph](mailto:usec.hrod@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)

Doc. Ref. Code	DM-OUHROD	Rev	00
Effectivity	03.23.23	Page	2 of 2

