



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 15, 2025

ADVISORY

**DECONCENTRATION OF PAYROLL PROCESSING
TO THE SCHOOLS DIVISION OF SAMAR**

**TO: GOVERNMENT FINANCIAL INSTITUTIONS (GFIs)
PRIVATE LENDING INSTITUTIONS (PLIs)/INSURANCE COMPANIES (ICs)
ALL OTHERS CONCERNED**

1. Please be informed on the deconcentration of payroll processing to the **Division of Samar** which shall be fully implemented effective **August 2025**.
2. Relative thereto, all billings, requests for verification, remittances, and other payroll-related concerns shall be taken care of by the division office.
3. Attached is a copy of the Regional Memorandum 846, s. 2025 dated July 21, 2025, for reference.
4. Please be guided accordingly.



RONALO AL K. FIRMO, CESO IV
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

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