



Department of Education Region VIII - Division Office - Zamboanga City

[DM-OUHROD-2025-2481] ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING TOOL FOR S.Y. 2025-2026

1 message

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Office of the Undersecretary for Human Resource and Organizational Development (OUHROD) Eri, Sep 5, 2025 at 4:14 PM

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Dear **Regional Directors and Schools Division Superintendents:**

In support of the implementation of the **Academic Recovery and Accessible Learning (ARAL) Program for School Year 2025-2026**, the Bureau of Human and Organizational Development – School Effectiveness Division (BHROD-SED) is releasing the **ARAL Tutor Teaching Load Simulator and Monitoring Tool**. This tool is designed to assist School Heads in managing tutor-related data, including teaching load assignments, schedules, and training status.

The ARAL Simulator tool includes the following functions:

- Determine the number of DepEd teachers required for the ARAL Program based on learner enrollment;
- Identify the need to engage additional ARAL Program Tutors;
- Compute the total teaching load of tutors;
- Provide a basis for requesting external ARAL Tutors; and
- Maintain a database of profiles of all engaged ARAL Tutors.

The Simulator Tool and its accompanying user guide can be accessed at bit.ly/ARALSimulator2025.

Further, to ensure timely and consistent program monitoring, the ARAL Simulator Tool shall be **accomplished by the School Head on a quarterly basis**. This will facilitate proper monitoring of teaching loads and the provision of support and supervision throughout program implementation. Accordingly, all public schools with ARAL learners are directed to submit the data generated from the Simulator Tool, together with the accomplished ARAL

Tutor Teaching Load Simulator and Monitoring Tool. The Data Submission Form may be accessed via bit.ly/ARALSimulator-Submit.

To ensure smooth facilitation, effective data management, and to further guide Schools, a **General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026** is likewise issued (see Annex A), outlining the detailed procedures and timeline for the collection, analysis, and reporting of data.

Should there be further concerns/questions, please coordinate with the BHROD-SED via email at bhrod.sed@deped.gov.ph or through landline number: (02) 8633-5397.

For your appropriate action.



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Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025-2461

FOR : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION : **ALL PUBLIC SCHOOLS**

FROM : **WILFREDO E. CABRAL**
*Undersecretary for Human Resource and
Organizational Development*

SUBJECT : **ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING
TOOL FOR S.Y. 2025-2026**

DATE : September 4, 2025

In support of the implementation of the **Academic Recovery and Accessible Learning (ARAL) Program for School Year 2025-2026**, the Bureau of Human and Organizational Development – School Effectiveness Division (BHROD-SED) is releasing the **ARAL Tutor Teaching Load Simulator and Monitoring Tool**. This tool is designed to assist School Heads in managing tutor-related data, including teaching load assignments, schedules, and training status.

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Further, to ensure timely and consistent program monitoring, the ARAL Simulator Tool shall be **accomplished by the School Head on a quarterly basis**. This will facilitate proper monitoring of teaching loads and the provision of support and supervision throughout program implementation. Accordingly, all public schools with ARAL learners are directed to submit the data generated from the Simulator Tool, together with the accomplished ARAL Tutor Teaching Load Simulator and

Monitoring Tool. The Data Submission Form may be accessed via bit.ly/ARALSimulator-Submit.

To ensure smooth facilitation, effective data management, and to further guide Schools, a **General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026** is likewise issued (see Annex A), outlining the detailed procedures and timeline for the collection, analysis, and reporting of data.

Should there be further concerns/questions, please coordinate with the BHROD-SED via email at bhrod.sed@deped.gov.ph or through landline number: (02) 8633-5397.

For your appropriate action.

cc: Office of the Secretary, Department of Education

Annex A

**General Process Flow for ARAL Tutor Data Gathering
and Report Generation for S.Y. 2025-2026**

| 1. ACCOMPLISHMENT OF THE ARAL TUTOR SIMULATOR TOOL | 2. SUBMISSION OF ARAL TUTOR DATA | 3. ANALYSIS AND REPORT GENERATION |
|---|--|--|
| SCHOOL <i>School Head</i> | SCHOOL <i>School Head</i> | CENTRAL OFFICE <i>BHROD-SED</i> |
| Accomplish the ARAL Tutor Simulator and Monitoring Tool for the corresponding quarter | Submit the ARAL Tutor data together with the accomplished Simulator and Monitoring Tool through the official Data Submission Form: bit.ly/ARALSimulator-Submit | Consolidate, validate, and analyze the ARAL Tutor data submitted by schools to generate official reports |
| Prerequisites <ul style="list-style-type: none"> • DepEd Teacher data • ARAL Learner data • External Tutor data, if available | Prerequisite <ul style="list-style-type: none"> • Database extracted directly from the accomplished ARAL Tutor Simulator Tool (in CSV format) | Prerequisite <ul style="list-style-type: none"> • Complete and timely data submission from schools |
| REPORTING PERIODS AND SUBMISSION DEADLINES | | |
| <i>Accomplishment</i> | <i>Submission</i> | <i>Analysis</i> |
| Academic Quarter 2 | | |
| From September 8, 2025 | On or before the end of the Quarter 2 (October 24, 2025) | November 2025 |
| Academic Quarter 3 | | |
| From beginning of Academic Quarter 3 (November 3, 2025) | On or before the end of Quarter 3 (January 23, 2026) | February 2026 |
| Academic Quarter 4 | | |
| From beginning of Academic Quarter 4 (January 26, 2026) | On or before the end of Quarter 4 or closing of the School Year (March 31, 2026) | April 2026 |

Access the ARAL Tutor Teaching Load Simulator and Monitoring Tool and its accompanying user guide at **bit.ly/ARALSimulator2025**.