

1102



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

September 3, 2025

REGIONAL MEMORANDUM

No. **1102** s. 2025

**CORRIGENDUM TO REGIONAL MEMORANDUM NO. 775, S. 2025 RE: 2025
 SEARCH FOR THE MOST OUTSTANDING DEPED REGION VIII
 OFFICIALS/EMPLOYEES/SCHOOLS DIVISION OFFICES/
 SCHOOLS**

To: Schools Division Superintendents
 Regional Office Functional Division Chiefs
 All Others Concerned

1. In reference to Regional Memorandum No. 775, s. 2025, this Office, through the Regional Program on Awards and Incentives for Service Excellence (PRAISE) Committee and the Human Resource Development Division (HRDD), informs all concerned of the following changes:

- a. The deadline for submission of Nominees by the Schools Division Offices or Regional Office Functional Divisions to the Regional PRAISE Secretariat is moved from September 5, 2025 to **September 15, 2025, not later than 5:00 pm**. Late submission of documents will not be accepted.
- b. The Screening and Shortlisting of Nominees for the various PRAISE awards is rescheduled from September 11–12, 2025 to September 18–19, 2025.
- c. The award categories for Most Outstanding Project Development Officer II in Youth Formation, Disaster Risk Reduction, and Learning Resource are renamed to **Most Outstanding Project Development Officer for Youth Formation, Disaster Risk Reduction, and Learning Resource**, respectively.
- d. In line with the implementation of the policy guidelines under the Revised School-Based Management (SBM) system, the criteria for the following award categories are revised:
 - i. Most Outstanding School Categories
 - ii. Most Outstanding Division SBM Coordinator

2. All Schools Division Offices and Regional Functional Divisions are reminded that Regional PRAISE awardees are prohibited from reusing the same documents to support outstanding and/or meritorious accomplishments in subsequent searches. Accordingly, for 2024 Regional PRAISE awardees who are nominated by their respective divisions for this year's search, only accomplishments dated between October 1, 2024 and August 31, 2025, shall be considered valid for evaluation.

3. Each nomination must include a duly accomplished nomination form along with certified photocopies of all required supporting documents relevant to the

specific award category. All submissions must be in hard copy and coursed through the Human Resource Development Division (HRDD) of the Regional Office. Original documents of the nominees must not be included in the submission.

4. Attached are the revised criteria for the Most Outstanding School Categories and Division SBM Coordinator awards, for reference.
5. All other provisions in Regional Memorandum No. 775, s. 2025 shall remain in effect.
6. Immediate dissemination of and compliance with this Memorandum are desired.



RONEL AL K. FIRMO CESO IV
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

CRITERIA

OUTSTANDING

SEARCH

HRDD-RVR

Enclosure to Regional Memorandum No. _____, s. 2025

**SEARCH FOR THE MOST OUTSTANDING ELEMENTARY SCHOOL
(MONOGRADE SCHOOL - CENTRAL CATEGORY)**

Name of School: _____ **SDO:** _____
School Head: _____

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned										
A. INSTRUCTIONAL LEADERSHIP (34 points)												
(Performance Indicator for the last two [2] years)												
1. Drop-out Rate (5 points)	✓ Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS											
<table><tr><td>Percentage of drop-out from the baseline data from year to year in 2 years</td><td>Point/s Earned</td></tr><tr><td>0%</td><td>5 points</td></tr><tr><td>0.01% - 1%</td><td>4 points</td></tr><tr><td>1.01% - 2%</td><td>3 points</td></tr><tr><td>3% and above</td><td>2 points</td></tr></table>		Percentage of drop-out from the baseline data from year to year in 2 years	Point/s Earned	0%	5 points	0.01% - 1%	4 points	1.01% - 2%	3 points	3% and above	2 points	
Percentage of drop-out from the baseline data from year to year in 2 years		Point/s Earned										
0%		5 points										
0.01% - 1%	4 points											
1.01% - 2%	3 points											
3% and above	2 points											
2. Cohort Survival Rate (5 points) Baseline:75%												
<ul style="list-style-type: none">High: At least 10% increase or at least 95% CSR - 5 pointsAverage: At least 7% increase or at least 93% - 94% - 3 pointsMarginal: at least 5% increase or at least 90% - 92% - 1 point												
3. Completion Rate (5 points) Baseline:75%	✓ Latest ELLNA results Note: Replace with CRLA results if ELLNA results are not available											
<ul style="list-style-type: none">High: at least 10% increase or at least 95% CR - 5 pointsAverage: At least 7% increase or at least 93% - 94% - 3 pointsMarginal: at least 5% increase or at least 90% - 92% - 1 point												
4. School Performance based on Comprehensive Rapid Literacy Assessment (CRLA) / Early Language, Literacy, and Numeracy Assessment (ELLNA) results (5 points) Point/s Earned = (CRLA or ELLNA result/100) x 5												
5. School Literacy Rate/Improved Reading Level (5 points) Points Earned = (Phil-IRI result/100) x 5	✓ Consolidated Phil-IRI Result (Pre and Post Tests)											

<p>6. School Numeracy Rate (Improved Numeracy Level) (5 points)</p> <p>Points Earned = (ERUNT Result/ 100) x 5</p>	<p>✓ Consolidated ERUNT Numeracy Assessment Result (Pre and Post Tests)</p>											
<p>7. Instructional Supervision (IS) (4 points)</p> <p>Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:</p> <ul style="list-style-type: none">a. DLL/DLP, SLM and LAS preparationb. Designing assessment tools/itemsc. Analyzing assessment resultsd. Regular updating of school formse. Classroom Observation using PPST-COTf. ICT Integrationg. Adopting appropriate teaching methodologies and learning delivery modes <table><tr><th>Number of the above-cited practices are evident in the conduct of IS</th><th>Point/s Earned</th></tr><tr><td>7</td><td>4 points</td></tr><tr><td>5-6</td><td>3 points</td></tr><tr><td>3-4</td><td>2 points</td></tr><tr><td>1-2</td><td>1 point</td></tr></table>	Number of the above-cited practices are evident in the conduct of IS	Point/s Earned	7	4 points	5-6	3 points	3-4	2 points	1-2	1 point	<p>✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report</p>	
Number of the above-cited practices are evident in the conduct of IS	Point/s Earned											
7	4 points											
5-6	3 points											
3-4	2 points											
1-2	1 point											
B. LEARNING ENVIRONMENT (20 points)												
<p>1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points)</p> <p>The school has implemented the CPP and Anti-Bullying Law with the following:</p> <ul style="list-style-type: none">a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof;b. Organized a functional Child Protection Committee (CPC);c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy;d. Conducted capacity building activities on child protection measures and protocols and anti-bullying;e. Adopted a student Code of Conduct to be followed by every pupil or learner; andf. 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law	<ul style="list-style-type: none">✓ Copy of the Child Protection Committee with their TORs and ACRs✓ Copy of the School Child Protection Policy and Anti-Bullying Law✓ Approved Training/LAC Design/s and ACR✓ Copies of Advocacy Materials used✓ School Handbook✓ School Records of Cases/complaints under CPP and anti-Bullying Law											

Number of the above-cited indicators that are present		Point/s Earned		
6		5 points		
5		4 points		
4		3 points		
3		2 points		
2		1 point		
2. School-Based Feeding Program Implementation (5 points) Points Earned = (Percentage of the learner-beneficiaries who have achieved normal status/ 100) x 5			✓ Learners' Nutritional Status (Baseline and End line Data)	
3. Disaster Risk Reduction Management (DRRM) Implementation and Institutionalization of RA 9003: Clean and Green Program, Solid Waste Management (5 points) Points Earned = (Percentage of implementation of the Comprehensive School Safety Framework (CSSF) and Solid Waste Management / 100) x 5			✓ Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF	
4. Maintenance of School facilities and equipment (5 points) Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained / 100) x 5			✓ Property Custodian's Accomplishment Report	
C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)				
1. Provision of L & D (5 points)			✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority	
Number of hours LAC Sessions are conducted in the department/grade level per month		Number of INSETs Conducted in a year	Points Earned	
8 hours		2	5 points	
8 hours		1	4 points	
6-7 hours		1	3 points	
4-5 hours		1	2 points	
2-3 hours		0	1 point	
2. Attendance of staff to different capability-building activities (5 Points)			✓ SPPD/School Training Needs as approved by SH ✓ Complete List of staff/employees	

<ul style="list-style-type: none">Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5	<ul style="list-style-type: none">✓ Training matrix✓ Memo✓ Certificate of Participation/appearance													
D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points)														
1. Financial Management (8 Points) <ul style="list-style-type: none">100% liquidation of MOOE and other funds submitted at least 3 days before the deadline - 8 points100% liquidation of MOOE and other funds submitted 2 days before the deadline - 6 points100% liquidation of MOOE and other funds submitted 1 day before the deadline - 4 points100% liquidation of MOOE and other funds submitted on the deadline - 2 points	<ul style="list-style-type: none">✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2025													
2. School Improvement Plan (SIP)/AIP (7 points) <ul style="list-style-type: none">a. Creation and Functionality of SPTb. Alignment of AIP to SIPc. Information dissemination to stakeholdersd. Implementation of PAPse. Quarterly review and adjustment conducted through SMEA <table><tr><th>Number of the above-cited indicators present</th><th>Points Earned</th></tr><tr><td>5</td><td>7 points</td></tr><tr><td>4</td><td>5 points</td></tr><tr><td>3</td><td>3 points</td></tr><tr><td>2</td><td>2 points</td></tr><tr><td>1</td><td>1 point</td></tr></table>	Number of the above-cited indicators present	Points Earned	5	7 points	4	5 points	3	3 points	2	2 points	1	1 point	<ul style="list-style-type: none">✓ SIP, AIP, WFP/APP✓ Attendance of stakeholders, SPT, Program managers✓ ACR✓ SRC✓ SMEA	
Number of the above-cited indicators present	Points Earned													
5	7 points													
4	5 points													
3	3 points													
2	2 points													
1	1 point													
E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)														
1. Resources generated through Brigada-Eskwela and other resource-generated initiatives (8 points) <table><tr><th>ELEMENTARY</th><th>Points</th></tr><tr><td>Central School</td><td></td></tr><tr><td>Php200,000.00 and above</td><td>8 pts.</td></tr><tr><td>Php76,000.00 to 199,999.00</td><td>6 pts.</td></tr><tr><td>Php75,000 to 75,999.00</td><td>4 pts.</td></tr></table>	ELEMENTARY	Points	Central School		Php200,000.00 and above	8 pts.	Php76,000.00 to 199,999.00	6 pts.	Php75,000 to 75,999.00	4 pts.	<ul style="list-style-type: none">✓ Project Proposal✓ Deed of donations✓ Deed of acceptance✓ BE Report			
ELEMENTARY	Points													
Central School														
Php200,000.00 and above	8 pts.													
Php76,000.00 to 199,999.00	6 pts.													
Php75,000 to 75,999.00	4 pts.													
F. OUTSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points)														
1. SBM Degree of Manifestation (5 points) <table><tr><th>Number of "Always Manifested" SBM Indicators</th><th>Points Earned</th></tr><tr><td>37 – 39</td><td>5</td></tr><tr><td>34 – 36</td><td>4</td></tr></table>	Number of "Always Manifested" SBM Indicators	Points Earned	37 – 39	5	34 – 36	4	<ul style="list-style-type: none">✓ SBM Self-Assessment Result verified by SDO							
Number of "Always Manifested" SBM Indicators	Points Earned													
37 – 39	5													
34 – 36	4													

<table><tr><td>31 – 33</td><td>3</td></tr><tr><td>28 – 30</td><td>2</td></tr><tr><td>27 and below</td><td>1</td></tr></table>		31 – 33	3	28 – 30	2	27 and below	1		
31 – 33	3								
28 – 30	2								
27 and below	1								
2. WInS (2.5 points) <ul style="list-style-type: none">School's WInS-OMS rating of 3 Stars - 2.5 pointsSchool's WInS-OMS rating of 2 Stars - 1.5 pointsSchool's WInS-OMS rating of 1 Star - 0.5 points		✓ WInS Checklist duly certified by the SDO Coordinator and District Nurse							
3. Rewards and Recognition received by the school for the current Calendar Year (5.5 points) <ul style="list-style-type: none">National/International - 2.5 pointsRegion - 2 pointsDivision - 1.5 pointsDistrict - 1 point <p><i>Note:</i></p> <p>a. Points earned are cumulative but not to exceed the allotted points for the criterion.</p> <p>b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.</p>		✓ Plaque/Certificate of Recognition/ Appreciation/ medals (First Placer or Champion) ✓ Program invitation/Memo							

SEARCH FOR THE MOST OUTSTANDING ELEMENTARY SCHOOL
(MONOGRADE SCHOOL – NON-CENTRAL CATEGORY)

Name of School: _____ **SDO:** _____
School Head: _____

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned										
A. INSTRUCTIONAL LEADERSHIP (34 points)												
(Performance Indicator for the last two [2] years)												
1. Drop-out Rate (5 points)	✓ Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS											
<table><tr><td>Percentage of drop-out from the baseline data from year to year in 2 years</td><td>Point/s Earned</td></tr><tr><td>0%</td><td>5 points</td></tr><tr><td>0.01% - 1%</td><td>4 points</td></tr><tr><td>1.01% - 2%</td><td>3 points</td></tr><tr><td>3% and above</td><td>2 points</td></tr></table>		Percentage of drop-out from the baseline data from year to year in 2 years	Point/s Earned	0%	5 points	0.01% - 1%	4 points	1.01% - 2%	3 points	3% and above	2 points	
Percentage of drop-out from the baseline data from year to year in 2 years		Point/s Earned										
0%		5 points										
0.01% - 1%	4 points											
1.01% - 2%	3 points											
3% and above	2 points											
2. Cohort Survival Rate (5 points) Baseline:75%												
<ul style="list-style-type: none">High: At least 10% increase or at least 95% CSR - 5 pointsAverage: At least 7% increase or at least 93% - 94% - 3 pointsMarginal: at least 5% increase or at least 90% - 92% - 1 point												
3. Completion Rate (5 points) Baseline:75%												
<ul style="list-style-type: none">High: at least 10% increase or at least 95% CR - 5 pointsAverage: At least 7% increase or at least 93% - 94% - 3 pointsMarginal: at least 5% increase or at least 90% - 92% - 1 point												
4. School Performance based on Comprehensive Rapid Literacy Assessment (CRLA) / Early Language, Literacy, and Numeracy Assessment (ELLNA) results (5 points)	✓ Latest ELLNA results Note: Replace with CRLA results if ELLNA results are not available											
Point/s Earned = (CRLA or ELLNA result/100) x 5												
5. School Literacy Rate/Improved Reading Level (5 points) Points Earned = (Phil-IRI result/100) x 5	✓ Consolidated Phil-IRI Result (Pre and Post Tests)											
6. School Numeracy Rate (Improved Numeracy Level) (5 points)	Consolidated ERUNT Numeracy Assessment											

Points Earned = (ERUNT Result/100) x 5	Result (Pre and Post Tests)											
<p>7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:</p> <ul style="list-style-type: none">a. DLL/DLP, SLM and LAS preparationb. Designing assessment tools/itemsc. Analyzing assessment resultsd. Regular updating of school formse. Classroom Observation using PPST-COTf. ICT Integrationg. Adopting appropriate teaching methodologies and learning delivery modes <table><tr><th>Number of the above-cited practices are evident in the conduct of IS</th><th>Point/s Earned</th></tr><tr><td>7</td><td>4 points</td></tr><tr><td>5-6</td><td>3 points</td></tr><tr><td>3-4</td><td>2 points</td></tr><tr><td>1-2</td><td>1 point</td></tr></table>	Number of the above-cited practices are evident in the conduct of IS	Point/s Earned	7	4 points	5-6	3 points	3-4	2 points	1-2	1 point	<p>✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report</p>	
Number of the above-cited practices are evident in the conduct of IS	Point/s Earned											
7	4 points											
5-6	3 points											
3-4	2 points											
1-2	1 point											
B. LEARNING ENVIRONMENT (20 points)												
<p>1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following:</p> <ul style="list-style-type: none">a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof;b. Organized a functional Child Protection Committee (CPC);c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy;d. Conducted capacity building activities on child protection measures and protocols and anti-bullying;e. Adopted a student Code of Conduct to be followed by every pupil or learner; andf. 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law	<ul style="list-style-type: none">✓ Copy of the Child Protection Committee with their TORs and ACRs✓ Copy of the School Child Protection Policy and Anti-Bullying Law✓ Approved Training/LAC Design/s and ACR✓ Copies of Advocacy Materials used✓ School Handbook✓ School Records of Cases/complaints under CPP and anti-Bullying Law											

<table><tr><td>Number of the above-cited indicators that are present</td><td>Point/s Earned</td></tr><tr><td>6</td><td>5 points</td></tr><tr><td>5</td><td>4 points</td></tr><tr><td>4</td><td>3 points</td></tr><tr><td>3</td><td>2 points</td></tr><tr><td>2</td><td>1 point</td></tr></table>		Number of the above-cited indicators that are present	Point/s Earned	6	5 points	5	4 points	4	3 points	3	2 points	2	1 point								
Number of the above-cited indicators that are present	Point/s Earned																				
6	5 points																				
5	4 points																				
4	3 points																				
3	2 points																				
2	1 point																				
2. School-Based Feeding Program Implementation (5 points) Points Earned = (Percentage of the learner-beneficiaries who have achieved normal status/100) x 5		✓ Learners' Nutritional Status (Baseline and End line Data)																			
3. Disaster Risk Reduction Management (DRRM) Implementation and Institutionalization of RA 9003: Clean and Green Program, Solid Waste Management (5 points) Points Earned = (Percentage of implementation of the Comprehensive School Safety Framework (CSSF) and Solid Waste Management /100) x 5		✓ Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF																			
4. Maintenance of School facilities and equipment (5 points) Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5		✓ Property Custodian's Accomplishment Report																			
C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)																					
1. Provision of L & D (5 points) <table><tr><td>Number of hours LAC Sessions are conducted in the department/grade level per month</td><td>Number of INSETs Conducted in a year</td><td>Points Earned</td></tr><tr><td>8 hours</td><td>2</td><td>5 points</td></tr><tr><td>8 hours</td><td>1</td><td>4 points</td></tr><tr><td>6-7 hours</td><td>1</td><td>3 points</td></tr><tr><td>4-5 hours</td><td>1</td><td>2 points</td></tr><tr><td>2-3 hours</td><td>0</td><td>1 point</td></tr></table>		Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned	8 hours	2	5 points	8 hours	1	4 points	6-7 hours	1	3 points	4-5 hours	1	2 points	2-3 hours	0	1 point	✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority	
Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned																			
8 hours	2	5 points																			
8 hours	1	4 points																			
6-7 hours	1	3 points																			
4-5 hours	1	2 points																			
2-3 hours	0	1 point																			
2. Attendance of staff to different capability-building activities (5 Points) • Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5		✓ SPPD/School Training Needs as approved by SH ✓ Complete List of staff/employees ✓ Training matrix																			

	<ul style="list-style-type: none"> ✓ Memo ✓ Certificate of Participation/ appearance 													
D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points)														
1. Financial Management (8 Points) <ul style="list-style-type: none"> • 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline - 8 points • 100% liquidation of MOOE and other funds submitted 2 days before the deadline - 6 points • 100% liquidation of MOOE and other funds submitted 1 day before the deadline - 4 points • 100% liquidation of MOOE and other funds submitted on the deadline - 2 points 	<ul style="list-style-type: none"> ✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2025 													
2. School Improvement Plan (SIP)/AIP (7 points) <ul style="list-style-type: none"> a. Creation and Functionality of SPT b. Alignment of AIP to SIP c. Information dissemination to stakeholders d. Implementation of PAPs e. Quarterly review and adjustment conducted through SMEA <table border="1"> <thead> <tr> <th>Number of the above-cited indicators present</th><th>Points Earned</th></tr> </thead> <tbody> <tr> <td>5</td><td>7 points</td></tr> <tr> <td>4</td><td>5 points</td></tr> <tr> <td>3</td><td>3 points</td></tr> <tr> <td>2</td><td>2 points</td></tr> <tr> <td>1</td><td>1 point</td></tr> </tbody> </table>	Number of the above-cited indicators present	Points Earned	5	7 points	4	5 points	3	3 points	2	2 points	1	1 point	<ul style="list-style-type: none"> ✓ SIP, AIP, WFP/APP ✓ Attendance of stakeholders, SPT, Program managers ✓ ACR ✓ SRC ✓ SMEA 	
Number of the above-cited indicators present	Points Earned													
5	7 points													
4	5 points													
3	3 points													
2	2 points													
1	1 point													
E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)														
1. Resources generated through Brigada-Eskwela and other resource-generated initiatives (8 points) <table border="1"> <thead> <tr> <th>ELEMENTARY Non-Central School</th><th>Points</th></tr> </thead> <tbody> <tr> <td>Php75,000.00 and above</td><td>8 pts.</td></tr> <tr> <td>Php50,000.00 to 74,999.00</td><td>6 pts.</td></tr> <tr> <td>Php25,000 to 49,999.00</td><td>4 pts.</td></tr> </tbody> </table>	ELEMENTARY Non-Central School	Points	Php75,000.00 and above	8 pts.	Php50,000.00 to 74,999.00	6 pts.	Php25,000 to 49,999.00	4 pts.	<ul style="list-style-type: none"> ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report 					
ELEMENTARY Non-Central School	Points													
Php75,000.00 and above	8 pts.													
Php50,000.00 to 74,999.00	6 pts.													
Php25,000 to 49,999.00	4 pts.													
F. OUTSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points)														
1. SBM Degree of Manifestation (5 points) <table border="1"> <thead> <tr> <th>Number of "Always Manifested" SBM Indicators</th><th>Points Earned</th></tr> </thead> <tbody> <tr> <td>37 – 39</td><td>5</td></tr> <tr> <td>34 – 36</td><td>4</td></tr> <tr> <td>31 – 33</td><td>3</td></tr> </tbody> </table>	Number of "Always Manifested" SBM Indicators	Points Earned	37 – 39	5	34 – 36	4	31 – 33	3	<ul style="list-style-type: none"> ✓ SBM Self-Assessment Result verified by SDO 					
Number of "Always Manifested" SBM Indicators	Points Earned													
37 – 39	5													
34 – 36	4													
31 – 33	3													

28 – 30		2		
27 and below		1		
2. WInS (2.5 points) <ul style="list-style-type: none"> School's WInS-OMS rating of 3 Stars - 2.5 points School's WInS-OMS rating of 2 Stars - 1.5 points School's WInS-OMS rating of 1 Star - 0.5 points 			✓ WInS Checklist duly certified by the SDO Coordinator and District Nurse	
3. Rewards and Recognition received by the school for the current Calendar Year (5.5 points) <ul style="list-style-type: none"> National/International - 2.5 points Region - 2 points Division - 1.5 points District - 1 point <p><i>Note:</i></p> <p>a. Points earned are cumulative but not to exceed the allotted points for the criterion.</p> <p>b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.</p>			✓ Plaque/Certificate of Recognition/ Appreciation/ medals (First Placer or Champion) ✓ Program invitation/Memo	

**SEARCH FOR THE MOST OUTSTANDING ELEMENTARY SCHOOL
(MULTIGRADE SCHOOL)**

Name of School: _____ **SDO:** _____

School Head: _____

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned										
A. INSTRUCTIONAL LEADERSHIP (34 points)												
(Performance Indicator for the last two [2] years)												
1. Drop-out Rate (5 points)	✓ Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS											
<table><tr><td>Percentage of drop-out from the baseline data from year to year in 2 years</td><td>Point/s Earned</td></tr><tr><td>0%</td><td>5 points</td></tr><tr><td>0.01% - 1%</td><td>4 points</td></tr><tr><td>1.01% - 2%</td><td>3 points</td></tr><tr><td>3% and above</td><td>2 points</td></tr></table>		Percentage of drop-out from the baseline data from year to year in 2 years	Point/s Earned	0%	5 points	0.01% - 1%	4 points	1.01% - 2%	3 points	3% and above	2 points	
Percentage of drop-out from the baseline data from year to year in 2 years		Point/s Earned										
0%		5 points										
0.01% - 1%	4 points											
1.01% - 2%	3 points											
3% and above	2 points											
2. Cohort Survival Rate (5 points)												
3. Completion Rate (5 points)												
4. School Performance based on Comprehensive Rapid Literacy Assessment (CRLA) / Early Language, Literacy, and Numeracy Assessment (ELLNA) results (5 points)	✓ Latest ELLNA results											
Point/s Earned = (CRLA or ELLNA result/100) x 5	Note: Replace with CRLA results if ELLNA results are not available											
5. School Literacy Rate/Improved Reading Level (5 points)	Consolidated Phil-IRI Result (Pre and Post Tests)											
Points Earned = (Phil-IRI result/100) x 5												
6. School Numeracy Rate (Improved Numeracy Level) (5 points)	Consolidated ERUNT Numeracy Assessment											

Points Earned = (ERUNT Result/100) x 5	Result (Pre and Post Tests)											
<p>7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:</p> <ol style="list-style-type: none"> DLL/DLP, SLM and LAS preparation Designing assessment tools/items Analyzing assessment results Regular updating of school forms Classroom Observation using PPST-COT ICT Integration Adopting appropriate teaching methodologies and learning delivery modes <table border="1"> <tr> <th>Number of the above-cited practices are evident in the conduct of IS</th> <th>Point/s Earned</th> </tr> <tr> <td>7</td> <td>4 points</td> </tr> <tr> <td>5-6</td> <td>3 points</td> </tr> <tr> <td>3-4</td> <td>2 points</td> </tr> <tr> <td>1-2</td> <td>1 point</td> </tr> </table>	Number of the above-cited practices are evident in the conduct of IS	Point/s Earned	7	4 points	5-6	3 points	3-4	2 points	1-2	1 point	<p>✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report</p>	
Number of the above-cited practices are evident in the conduct of IS	Point/s Earned											
7	4 points											
5-6	3 points											
3-4	2 points											
1-2	1 point											
B. LEARNING ENVIRONMENT (20 points)												
<p>1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following:</p> <ol style="list-style-type: none"> Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; Organized a functional Child Protection Committee (CPC); Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; Conducted capacity building activities on child protection measures and protocols and anti-bullying; Adopted a student Code of Conduct to be followed by every pupil or learner; and 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law 	<p>✓ Copy of the Child Protection Committee with their TORs and ACRs</p> <p>✓ Copy of the School Child Protection Policy and Anti-Bullying Law</p> <p>✓ Approved Training/LAC Design/s and ACR</p> <p>✓ Copies of Advocacy Materials used</p> <p>✓ School Handbook</p> <p>✓ School Records of Cases/complaints under CPP and anti-Bullying Law</p>											

<table><tr><td>Number of the above-cited indicators that are present</td><td>Point/s Earned</td></tr><tr><td>6</td><td>5 points</td></tr><tr><td>5</td><td>4 points</td></tr><tr><td>4</td><td>3 points</td></tr><tr><td>3</td><td>2 points</td></tr><tr><td>2</td><td>1 point</td></tr></table>		Number of the above-cited indicators that are present	Point/s Earned	6	5 points	5	4 points	4	3 points	3	2 points	2	1 point								
Number of the above-cited indicators that are present	Point/s Earned																				
6	5 points																				
5	4 points																				
4	3 points																				
3	2 points																				
2	1 point																				
2. School-Based Feeding Program Implementation (5 points) Points Earned = (Percentage of the learner-beneficiaries who have achieved normal status/100) x 5		✓ Learners' Nutritional Status (Baseline and End line Data)																			
3. Disaster Risk Reduction Management (DRRM) Implementation and Institutionalization of RA 9003: Clean and Green Program, Solid Waste Management (5 points) Points Earned = (Percentage of implementation of the Comprehensive School Safety Framework (CSSF) and Solid Waste Management /100) x 5		✓ Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF																			
4. Maintenance of School facilities and equipment (5 points) Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5		✓ Property Custodian's Accomplishment Report																			
C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)																					
1. Provision of L & D (5 points) <table><tr><td>Number of hours LAC Sessions are conducted in the department/grade level per month</td><td>Number of INSETs Conducted in a year</td><td>Points Earned</td></tr><tr><td>8 hours</td><td>2</td><td>5 points</td></tr><tr><td>8 hours</td><td>1</td><td>4 points</td></tr><tr><td>6-7 hours</td><td>1</td><td>3 points</td></tr><tr><td>4-5 hours</td><td>1</td><td>2 points</td></tr><tr><td>2-3 hours</td><td>0</td><td>1 point</td></tr></table>		Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned	8 hours	2	5 points	8 hours	1	4 points	6-7 hours	1	3 points	4-5 hours	1	2 points	2-3 hours	0	1 point	✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority	
Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned																			
8 hours	2	5 points																			
8 hours	1	4 points																			
6-7 hours	1	3 points																			
4-5 hours	1	2 points																			
2-3 hours	0	1 point																			
2. Attendance of staff to different capability-building activities (5 Points) Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5		✓ SPPD/School Training Needs as approved by SH ✓ Complete List of staff/employees ✓ Training matrix																			

	<ul style="list-style-type: none">✓ Memo✓ Certificate of Participation/ appearance													
D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points)														
1. Financial Management (8 Points) 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline - 8 points 100% liquidation of MOOE and other funds submitted 2 days before the deadline - 6 points 100% liquidation of MOOE and other funds submitted 1 day before the deadline - 4 points 100% liquidation of MOOE and other funds submitted on the deadline - 2 points	<ul style="list-style-type: none">✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2025													
2. School Improvement Plan (SIP)/AIP (7 points) a. Creation and Functionality of SPT b. Alignment of AIP to SIP c. Information dissemination to stakeholders d. Implementation of PAPs e. Quarterly review and adjustment conducted through SMEA	<ul style="list-style-type: none">✓ SIP, AIP, WFP/APP✓ Attendance of stakeholders, SPT, Program managers✓ ACR✓ SRC✓ SMEA													
<table><tr><td>Number of the above-cited indicators present</td><td>Points Earned</td></tr><tr><td>5</td><td>7 points</td></tr><tr><td>4</td><td>5 points</td></tr><tr><td>3</td><td>3 points</td></tr><tr><td>2</td><td>2 points</td></tr><tr><td>1</td><td>1 point</td></tr></table>			Number of the above-cited indicators present	Points Earned	5	7 points	4	5 points	3	3 points	2	2 points	1	1 point
Number of the above-cited indicators present	Points Earned													
5	7 points													
4	5 points													
3	3 points													
2	2 points													
1	1 point													
E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)														
1. Resources generated through Brigada-Eskwela and other resource-generated initiatives (8 points)	<ul style="list-style-type: none">✓ Project Proposal✓ Deed of donations✓ Deed of acceptance✓ BE Report													
<table><tr><td>ELEMENTARY</td><td rowspan="2">Points</td></tr><tr><td>Multigrade School</td></tr><tr><td>Php50,000.00 and above</td><td>8 pts.</td></tr><tr><td>Php30,000.00 to 49,999.00</td><td>6 pts.</td></tr><tr><td>Php20,000 to 29,999.00</td><td>4 pts.</td></tr></table>			ELEMENTARY	Points	Multigrade School	Php50,000.00 and above	8 pts.	Php30,000.00 to 49,999.00	6 pts.	Php20,000 to 29,999.00	4 pts.			
ELEMENTARY	Points													
Multigrade School														
Php50,000.00 and above	8 pts.													
Php30,000.00 to 49,999.00	6 pts.													
Php20,000 to 29,999.00	4 pts.													
F. OUTSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points)														
1. SBM Degree of Manifestation (5 points)	<ul style="list-style-type: none">✓ SBM Self-Assessment Result verified by SDO													
<table><tr><td>Number of "Always Manifested" SBM Indicators</td><td>Points Earned</td></tr><tr><td>37 – 39</td><td>5</td></tr><tr><td>34 – 36</td><td>4</td></tr><tr><td>31 – 33</td><td>3</td></tr></table>			Number of "Always Manifested" SBM Indicators	Points Earned	37 – 39	5	34 – 36	4	31 – 33	3				
Number of "Always Manifested" SBM Indicators	Points Earned													
37 – 39	5													
34 – 36	4													
31 – 33	3													

<table><tr><td>28 – 30</td><td>2</td></tr><tr><td>27 and below</td><td>1</td></tr></table>		28 – 30	2	27 and below	1		
28 – 30	2						
27 and below	1						
2. WInS (2.5 points) School's WInS-OMS rating of 3 Stars - 2.5 points School's WInS-OMS rating of 2 Stars - 1.5 points School's WInS-OMS rating of 1 Star - 0.5 points		✓ WInS Checklist duly certified by the SDO Coordinator and District Nurse					
3. Rewards and Recognition received by the school for the current Calendar Year (5.5 points) <ul style="list-style-type: none">National/International - 2.5 pointsRegion - 2 pointsDivision - 1.5 pointsDistrict - 1 point <p><i>Note:</i></p> <p>a. Points earned are cumulative but not to exceed the allotted points for the criterion.</p> <p>b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.</p>		✓ Plaque/Certificate of Recognition/ Appreciation/ medals (First Placer or Champion) ✓ Program invitation/Memo					

**SEARCH FOR THE MOST OUTSTANDING
SECONDARY SCHOOL (PURELY JUNIOR HIGH SCHOOL)
(NON-IMPLEMENTING UNIT)**

Name of School: _____ SDO: _____
School Head: _____

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned										
A. INSTRUCTIONAL LEADERSHIP (34 points)												
(Performance Indicator for the last two [2] years)												
1. Drop-out Rate (5 points)	✓ Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS											
<table><tr><td>Percentage of drop-out from the baseline data from year to year in 2 years</td><td>Point/s Earned</td></tr><tr><td>0%</td><td>5 points</td></tr><tr><td>0.01% - 1%</td><td>4 points</td></tr><tr><td>1.01% - 2%</td><td>3 points</td></tr><tr><td>3% and above</td><td>2 points</td></tr></table>		Percentage of drop-out from the baseline data from year to year in 2 years	Point/s Earned	0%	5 points	0.01% - 1%	4 points	1.01% - 2%	3 points	3% and above	2 points	
Percentage of drop-out from the baseline data from year to year in 2 years		Point/s Earned										
0%		5 points										
0.01% - 1%	4 points											
1.01% - 2%	3 points											
3% and above	2 points											
2. Cohort Survival Rate (5 points)												
Baseline:75%												
• High: At least 10% increase or at least 95% CSR	- 5 points											
• Average: At least 7% increase or at least 93% - 94%	- 3 points											
• Marginal: at least 5% increase or at least 90% - 92%	- 1 point											
3. Completion Rate (5 points)												
Baseline:75%												
• High: at least 10% increase or at least 95% CR	- 5 points											
• Average: At least 7% increase or at least 93% - 94%	- 3 points											
• Marginal: at least 5% increase or at least 90% - 92%	- 1 point											
4. School Performance based on National Achievement Test (NAT) results (5 points)	✓ Latest NAT results											
Point/s Earned = (NAT results/100) x 5												
5. School Literacy Rate/Improved Reading Level (5 points)	Consolidated Phil-IRI Result (Pre and Post Tests)											
Points Earned = (Phil-IRI result/ 100) x 5												
6. School Numeracy Rate (Improved Numeracy Level) (5 points)	Consolidated ERUNT Numeracy Assessment											

Points Earned = (ERUNT Result/100) x 5		Result (Pre and Post Tests)											
7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment results d. Regular updating of school forms e. Classroom Observation using PPST-COT f. ICT Integration g. Adopting appropriate teaching methodologies and learning delivery modes <table><tr><th>Number of the above-cited practices are evident in the conduct of IS</th><th>Point/s Earned</th></tr><tr><td>7</td><td>4 points</td></tr><tr><td>5-6</td><td>3 points</td></tr><tr><td>3-4</td><td>2 points</td></tr><tr><td>1-2</td><td>1 point</td></tr></table>		Number of the above-cited practices are evident in the conduct of IS	Point/s Earned	7	4 points	5-6	3 points	3-4	2 points	1-2	1 point	✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report	
Number of the above-cited practices are evident in the conduct of IS	Point/s Earned												
7	4 points												
5-6	3 points												
3-4	2 points												
1-2	1 point												
B. LEARNING ENVIRONMENT (20 points)													
1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law <table><tr><th>Number of the above-cited indicators that are present</th><th>Point/s Earned</th></tr><tr><td></td><td></td></tr></table>		Number of the above-cited indicators that are present	Point/s Earned			✓ Copy of the Child Protection Committee with their TORs and ACRs ✓ Copy of the School Child Protection Policy and Anti-Bullying Law ✓ Approved Training/LAC Design/s and ACR ✓ Copies of Advocacy Materials used ✓ School Handbook ✓ School Records of Cases/complaints under CPP and anti-Bullying Law							
Number of the above-cited indicators that are present	Point/s Earned												

<table><tr><td>6</td><td>5 points</td></tr><tr><td>5</td><td>4 points</td></tr><tr><td>4</td><td>3 points</td></tr><tr><td>3</td><td>2 points</td></tr><tr><td>2</td><td>1 point</td></tr></table>			6	5 points	5	4 points	4	3 points	3	2 points	2	1 point										
6	5 points																					
5	4 points																					
4	3 points																					
3	2 points																					
2	1 point																					
2. School-Based Feeding Program Implementation (5 points) Points Earned = (Percentage of the learner-beneficiaries who have achieved normal status/100) x 5			✓ Learners' Nutritional Status (Baseline and End line Data)																			
3. Disaster Risk Reduction Management (DRRM) Implementation and Institutionalization of RA 9003: Clean and Green Program, Solid Waste Management (5 points) Points Earned = (Percentage of implementation of the Comprehensive School Safety Framework (CSSF) and Solid Waste Management /100) x 5			✓ Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF																			
4. Maintenance of School facilities and equipment (5 points) Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5			✓ Property Custodian's Accomplishment Report																			
C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)																						
1. Provision of L & D (5 points) <table><tr><td>Number of hours LAC Sessions are conducted in the department/grade level per month</td><td>Number of INSETs Conducted in a year</td><td>Points Earned</td></tr><tr><td>8 hours</td><td>2</td><td>5 points</td></tr><tr><td>8 hours</td><td>1</td><td>4 points</td></tr><tr><td>6-7 hours</td><td>1</td><td>3 points</td></tr><tr><td>4-5 hours</td><td>1</td><td>2 points</td></tr><tr><td>2-3 hours</td><td>0</td><td>1 point</td></tr></table>			Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned	8 hours	2	5 points	8 hours	1	4 points	6-7 hours	1	3 points	4-5 hours	1	2 points	2-3 hours	0	1 point	✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority	
Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned																				
8 hours	2	5 points																				
8 hours	1	4 points																				
6-7 hours	1	3 points																				
4-5 hours	1	2 points																				
2-3 hours	0	1 point																				
2. Attendance of staff to different capability-building activities (5 Points) Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5			✓ SPPD/School Training Needs as approved by SH ✓ Complete List of staff/employees ✓ Training matrix ✓ Memo																			

	✓ Certificate of Participation/ appearance													
D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points)														
1. Financial Management (8 Points) 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline - 8 points 100% liquidation of MOOE and other funds submitted 2 days before the deadline - 6 points 100% liquidation of MOOE and other funds submitted 1 day before the deadline - 4 points 100% liquidation of MOOE and other funds submitted on the deadline - 2 points	✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2025													
2. School Improvement Plan (SIP)/AIP (7 points) a. Creation and Functionality of SPT b. Alignment of AIP to SIP c. Information dissemination to stakeholders d. Implementation of PAPs e. Quarterly review and adjustment conducted through SMEA	✓ SIP, AIP,WFP/APP ✓ Attendance of stakeholders, SPT, Program managers ✓ ACR ✓ SRC ✓ SMEA													
<table><tr><th>Number of the above-cited indicators present</th><th>Points Earned</th></tr><tr><td>5</td><td>7 points</td></tr><tr><td>4</td><td>5 points</td></tr><tr><td>3</td><td>3 points</td></tr><tr><td>2</td><td>2 points</td></tr><tr><td>1</td><td>1 point</td></tr></table>			Number of the above-cited indicators present	Points Earned	5	7 points	4	5 points	3	3 points	2	2 points	1	1 point
Number of the above-cited indicators present	Points Earned													
5	7 points													
4	5 points													
3	3 points													
2	2 points													
1	1 point													
E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)														
1. Resources generated through Brigada-Eskwela and other resource-generated initiatives (8 points)	✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report													
<table><tr><th>JHS/SHS/IS</th><th>Points</th></tr><tr><td>Php400,000.00 and above</td><td>8 pts.</td></tr><tr><td>Php300,000.00 to 399,999.00</td><td>6 pts.</td></tr><tr><td>Php200,000 to 299,999.00</td><td>4 pts.</td></tr></table>			JHS/SHS/IS	Points	Php400,000.00 and above	8 pts.	Php300,000.00 to 399,999.00	6 pts.	Php200,000 to 299,999.00	4 pts.				
JHS/SHS/IS	Points													
Php400,000.00 and above	8 pts.													
Php300,000.00 to 399,999.00	6 pts.													
Php200,000 to 299,999.00	4 pts.													
F. OUTSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points)														
1. SBM Degree of Manifestation (5 points)	✓ SBM Self-Assessment Result verified by SDO													
<table><tr><th>Number of “Always Manifested” SBM Indicators</th><th>Points Earned</th></tr><tr><td>37 – 39</td><td>5</td></tr><tr><td>34 – 36</td><td>4</td></tr><tr><td>31 – 33</td><td>3</td></tr></table>			Number of “Always Manifested” SBM Indicators	Points Earned	37 – 39	5	34 – 36	4	31 – 33	3				
Number of “Always Manifested” SBM Indicators	Points Earned													
37 – 39	5													
34 – 36	4													
31 – 33	3													

28 – 30		2		
27 and below		1		
2. WInS (2.5 points) School's WInS-OMS rating of 3 Stars - 2.5 points School's WInS-OMS rating of 2 Stars - 1.5 points School's WInS-OMS rating of 1 Star - 0.5 points			✓ WInS Checklist duly certified by the SDO Coordinator and District Nurse	
3. Rewards and Recognition received by the school for the current Calendar Year (5.5 points) <ul style="list-style-type: none"> • National/International - 2.5 points • Region - 2 points • Division - 1.5 points • District - 1 point <i>Note:</i> a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.			✓ Plaque/Certificate of Recognition/ Appreciation/ medals (First Placer or Champion) ✓ Program invitation/Memo	

**SEARCH FOR THE MOST OUTSTANDING
SECONDARY SCHOOL (PURELY JUNIOR HIGH SCHOOL)
(IMPLEMENTING UNIT)**

Name of School: _____ SDO: _____
School Head: _____

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned										
A. INSTRUCTIONAL LEADERSHIP (34 points)												
(Performance Indicator for the last two [2] years)												
1. Drop-out Rate (5 points)	✓ Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS											
<table><tr><td>Percentage of drop-out from the baseline data from year to year in 2 years</td><td>Point/s Earned</td></tr><tr><td>0%</td><td>5 points</td></tr><tr><td>0.01% - 1%</td><td>4 points</td></tr><tr><td>1.01% - 2%</td><td>3 points</td></tr><tr><td>3% and above</td><td>2 points</td></tr></table>		Percentage of drop-out from the baseline data from year to year in 2 years	Point/s Earned	0%	5 points	0.01% - 1%	4 points	1.01% - 2%	3 points	3% and above	2 points	
Percentage of drop-out from the baseline data from year to year in 2 years		Point/s Earned										
0%		5 points										
0.01% - 1%	4 points											
1.01% - 2%	3 points											
3% and above	2 points											
2. Cohort Survival Rate (5 points) Baseline:75%												
<ul style="list-style-type: none">High: At least 10% increase or at least 95% CSR - 5 pointsAverage: At least 7% increase or at least 93% - 94% - 3 pointsMarginal: at least 5% increase or at least 90% - 92% - 1 point												
3. Completion Rate (5 points) Baseline:75%												
<ul style="list-style-type: none">High: at least 10% increase or at least 95% CR - 5 pointsAverage: At least 7% increase or at least 93% - 94% - 3 pointsMarginal: at least 5% increase or at least 90% - 92% - 1 point												
4. School Performance based on National Achievement Test (NAT) results (5 points)	✓ Latest NAT results											
Point/s Earned = (NAT results/ 100) x 5												
5. School Literacy Rate/Improved Reading Level (5 points) Points Earned = (Phil-IRI result/ 100) x 5	Consolidated Phil-IRI Result (Pre and Post Tests)											
6. School Numeracy Rate (Improved Numeracy Level) (5 points)	Consolidated ERUNT Numeracy Assessment Result (Pre and Post Tests)											

Points Earned = (ERUNT Result/100) x 5													
<p>7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:</p> <ul style="list-style-type: none">a. DLL/DLP, SLM and LAS preparationb. Designing assessment tools/itemsc. Analyzing assessment resultsd. Regular updating of school formse. Classroom Observation using PPST-COTf. ICT Integrationg. Adopting appropriate teaching methodologies and learning delivery modes		✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report	For review (CLMD)										
<table><tr><th>Number of the above-cited practices are evident in the conduct of IS</th><th>Point/s Earned</th></tr><tr><td>7</td><td>4 points</td></tr><tr><td>5-6</td><td>3 points</td></tr><tr><td>3-4</td><td>2 points</td></tr><tr><td>1-2</td><td>1 point</td></tr></table>		Number of the above-cited practices are evident in the conduct of IS	Point/s Earned	7	4 points	5-6	3 points	3-4	2 points	1-2	1 point		
Number of the above-cited practices are evident in the conduct of IS	Point/s Earned												
7	4 points												
5-6	3 points												
3-4	2 points												
1-2	1 point												
B. LEARNING ENVIRONMENT (20 points)													
<p>1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following:</p> <ul style="list-style-type: none">a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof;b. Organized a functional Child Protection Committee (CPC);c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy;d. Conducted capacity building activities on child protection measures and protocols and anti-bullying;e. Adopted a student Code of Conduct to be followed by every pupil or learner; andf. 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law		✓ Copy of the Child Protection Committee with their TORs and ACRs ✓ Copy of the School Child Protection Policy and Anti-Bullying Law ✓ Approved Training/LAC Design/s and ACR ✓ Copies of Advocacy Materials used ✓ School Handbook ✓ School Records of Cases/complaints under CPP and anti-Bullying Law											
<table><tr><th>Number of the above-cited indicators that are present</th><th>Point/s Earned</th></tr><tr><td></td><td></td></tr></table>		Number of the above-cited indicators that are present	Point/s Earned										
Number of the above-cited indicators that are present	Point/s Earned												

	<table><tr><td>6</td><td>5 points</td></tr><tr><td>5</td><td>4 points</td></tr><tr><td>4</td><td>3 points</td></tr><tr><td>3</td><td>2 points</td></tr><tr><td>2</td><td>1 point</td></tr></table>	6	5 points	5	4 points	4	3 points	3	2 points	2	1 point										
6	5 points																				
5	4 points																				
4	3 points																				
3	2 points																				
2	1 point																				
2. School-Based Feeding Program Implementation (5 points) Points Earned = (Percentage of the learner-beneficiaries who have achieved normal status/ 100) x 5	✓	Learners' Nutritional Status (Baseline and End line Data)																			
3. Disaster Risk Reduction Management (DRRM) Implementation and Institutionalization of RA 9003: Clean and Green Program, Solid Waste Management (5 points) Points Earned = (Percentage of implementation of the Comprehensive School Safety Framework (CSSF) and Solid Waste Management / 100) x 5	✓	Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF																			
4. Maintenance of School facilities and equipment (5 points) Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained / 100) x 5	✓	Property Custodian's Accomplishment Report																			
C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)																					
1. Provision of L & D (5 points) <table><tr><td>Number of hours LAC Sessions are conducted in the department/grade level per month</td><td>Number of INSETs Conducted in a year</td><td>Points Earned</td></tr><tr><td>8 hours</td><td>2</td><td>5 points</td></tr><tr><td>8 hours</td><td>1</td><td>4 points</td></tr><tr><td>6-7 hours</td><td>1</td><td>3 points</td></tr><tr><td>4-5 hours</td><td>1</td><td>2 points</td></tr><tr><td>2-3 hours</td><td>0</td><td>1 point</td></tr></table>	Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned	8 hours	2	5 points	8 hours	1	4 points	6-7 hours	1	3 points	4-5 hours	1	2 points	2-3 hours	0	1 point	✓ ✓ ✓	Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority	
Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned																			
8 hours	2	5 points																			
8 hours	1	4 points																			
6-7 hours	1	3 points																			
4-5 hours	1	2 points																			
2-3 hours	0	1 point																			
2. Attendance of staff to different capability-building activities (5 Points) Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5	✓ ✓ ✓	SPPD/School Training Needs as approved by SH Complete List of staff/employees Training matrix																			

	<ul style="list-style-type: none">✓ Memo✓ Certificate of Participation/ appearance													
D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points)														
1. Financial Management (8 Points) 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline - 8 points 100% liquidation of MOOE and other funds submitted 2 days before the deadline - 6 points 100% liquidation of MOOE and other funds submitted 1 day before the deadline - 4 points 100% liquidation of MOOE and other funds submitted on the deadline - 2 points	<ul style="list-style-type: none">✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2025													
2. School Improvement Plan (SIP)/AIP (7 points) a. Creation and Functionality of SPT b. Alignment of AIP to SIP c. Information dissemination to stakeholders d. Implementation of PAPs e. Quarterly review and adjustment conducted through SMEA <table><tr><th>Number of the above-cited indicators present</th><th>Points Earned</th></tr><tr><td>5</td><td>7 points</td></tr><tr><td>4</td><td>5 points</td></tr><tr><td>3</td><td>3 points</td></tr><tr><td>2</td><td>2 points</td></tr><tr><td>1</td><td>1 point</td></tr></table>	Number of the above-cited indicators present	Points Earned	5	7 points	4	5 points	3	3 points	2	2 points	1	1 point	<ul style="list-style-type: none">✓ SIP, AIP,WFP/APP✓ Attendance of stakeholders, SPT, Program managers✓ ACR✓ SRC✓ SMEA	
Number of the above-cited indicators present	Points Earned													
5	7 points													
4	5 points													
3	3 points													
2	2 points													
1	1 point													
E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)														
1. Resources generated through Brigada-Eskwela and other resource-generated initiatives (8 points) <table><tr><th>JHS/SHS/IS</th><th>Points</th></tr><tr><td>Php400,000.00 and above</td><td>8 pts.</td></tr><tr><td>Php300,000.00 to 399,999.00</td><td>6 pts.</td></tr><tr><td>Php200,000 to 299,999.00</td><td>4 pts.</td></tr></table>	JHS/SHS/IS	Points	Php400,000.00 and above	8 pts.	Php300,000.00 to 399,999.00	6 pts.	Php200,000 to 299,999.00	4 pts.	<ul style="list-style-type: none">✓ Project Proposal✓ Deed of donations✓ Deed of acceptance✓ BE Report					
JHS/SHS/IS	Points													
Php400,000.00 and above	8 pts.													
Php300,000.00 to 399,999.00	6 pts.													
Php200,000 to 299,999.00	4 pts.													
F. OUTSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points)														
1. SBM Degree of Manifestation (5 points) <table><tr><th>Number of “Always Manifested” SBM Indicators</th><th>Points Earned</th></tr><tr><td>37 – 39</td><td>5</td></tr><tr><td>34 – 36</td><td>4</td></tr></table>	Number of “Always Manifested” SBM Indicators	Points Earned	37 – 39	5	34 – 36	4	<ul style="list-style-type: none">✓ SBM Self-Assessment Result verified by SDO							
Number of “Always Manifested” SBM Indicators	Points Earned													
37 – 39	5													
34 – 36	4													

<table><tr><td>31 – 33</td><td>3</td></tr><tr><td>28 – 30</td><td>2</td></tr><tr><td>27 and below</td><td>1</td></tr></table>		31 – 33	3	28 – 30	2	27 and below	1		
31 – 33	3								
28 – 30	2								
27 and below	1								
2. WInS (2.5 points) School's WInS-OMS rating of 3 Stars - 2.5 points School's WInS-OMS rating of 2 Stars - 1.5 points School's WInS-OMS rating of 1 Star - 0.5 points		✓ WInS Checklist duly certified by the SDO Coordinator and District Nurse							
3. Rewards and Recognition received by the school for the current Calendar Year (5.5 points) <ul style="list-style-type: none">National/International - 2.5 pointsRegion - 2 pointsDivision - 1.5 pointsDistrict - 1 point <p><i>Note:</i></p> <p>a. Points earned are cumulative but not to exceed the allotted points for the criterion.</p> <p>b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.</p>		✓ Plaque/Certificate of Recognition/ Appreciation/ medals (First Placer or Champion) ✓ Program invitation/Memo							

**SEARCH FOR THE MOST OUTSTANDING
SECONDARY SCHOOL (JHS with SHS; and Stand-Alone SHS)
(NON-IMPLEMENTING UNIT)**

Name of School: _____ SDO: _____
School Head: _____

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned										
A. INSTRUCTIONAL LEADERSHIP (34 points)												
(Performance Indicator for the last two [2] years)												
1. Drop-out Rate (5 points)	✓ Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS											
<table><tr><td>Percentage of drop-out from the baseline data from year to year in 2 years</td><td>Point/s Earned</td></tr><tr><td>0%</td><td>5 points</td></tr><tr><td>0.01% - 1%</td><td>4 points</td></tr><tr><td>1.01% - 2%</td><td>3 points</td></tr><tr><td>3% and above</td><td>2 points</td></tr></table>		Percentage of drop-out from the baseline data from year to year in 2 years	Point/s Earned	0%	5 points	0.01% - 1%	4 points	1.01% - 2%	3 points	3% and above	2 points	
Percentage of drop-out from the baseline data from year to year in 2 years		Point/s Earned										
0%		5 points										
0.01% - 1%	4 points											
1.01% - 2%	3 points											
3% and above	2 points											
2. Cohort Survival Rate (5 points) Baseline:75%												
<ul style="list-style-type: none">High: At least 10% increase or at least 95% CSR - 5 pointsAverage: At least 7% increase or at least 93% - 94% - 3 pointsMarginal: at least 5% increase or at least 90% - 92% - 1 point												
3. Completion Rate (5 points) Baseline:75%												
<ul style="list-style-type: none">High: at least 10% increase or at least 95% CR - 5 pointsAverage: At least 7% increase or at least 93% - 94% - 3 pointsMarginal: at least 5% increase or at least 90% - 92% - 1 point												
4. School Performance based on National Achievement Test (NAT) results (5 points)	✓ Latest NAT results											
Point/s Earned = (NAT results/100) x 5												
5. School Literacy Rate/Improved Reading Level (5 points) Points Earned = (Phil-IRI result/ 100) x 5	Consolidated Phil-IRI Result (Pre and Post Tests)											
6. School Numeracy Rate (Improved Numeracy Level) (5 points)	Consolidated ERUNT Numeracy Assessment											

<p>Points Earned = (ERUNT Result/ 100) x 5</p>	<p>Result (Pre and Post Tests)</p>											
<p>7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:</p> <ol style="list-style-type: none"> DLL/DLP, SLM and LAS preparation Designing assessment tools/items Analyzing assessment results Regular updating of school forms Classroom Observation using PPST-COT ICT Integration Adopting appropriate teaching methodologies and learning delivery modes <table border="1"> <tr> <td>Number of the above-cited practices are evident in the conduct of IS</td> <td>Point/s Earned</td> </tr> <tr> <td>7</td> <td>4 points</td> </tr> <tr> <td>5-6</td> <td>3 points</td> </tr> <tr> <td>3-4</td> <td>2 points</td> </tr> <tr> <td>1-2</td> <td>1 point</td> </tr> </table>	Number of the above-cited practices are evident in the conduct of IS	Point/s Earned	7	4 points	5-6	3 points	3-4	2 points	1-2	1 point	<p>✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report</p>	
Number of the above-cited practices are evident in the conduct of IS	Point/s Earned											
7	4 points											
5-6	3 points											
3-4	2 points											
1-2	1 point											
<p>B. LEARNING ENVIRONMENT (20 points)</p>												
<p>1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following:</p> <ol style="list-style-type: none"> Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; Organized a functional Child Protection Committee (CPC); Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; Conducted capacity building activities on child protection measures and protocols and anti-bullying; Adopted a student Code of Conduct to be followed by every pupil or learner; and 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law 	<p>✓ Copy of the Child Protection Committee with their TORs and ACRs</p> <p>✓ Copy of the School Child Protection Policy and Anti-Bullying Law</p> <p>✓ Approved Training/LAC Design/s and ACR</p> <p>✓ Copies of Advocacy Materials used</p> <p>✓ School Handbook</p> <p>✓ School Records of Cases/complaints under CPP and anti-Bullying Law</p>											

<table><tr><td>Number of the above-cited indicators that are present</td><td>Point/s Earned</td></tr><tr><td>6</td><td>5 points</td></tr><tr><td>5</td><td>4 points</td></tr><tr><td>4</td><td>3 points</td></tr><tr><td>3</td><td>2 points</td></tr><tr><td>2</td><td>1 point</td></tr></table>		Number of the above-cited indicators that are present	Point/s Earned	6	5 points	5	4 points	4	3 points	3	2 points	2	1 point								
Number of the above-cited indicators that are present	Point/s Earned																				
6	5 points																				
5	4 points																				
4	3 points																				
3	2 points																				
2	1 point																				
2. School-Based Feeding Program Implementation (5 points) Points Earned = (Percentage of the learner-beneficiaries who have achieved normal status/100) x 5		✓ Learners' Nutritional Status (Baseline and End line Data)																			
3. Disaster Risk Reduction Management (DRRM) Implementation and Institutionalization of RA 9003: Clean and Green Program, Solid Waste Management (5 points) Points Earned = (Percentage of implementation of the Comprehensive School Safety Framework (CSSF) and Solid Waste Management /100) x 5		✓ Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF																			
4. Maintenance of School facilities and equipment (5 points) Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5		✓ Property Custodian's Accomplishment Report																			
C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)																					
1. Provision of L & D (5 points) <table><tr><td>Number of hours LAC Sessions are conducted in the department/grade level per month</td><td>Number of INSETs Conducted in a year</td><td>Points Earned</td></tr><tr><td>8 hours</td><td>2</td><td>5 points</td></tr><tr><td>8 hours</td><td>1</td><td>4 points</td></tr><tr><td>6-7 hours</td><td>1</td><td>3 points</td></tr><tr><td>4-5 hours</td><td>1</td><td>2 points</td></tr><tr><td>2-3 hours</td><td>0</td><td>1 point</td></tr></table>		Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned	8 hours	2	5 points	8 hours	1	4 points	6-7 hours	1	3 points	4-5 hours	1	2 points	2-3 hours	0	1 point	✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority	
Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned																			
8 hours	2	5 points																			
8 hours	1	4 points																			
6-7 hours	1	3 points																			
4-5 hours	1	2 points																			
2-3 hours	0	1 point																			
2. Attendance of staff to different capability-building activities (5 Points) Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5		✓ SPPD/School Training Needs as approved by SH ✓ Complete List of staff/employees ✓ Training matrix ✓ Memo																			

	✓ Certificate of Participation/ appearance													
D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points)														
1. Financial Management (8 Points) 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline - 8 points 100% liquidation of MOOE and other funds submitted 2 days before the deadline - 6 points 100% liquidation of MOOE and other funds submitted 1 day before the deadline - 4 points 100% liquidation of MOOE and other funds submitted on the deadline - 2 points	✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2025													
2. School Improvement Plan (SIP)/AIP (7 points) a. Creation and Functionality of SPT b. Alignment of AIP to SIP c. Information dissemination to stakeholders d. Implementation of PAPs e. Quarterly review and adjustment conducted through SMEA	✓ SIP, AIP, WFP/APP ✓ Attendance of stakeholders, SPT, Program managers ✓ ACR ✓ SRC ✓ SMEA													
<table><tr><th>Number of the above-cited indicators present</th><th>Points Earned</th></tr><tr><td>5</td><td>7 points</td></tr><tr><td>4</td><td>5 points</td></tr><tr><td>3</td><td>3 points</td></tr><tr><td>2</td><td>2 points</td></tr><tr><td>1</td><td>1 point</td></tr></table>			Number of the above-cited indicators present	Points Earned	5	7 points	4	5 points	3	3 points	2	2 points	1	1 point
Number of the above-cited indicators present	Points Earned													
5	7 points													
4	5 points													
3	3 points													
2	2 points													
1	1 point													
E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)														
1. Resources generated through Brigada-Eskwela and other resource-generated initiatives (8 points)	✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report													
<table><tr><th>JHS/SHS/IS</th><th>Points</th></tr><tr><td>Php400,000.00 and above</td><td>8 pts.</td></tr><tr><td>Php300,000.00 to 399,999.00</td><td>6 pts.</td></tr><tr><td>Php200,000 to 299,999.00</td><td>4 pts.</td></tr></table>			JHS/SHS/IS	Points	Php400,000.00 and above	8 pts.	Php300,000.00 to 399,999.00	6 pts.	Php200,000 to 299,999.00	4 pts.				
JHS/SHS/IS	Points													
Php400,000.00 and above	8 pts.													
Php300,000.00 to 399,999.00	6 pts.													
Php200,000 to 299,999.00	4 pts.													
F. OUTSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points)														
1. SBM Degree of Manifestation (5 points)	✓ SBM Self-Assessment Result verified by SDO													
<table><tr><th>Number of “Always Manifested” SBM Indicators</th><th>Points Earned</th></tr><tr><td>37 – 39</td><td>5</td></tr><tr><td>34 – 36</td><td>4</td></tr><tr><td>31 – 33</td><td>3</td></tr></table>			Number of “Always Manifested” SBM Indicators	Points Earned	37 – 39	5	34 – 36	4	31 – 33	3				
Number of “Always Manifested” SBM Indicators	Points Earned													
37 – 39	5													
34 – 36	4													
31 – 33	3													

<table><tr><td>28 – 30</td><td>2</td></tr><tr><td>27 and below</td><td>1</td></tr></table>		28 – 30	2	27 and below	1		
28 – 30	2						
27 and below	1						
2. WInS (2.5 points) School's WInS-OMS rating of 3 Stars - 2.5 points School's WInS-OMS rating of 2 Stars - 1.5 points School's WInS-OMS rating of 1 Star - 0.5 points		✓ WInS Checklist duly certified by the SDO Coordinator and District Nurse					
3. Rewards and Recognition received by the school for the current Calendar Year (5.5 points) <ul style="list-style-type: none">National/International - 2.5 pointsRegion - 2 pointsDivision - 1.5 pointsDistrict - 1 point <p><i>Note:</i></p> <p>a. Points earned are cumulative but not to exceed the allotted points for the criterion.</p> <p>b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.</p>		✓ Plaque/Certificate of Recognition/ Appreciation/ medals (First Placer or Champion) ✓ Program invitation/ Memo					

**SEARCH FOR THE MOST OUTSTANDING
SECONDARY SCHOOL (JHS with SHS; and Stand-Alone SHS)
(IMPLEMENTING UNIT)**

Name of School: _____ SDO: _____

School Head: _____

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned										
A. INSTRUCTIONAL LEADERSHIP (34 points)												
(Performance Indicator for the last two [2] years)												
1. Drop-out Rate (5 points)	✓ Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS											
<table><tr><td>Percentage of drop-out from the baseline data from year to year in 2 years</td><td>Point/s Earned</td></tr><tr><td>0%</td><td>5 points</td></tr><tr><td>0.01% - 1%</td><td>4 points</td></tr><tr><td>1.01% - 2%</td><td>3 points</td></tr><tr><td>3% and above</td><td>2 points</td></tr></table>		Percentage of drop-out from the baseline data from year to year in 2 years	Point/s Earned	0%	5 points	0.01% - 1%	4 points	1.01% - 2%	3 points	3% and above	2 points	
Percentage of drop-out from the baseline data from year to year in 2 years		Point/s Earned										
0%		5 points										
0.01% - 1%	4 points											
1.01% - 2%	3 points											
3% and above	2 points											
2. Cohort Survival Rate (5 points)												
3. Completion Rate (5 points)												
4. School Performance based on National Achievement Test (NAT) results (5 points)	✓ Latest NAT results											
5. School Literacy Rate/Improved Reading Level (5 points)	Consolidated Phil-IRI Result (Pre and Post Tests)											
6. School Numeracy Rate (Improved Numeracy Level) (5 points)	Consolidated ERUNT Numeracy Assessment Result (Pre and Post Tests)											

Points Earned = (ERUNT Result/100) x 5													
7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment results d. Regular updating of school forms e. Classroom Observation using PPST-COT f. ICT Integration g. Adopting appropriate teaching methodologies and learning delivery modes <table border="1"><tr><th>Number of the above-cited practices are evident in the conduct of IS</th><th>Point/s Earned</th></tr><tr><td>7</td><td>4 points</td></tr><tr><td>5-6</td><td>3 points</td></tr><tr><td>3-4</td><td>2 points</td></tr><tr><td>1-2</td><td>1 point</td></tr></table>		Number of the above-cited practices are evident in the conduct of IS	Point/s Earned	7	4 points	5-6	3 points	3-4	2 points	1-2	1 point	✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report	
Number of the above-cited practices are evident in the conduct of IS	Point/s Earned												
7	4 points												
5-6	3 points												
3-4	2 points												
1-2	1 point												
B. LEARNING ENVIRONMENT (20 points)													
1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law <table border="1"><tr><th>Number of the above-cited indicators that are present</th><th>Point/s Earned</th></tr></table>		Number of the above-cited indicators that are present	Point/s Earned	✓ Copy of the Child Protection Committee with their TORs and ACRs ✓ Copy of the School Child Protection Policy and Anti-Bullying Law ✓ Approved Training/LAC Design/s and ACR ✓ Copies of Advocacy Materials used ✓ School Handbook ✓ School Records of Cases/complaints under CPP and anti-Bullying Law									
Number of the above-cited indicators that are present	Point/s Earned												

<table><tr><td>6</td><td>5 points</td></tr><tr><td>5</td><td>4 points</td></tr><tr><td>4</td><td>3 points</td></tr><tr><td>3</td><td>2 points</td></tr><tr><td>2</td><td>1 point</td></tr></table>			6	5 points	5	4 points	4	3 points	3	2 points	2	1 point										
6	5 points																					
5	4 points																					
4	3 points																					
3	2 points																					
2	1 point																					
2. School-Based Feeding Program Implementation (5 points) Points Earned = (Percentage of the learner-beneficiaries who have achieved normal status/100) x 5			✓ Learners' Nutritional Status (Baseline and End line Data)																			
3. Disaster Risk Reduction Management (DRRM) Implementation and Institutionalization of RA 9003: Clean and Green Program, Solid Waste Management (5 points) Points Earned = (Percentage of implementation of the Comprehensive School Safety Framework (CSSF) and Solid Waste Management /100) x 5			✓ Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF																			
4. Maintenance of School facilities and equipment (5 points) Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5			✓ Property Custodian's Accomplishment Report																			
C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)																						
1. Provision of L & D (5 points) <table><tr><td>Number of hours LAC Sessions are conducted in the department/grade level per month</td><td>Number of INSETs Conducted in a year</td><td>Points Earned</td></tr><tr><td>8 hours</td><td>2</td><td>5 points</td></tr><tr><td>8 hours</td><td>1</td><td>4 points</td></tr><tr><td>6-7 hours</td><td>1</td><td>3 points</td></tr><tr><td>4-5 hours</td><td>1</td><td>2 points</td></tr><tr><td>2-3 hours</td><td>0</td><td>1 point</td></tr></table>			Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned	8 hours	2	5 points	8 hours	1	4 points	6-7 hours	1	3 points	4-5 hours	1	2 points	2-3 hours	0	1 point	✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority	
Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned																				
8 hours	2	5 points																				
8 hours	1	4 points																				
6-7 hours	1	3 points																				
4-5 hours	1	2 points																				
2-3 hours	0	1 point																				
2. Attendance of staff to different capability-building activities (5 Points) Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5			✓ SPPD/School Training Needs as approved by SH ✓ Complete List of staff/employees ✓ Training matrix ✓ Memo																			

	✓ Certificate of Participation/ appearance													
D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points)														
1. Financial Management (8 Points) 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline - 8 points 100% liquidation of MOOE and other funds submitted 2 days before the deadline - 6 points 100% liquidation of MOOE and other funds submitted 1 day before the deadline - 4 points 100% liquidation of MOOE and other funds submitted on the deadline - 2 points	✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2025													
2. School Improvement Plan (SIP)/AIP (7 points) a. Creation and Functionality of SPT b. Alignment of AIP to SIP c. Information dissemination to stakeholders d. Implementation of PAPs e. Quarterly review and adjustment conducted through SMEA	✓ SIP, AIP, WFP/APP ✓ Attendance of stakeholders, SPT, Program managers ✓ ACR ✓ SRC ✓ SMEA													
<table><tr><th>Number of the above-cited indicators present</th><th>Points Earned</th></tr><tr><td>5</td><td>7 points</td></tr><tr><td>4</td><td>5 points</td></tr><tr><td>3</td><td>3 points</td></tr><tr><td>2</td><td>2 points</td></tr><tr><td>1</td><td>1 point</td></tr></table>			Number of the above-cited indicators present	Points Earned	5	7 points	4	5 points	3	3 points	2	2 points	1	1 point
Number of the above-cited indicators present	Points Earned													
5	7 points													
4	5 points													
3	3 points													
2	2 points													
1	1 point													
E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)														
1. Resources generated through Brigada-Eskwela and other resource-generated initiatives (8 points)	✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report													
<table><tr><th>JHS/SHS/IS</th><th>Points</th></tr><tr><td>Php400,000.00 and above</td><td>8 pts.</td></tr><tr><td>Php300,000.00 to 399,999.00</td><td>6 pts.</td></tr><tr><td>Php200,000 to 299,999.00</td><td>4 pts.</td></tr></table>			JHS/SHS/IS	Points	Php400,000.00 and above	8 pts.	Php300,000.00 to 399,999.00	6 pts.	Php200,000 to 299,999.00	4 pts.				
JHS/SHS/IS	Points													
Php400,000.00 and above	8 pts.													
Php300,000.00 to 399,999.00	6 pts.													
Php200,000 to 299,999.00	4 pts.													
F. OUTSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points)														
1. SBM Degree of Manifestation (5 points)	✓ SBM Self-Assessment Result verified by SDO													
<table><tr><th>Number of “Always Manifested” SBM Indicators</th><th>Points Earned</th></tr><tr><td>37 – 39</td><td>5</td></tr><tr><td>34 – 36</td><td>4</td></tr></table>			Number of “Always Manifested” SBM Indicators	Points Earned	37 – 39	5	34 – 36	4						
Number of “Always Manifested” SBM Indicators	Points Earned													
37 – 39	5													
34 – 36	4													

<table><tr><td>31 – 33</td><td>3</td></tr><tr><td>28 – 30</td><td>2</td></tr><tr><td>27 and below</td><td>1</td></tr></table>		31 – 33	3	28 – 30	2	27 and below	1		
31 – 33	3								
28 – 30	2								
27 and below	1								
2. WInS (2.5 points) School's WInS-OMS rating of 3 Stars - 2.5 points School's WInS-OMS rating of 2 Stars - 1.5 points School's WInS-OMS rating of 1 Star - 0.5 points		✓ WInS Checklist duly certified by the SDO Coordinator and District Nurse							
3. Rewards and Recognition received by the school for the current Calendar Year (5.5 points) <ul style="list-style-type: none">National/International - 2.5 pointsRegion - 2 pointsDivision - 1.5 pointsDistrict - 1 point <p><i>Note:</i></p> <p>a. Points earned are cumulative but not to exceed the allotted points for the criterion.</p> <p>b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.</p>		✓ Plaque/Certificate of Recognition/ Appreciation/ medals (First Placer or Champion) ✓ Program invitation/Memo							

SEARCH FOR THE MOST OUTSTANDING INTEGRATED SCHOOL
(Elementary with JHS/SHS)

Name of School: _____ **SDO:** _____
School Head: _____

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned										
A. INSTRUCTIONAL LEADERSHIP (34 points)												
(Performance Indicator for the last two [2] years)												
1. Drop-out Rate (5 points)	✓ Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS											
<table><tr><td>Percentage of drop-out from the baseline data from year to year in 2 years</td><td>Point/s Earned</td></tr><tr><td>0%</td><td>5 points</td></tr><tr><td>0.01% - 1%</td><td>4 points</td></tr><tr><td>1.01% - 2%</td><td>3 points</td></tr><tr><td>3% and above</td><td>2 points</td></tr></table>		Percentage of drop-out from the baseline data from year to year in 2 years	Point/s Earned	0%	5 points	0.01% - 1%	4 points	1.01% - 2%	3 points	3% and above	2 points	
Percentage of drop-out from the baseline data from year to year in 2 years		Point/s Earned										
0%		5 points										
0.01% - 1%	4 points											
1.01% - 2%	3 points											
3% and above	2 points											
2. Cohort Survival Rate (5 points) Baseline:75%												
<ul style="list-style-type: none">High: At least 10% increase or at least 95% CSR - 5 pointsAverage: At least 7% increase or at least 93% - 94% - 3 pointsMarginal: at least 5% increase or at least 90% - 92% - 1 point												
3. Completion Rate (5 points) Baseline:75%												
<ul style="list-style-type: none">High: at least 10% increase or at least 95% CR - 5 pointsAverage: At least 7% increase or at least 93% - 94% - 3 pointsMarginal: at least 5% increase or at least 90% - 92% - 1 point												
4. School Performance based on National Achievement Test (NAT) results (5 points)	✓ Latest NAT results ✓ Latest ELLNA results											
Point/s Earned = ((Average of NAT & ELLNA/CRLA results)/100) x 5	Note: Replace with CRLA results if ELLNA results are not available											
5. School Literacy Rate/Improved Reading Level (5 points) Points Earned = (Phil-IRI result/100) x 5	Consolidated Phil-IRI Result (Pre and Post Tests)											
6. School Numeracy Rate (Improved Numeracy Level) (5 points) Points Earned = (ERUNT Result/100) x 5	Consolidated ERUNT Numeracy Assessment											

	Result (Pre and Post Tests)											
<p>7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:</p> <ul style="list-style-type: none">a. DLL/DLP, SLM and LAS preparationb. Designing assessment tools/itemsc. Analyzing assessment resultsd. Regular updating of school formse. Classroom Observation using PPST-COTf. ICT Integrationg. Adopting appropriate teaching methodologies and learning delivery modes	<p>✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report</p>											
<table><tr><th>Number of the above-cited practices are evident in the conduct of IS</th><th>Point/s Earned</th></tr><tr><td>7</td><td>4 points</td></tr><tr><td>5-6</td><td>3 points</td></tr><tr><td>3-4</td><td>2 points</td></tr><tr><td>1-2</td><td>1 point</td></tr></table>	Number of the above-cited practices are evident in the conduct of IS	Point/s Earned	7	4 points	5-6	3 points	3-4	2 points	1-2	1 point		
Number of the above-cited practices are evident in the conduct of IS	Point/s Earned											
7	4 points											
5-6	3 points											
3-4	2 points											
1-2	1 point											
B. LEARNING ENVIRONMENT (20 points)												
<p>1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following:</p> <ul style="list-style-type: none">a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof;b. Organized a functional Child Protection Committee (CPC);c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy;d. Conducted capacity building activities on child protection measures and protocols and anti-bullying;e. Adopted a student Code of Conduct to be followed by every pupil or learner; andf. 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law	<p>✓ Copy of the Child Protection Committee with their TORs and ACRs</p> <p>✓ Copy of the School Child Protection Policy and Anti-Bullying Law</p> <p>✓ Approved Training/LAC Design/s and ACR</p> <p>✓ Copies of Advocacy Materials used</p> <p>✓ School Handbook</p> <p>✓ School Records of Cases/complaints under CPP and anti-Bullying Law</p>											
<table><tr><th>Number of the above-cited indicators that are present</th><th>Point/s Earned</th></tr><tr><td></td><td></td></tr></table>	Number of the above-cited indicators that are present	Point/s Earned										
Number of the above-cited indicators that are present	Point/s Earned											

<table><tr><td>6</td><td>5 points</td></tr><tr><td>5</td><td>4 points</td></tr><tr><td>4</td><td>3 points</td></tr><tr><td>3</td><td>2 points</td></tr><tr><td>2</td><td>1 point</td></tr></table>			6	5 points	5	4 points	4	3 points	3	2 points	2	1 point										
6	5 points																					
5	4 points																					
4	3 points																					
3	2 points																					
2	1 point																					
2. School-Based Feeding Program Implementation (5 points) Points Earned = (Percentage of the learner-beneficiaries who have achieved normal status/ 100) x 5			✓ Learners' Nutritional Status (Baseline and End line Data)																			
3. Disaster Risk Reduction Management (DRRM) Implementation and Institutionalization of RA 9003: Clean and Green Program, Solid Waste Management (5 points) Points Earned = (Percentage of implementation of the Comprehensive School Safety Framework (CSSF) and Solid Waste Management / 100) x 5			✓ Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF																			
4. Maintenance of School facilities and equipment (5 points) Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained / 100) x 5			✓ Property Custodian's Accomplishment Report																			
C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)																						
1. Provision of L & D (5 points) <table><tr><td>Number of hours LAC Sessions are conducted in the department/grade level per month</td><td>Number of INSETs Conducted in a year</td><td>Points Earned</td></tr><tr><td>8 hours</td><td>2</td><td>5 points</td></tr><tr><td>8 hours</td><td>1</td><td>4 points</td></tr><tr><td>6-7 hours</td><td>1</td><td>3 points</td></tr><tr><td>4-5 hours</td><td>1</td><td>2 points</td></tr><tr><td>2-3 hours</td><td>0</td><td>1 point</td></tr></table>			Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned	8 hours	2	5 points	8 hours	1	4 points	6-7 hours	1	3 points	4-5 hours	1	2 points	2-3 hours	0	1 point	✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority	
Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned																				
8 hours	2	5 points																				
8 hours	1	4 points																				
6-7 hours	1	3 points																				
4-5 hours	1	2 points																				
2-3 hours	0	1 point																				
2. Attendance of staff to different capability-building activities (5 Points) Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5			✓ SPPD/School Training Needs as approved by SH ✓ Complete List of staff/employees ✓ Training matrix ✓ Memo																			

	✓ Certificate of Participation/ appearance													
D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points)														
1. Financial Management (8 Points) 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline - 8 points 100% liquidation of MOOE and other funds submitted 2 days before the deadline - 6 points 100% liquidation of MOOE and other funds submitted 1 day before the deadline - 4 points 100% liquidation of MOOE and other funds submitted on the deadline - 2 points	✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2025													
2. School Improvement Plan (SIP)/AIP (7 points) a. Creation and Functionality of SPT b. Alignment of AIP to SIP c. Information dissemination to stakeholders d. Implementation of PAPs e. Quarterly review and adjustment conducted through SMEA	✓ SIP, AIP, WFP/APP ✓ Attendance of stakeholders, SPT, Program managers ✓ ACR ✓ SRC ✓ SMEA													
<table><tr><th>Number of the above-cited indicators present</th><th>Points Earned</th></tr><tr><td>5</td><td>7 points</td></tr><tr><td>4</td><td>5 points</td></tr><tr><td>3</td><td>3 points</td></tr><tr><td>2</td><td>2 points</td></tr><tr><td>1</td><td>1 point</td></tr></table>			Number of the above-cited indicators present	Points Earned	5	7 points	4	5 points	3	3 points	2	2 points	1	1 point
Number of the above-cited indicators present	Points Earned													
5	7 points													
4	5 points													
3	3 points													
2	2 points													
1	1 point													
E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)														
1. Resources generated through Brigada-Eskwela and other resource-generated initiatives (8 points)	✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report													
<table><tr><th>JHS/SHS/IS</th><th>Points</th></tr><tr><td>Php400,000.00 and above</td><td>8 pts.</td></tr><tr><td>Php300,000.00 to 399,999.00</td><td>6 pts.</td></tr><tr><td>Php200,000 to 299,999.00</td><td>4 pts.</td></tr></table>			JHS/SHS/IS	Points	Php400,000.00 and above	8 pts.	Php300,000.00 to 399,999.00	6 pts.	Php200,000 to 299,999.00	4 pts.				
JHS/SHS/IS	Points													
Php400,000.00 and above	8 pts.													
Php300,000.00 to 399,999.00	6 pts.													
Php200,000 to 299,999.00	4 pts.													
F. OUTSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points)														
1. SBM Degree of Manifestation (5 points)	✓ SBM Self-Assessment Result verified by SDO													
<table><tr><th>Number of “Always Manifested” SBM Indicators</th><th>Points Earned</th></tr><tr><td>37 – 39</td><td>5</td></tr><tr><td>34 – 36</td><td>4</td></tr></table>			Number of “Always Manifested” SBM Indicators	Points Earned	37 – 39	5	34 – 36	4						
Number of “Always Manifested” SBM Indicators	Points Earned													
37 – 39	5													
34 – 36	4													

<table><tr><td>31 – 33</td><td>3</td></tr><tr><td>28 – 30</td><td>2</td></tr><tr><td>27 and below</td><td>1</td></tr></table>		31 – 33	3	28 – 30	2	27 and below	1		
31 – 33	3								
28 – 30	2								
27 and below	1								
2. WInS (2.5 points) School's WInS-OMS rating of 3 Stars - 2.5 points School's WInS-OMS rating of 2 Stars - 1.5 points School's WInS-OMS rating of 1 Star - 0.5 points		✓ WInS Checklist duly certified by the SDO Coordinator and District Nurse							
3. Rewards and Recognition received by the school for the current Calendar Year (5.5 points) <ul style="list-style-type: none">National/International - 2.5 pointsRegion - 2 pointsDivision - 1.5 pointsDistrict - 1 point <p><i>Note:</i></p> <p>a. Points earned are cumulative but not to exceed the allotted points for the criterion.</p> <p>b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.</p>		✓ Plaque/Certificate of Recognition/ Appreciation/ medals (First Placer or Champion) ✓ Program invitation/ Memo							

**SEARCH FOR MOST OUTSTANDING
DIVISION SCHOOL-BASED MANAGEMENT (SBM) COORDINATOR**

Name of Nominee: _____ **SDO:** _____

Position: _____

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned												
A. Performance (8 points)														
1. Performance rating of the nominee for the last 2 rating periods with Outstanding Rating (4.50-5.00) Point/s Earned: = (Average of the two IPCRF Ratings / 5) x 8	✓ IPCRF duly signed by authorities with date of signing <ul style="list-style-type: none">• CY 2024 and CY 2023 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities													
B. Outstanding/Meritorious Accomplishments (82 points)														
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.														
1. Outstanding Employee Award (3 points) <ul style="list-style-type: none">• National Awardee – 3 points• Nomination in the Department/ Awardee in the Region/ Awardee in the Provincial Level – 2 points• Nomination in the Region / Awardee in the Division/ Awardee in the Municipal Level – 1 point <p><i>Note:</i></p> <p>a. Points earned are cumulative but not to exceed the allotted points for the criterion.</p> <p>b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.</p>	✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search													
2. Innovation (5 points) <table border="1"><thead><tr><th>MOVs Submitted</th><th>Points</th></tr></thead><tbody><tr><td>a, b, c, & d</td><td>5 points</td></tr><tr><td>a, b, c, & e</td><td>5 points</td></tr><tr><td>Only a, b, & c</td><td>3 points</td></tr><tr><td>Only a & b</td><td>2 points</td></tr><tr><td>Only a</td><td>1 point</td></tr></tbody></table> <p>*Innovation should be SBM-related only.</p> <p>*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.</p>	MOVs Submitted	Points	a, b, c, & d	5 points	a, b, c, & e	5 points	Only a, b, & c	3 points	Only a & b	2 points	Only a	1 point	a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office	
MOVs Submitted	Points													
a, b, c, & d	5 points													
a, b, c, & e	5 points													
Only a, b, & c	3 points													
Only a & b	2 points													
Only a	1 point													

<p>*Points earned are cumulative but not to exceed the allotted points for the criterion.</p>	<p>duly signed by the Head of Office</p> <p>d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office</p> <p>e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.</p>													
<p>3. Research (3 points)</p> <table><tr><th>MOVs Submitted</th><th>Points</th></tr><tr><td>a, b, c, & d</td><td>3 points</td></tr><tr><td>a, b, c, & e</td><td>3 points</td></tr><tr><td>Only a, b, & c</td><td>2 points</td></tr><tr><td>Only a & b</td><td>1 point</td></tr><tr><td>Only a</td><td>0.50 point</td></tr></table> <p>*Research studies conducted should be SBM-related only.</p> <p>*For collaborative research studies, the total points shall be divided by the number of authors/researchers indicated in the copyright page.</p> <p>*Points earned are cumulative but not to exceed the allotted points for the criterion.</p>	MOVs Submitted	Points	a, b, c, & d	3 points	a, b, c, & e	3 points	Only a, b, & c	2 points	Only a & b	1 point	Only a	0.50 point	<p>a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017</p> <p>b. Accomplishment Report verified by the Head of Office</p> <p>c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office</p> <p>d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office</p> <p>e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.</p>	
MOVs Submitted	Points													
a, b, c, & d	3 points													
a, b, c, & e	3 points													
Only a, b, & c	2 points													
Only a & b	1 point													
Only a	0.50 point													
<p>4. Authorship (3 points)</p> <table><tr><td><ul style="list-style-type: none">Sole authorship of a bookCo-authorship of a book</td><td><ul style="list-style-type: none">- 3 points- 3 points will be divided by the number of authors- 2 points</td></tr><tr><td><ul style="list-style-type: none">Writer/Developer/Contextualizer of LR/IEC</td><td><ul style="list-style-type: none">- 2 points</td></tr></table>	<ul style="list-style-type: none">Sole authorship of a bookCo-authorship of a book	<ul style="list-style-type: none">- 3 points- 3 points will be divided by the number of authors- 2 points	<ul style="list-style-type: none">Writer/Developer/Contextualizer of LR/IEC	<ul style="list-style-type: none">- 2 points	<p>✓ Copy of the book or developed/contextualized learning resources/IEC</p> <p>✓ Certificate of Recognition</p>									
<ul style="list-style-type: none">Sole authorship of a bookCo-authorship of a book	<ul style="list-style-type: none">- 3 points- 3 points will be divided by the number of authors- 2 points													
<ul style="list-style-type: none">Writer/Developer/Contextualizer of LR/IEC	<ul style="list-style-type: none">- 2 points													

<ul style="list-style-type: none">Co-Writer of LRsMember of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenters, or Illustrator) of the Learning Resources <p><i>Note:</i> a. Points earned are cumulative but not to exceed the allotted points for the criterion.</p>	<p>- 2 points will be divided by the number of writers</p> <p>- 0.5 point in each LR but not to exceed 1 point</p>																					
<p>5. Resource Speakership/Learning Facilitation (3 points)</p> <table><tr><th>Level</th><th>Points</th></tr><tr><td colspan="2">Nominees from the Regional Office</td></tr><tr><td>National Level Speakership or Higher</td><td>3 points</td></tr><tr><td>Regional Office Speakership</td><td>1.5 points</td></tr><tr><td colspan="2">Nominees from the Schools Division Office</td></tr><tr><td>Regional Level Speakership or Higher</td><td>3 points</td></tr><tr><td>Division/Provincial/City Level Speakership</td><td>1.5 points</td></tr><tr><td colspan="2">Nominees from Schools</td></tr><tr><td>Division Level Speakership or Higher</td><td>3 points</td></tr><tr><td>School/Municipality/District Speakership</td><td>1.5 points</td></tr></table> <p>*Points earned are cumulative but not to exceed the allotted points for the criterion.</p>	Level	Points	Nominees from the Regional Office		National Level Speakership or Higher	3 points	Regional Office Speakership	1.5 points	Nominees from the Schools Division Office		Regional Level Speakership or Higher	3 points	Division/Provincial/City Level Speakership	1.5 points	Nominees from Schools		Division Level Speakership or Higher	3 points	School/Municipality/District Speakership	1.5 points	<p>a. Issuance/Memorandum /Invitation/Training Matrix;</p> <p>b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and</p> <p>c. Slide deck/s used and/or Session guide/s.</p>	
Level	Points																					
Nominees from the Regional Office																						
National Level Speakership or Higher	3 points																					
Regional Office Speakership	1.5 points																					
Nominees from the Schools Division Office																						
Regional Level Speakership or Higher	3 points																					
Division/Provincial/City Level Speakership	1.5 points																					
Nominees from Schools																						
Division Level Speakership or Higher	3 points																					
School/Municipality/District Speakership	1.5 points																					
<p>6. Other Meritorious Accomplishments specific to the position (65 points)</p>																						
<p>6.1 SDOs Achievement and Awards (SBM related project) on TA Provision (20 points)</p> <p>Best Practice in TA Provision - 20 pts.</p> <p>Effective Practice in TA Provision - 15 pts.</p> <p>Innovative Practice in TA Provision - 10 pts.</p>	<p>✓ Awards received and/or Certificate or Plaque of recognition</p>																					
<p>6.2 Meet the 100% Target Schools with “Always Manifested” SBM Indicators (25 points)</p> <p>100% of the total number of Schools (Elem. & Sec.) have 37-39 “Always Manifested” SBM Indicators - 25 points</p> <p>95% - 99% of the total number of Schools (Elem. & Sec.) have</p>	<p>✓ Consolidated SBM Self-Assessment Results verified by the Division DFTACTs and duly approved by the Schools Division Superintendent</p>																					

<p>37-39 "Always Manifested" SBM Indicators</p> <p>90% - 94% of the total number of Schools (Elem. & Sec.) have 37-39 "Always Manifested" SBM Indicators - 15 points</p> <p>85% - 89% of the total number of Schools (Elem. & Sec.) have 37-39 "Always Manifested" SBM Indicators - 10 points</p> <p>Below 85% of the total number of Schools (Elem. & Sec.) have 37-39 "Always Manifested" SBM Indicators - 5 points</p>		
<p>6.3 SDO-SBM Coaching Plan Implementation (20 points)</p> <p>90-100% of the SBM Coaching Plan has been implemented - 20 points</p> <p>80% - 89.99% of the SBM Coaching Plan has been implemented - 16 points</p> <p>70% - 79.99% of the SBM Coaching Plan has been implemented - 12 points</p> <p>60% - 69.99% of the SBM Coaching Plan has been implemented - 8 points</p> <p>At most 59% of the SBM Coaching Plan has been implemented - 4 points</p>	<p>✓ Division Coaching Plan Implementation Report with MOVs</p>	
<p>C. Education & Learning and Development (5 points)</p>		
<p>1. Education (3 points)</p> <ul style="list-style-type: none"> • Doctorate/Doctor's Degree - 3 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 2.5 points • Earned at least 18 doctorate or doctor's degree units - 2 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 1.5 points • Complete Academic Requirements for Master's Degree - 1 point • Earned at least 18 MA Units - 0.5 point 	<p>✓ Transcript of Records</p> <p>✓ Certificate of Completion of Academic Requirements / Certification of Units Earned</p>	
<p>2. Learning and Development (2 points)</p> <p>✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)</p> <ul style="list-style-type: none"> • International/National - 2 pts. • Regional - 1.5 pts. • Division - 1 pt. 	<p>✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd</p>	

<p><i>Note:</i></p> <p>a. Points earned are cumulative but not to exceed the allotted points for the criterion.</p> <p>b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.</p>		
D. Potential (5 points)		
<p>✓ Interview and essay shall be conducted</p> <ul style="list-style-type: none"> • Communication skills • Ability to present ideas • Alertness • Judgment • Stress Tolerance 	<p>✓ Potential/Interview Checklist & Rating Sheet</p>	